

User Manual

FaceKiosk-H13 Series

Date: March 2022

Doc Version: 2.3

English

Thank you for choosing our product. Please read the instructions carefully before operation. Follow these instructions to ensure that the product is functioning properly. The images shown in this manual are for illustrative purposes only.



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If there is any issue related to the product, please contact us.

ZKTeco Headquarters

Address ZKTeco Industrial Park, No. 32, Industrial Road,

Tangxia Town, Dongguan, China.

Phone +86 769 - 82109991

Fax +86 755 - 89602394

For business-related queries, please write to us at sales@zkteco.com.

To know more about our global branches, visit www.zkteco.com.

About the Company

ZKTeco is one of the world's largest manufacturer of RFID and Biometric (Fingerprint, Facial, Finger-vein) readers. Product offerings include Access Control readers and panels, Near & Far-range Facial Recognition Cameras, Elevator/floor access controllers, Turnstiles, License Plate Recognition (LPR) gate controllers and Consumer products including battery-operated fingerprint and face-reader Door Locks. Our security solutions are multi-lingual and localized in over 18 different languages. At the ZKTeco state-of-the-art 700,000 square foot ISO9001-certified manufacturing facility, we control manufacturing, product design, component assembly, and logistics/shipping, all under one roof.

The founders of ZKTeco have been determined for independent research and development of biometric verification procedures and the productization of biometric verification SDK, which was initially widely applied in PC security and identity authentication fields. With the continuous enhancement of the development and plenty of market applications, the team has gradually constructed an identity authentication ecosystem and smart security ecosystem, which are based on biometric verification techniques. With years of experience in the industrialization of biometric verifications, ZKTeco was officially established in 2007 and now has been one of the globally leading enterprises in the biometric verification industry owning various patents and being selected as the National High-tech Enterprise for 6 consecutive years. Its products are protected by intellectual property rights.

About the Manual

This manual introduces the operations of the FaceKiosk-H13 Series.

All figures displayed are for illustration purposes only. Figures in this manual may not be exactly consistent with the actual products.

Features and parameters with ★ are not available in all devices.

Document Conventions

Conventions used in this manual are listed below:

GUI Conventions

For Software	
Convention	Description
Bold font	Used to identify software interface names e.g. OK, Confirm, Cancel.
>	Multi-level menus are separated by these brackets. For example, File > Create > Folder.
For Device	
Convention	Description
<>	Button or key names for devices. For example, press <OK>.
[]	Window names, menu items, data table, and field names are inside square brackets. For example, pop up the [New User] window.
/	Multi-level menus are separated by forwarding slashes. For example, [File/Create/Folder].

Symbols






Convention	Description
	This implies about the notice or pays attention to, in the manual.
	The general information which helps in performing the operations faster.
	The information which is significant.
	Care taken to avoid danger or mistakes.
	The statement or event that warns of something or that serves as a cautionary example.

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1 Overview

FaceKiosk-H13 Series is a multi-purpose smart face recognition device with an Android operating system. It provides the best solution for various enterprise requirements such as Visitor self-service, Conference display, e-learning classes, and so on. The installation is very simple, and its compact structure makes it best-fit in any working environment.

1.1 Specifications

FaceKiosk-H13			
Feature	FaceKiosk-H13A	FaceKiosk-H13C	FaceKiosk-H13C [TD]
Visitor Records Capacity	100000	100000	100000
Facial Templates Capacity	10000	10000	10000
Waterproof IP Rating	IP65	-	-
Dimensions	323*268*25mm (L*W*H)	354*50*1420mm (L*W*H)	354*50*1420mm (L*W*H)
Hardware Modules	IC Card, Fingerprint Scanner, Ticket Printer, QR Code Scanner	IC Card, Fingerprint Scanner, Ticket Printer, QR Code Scanner	IC Card, Fingerprint Scanner, Ticket Printer, QR Code Scanner, Temperature Detection module
CPU	ARM Cortex-A53 64-bit eight-core processor		
Operating Frequency	1.8GHz		
Operating System	Android 9.0		
RAM	2GB DDR3		
ROM	16GB		
Ports	1*RJ45, TF card slot, 1*Video Out Port, RS232/485, USB		
Images			

1.2 Installation Set-up

1.2.1 Safety Precautions

- Keep the device away from water or dampness. Prevent the entry of water or moisture into the kiosk's chassis.
- Make sure the device room is well ventilated and keep the kiosk's ventilation vents clear of obstruction.
- Make sure that the operating voltage is the same as labeled on the kiosk.
- Do not open the chassis when the kiosk is operating or when electrical hazards are present to avoid electrical shocks.

1.2.2 Installation Environment

The device shall be installed indoors, and adequate clearance shall be reserved for heat dissipation at the inlet/exhaust air vents.

Feature	Description
Operating Temperature	0°C to 50°C
Operating Humidity	<90% RH
Storage Humidity	20% to 90% RH

Body Temperature Detection Specifications (FaceKiosk-H13C [TD] only)

Feature	Description
Detection Aspects	Mask Detection Body Temperature Detection
Temperature Measurement Distance	30 to 50cm (1 to 1.64ft)
Temperature Measurement Accuracy	±0.3°C (±0.56°F)
Temperature Measurement Range	34°C to 45°C (93.2°F to 113°F)

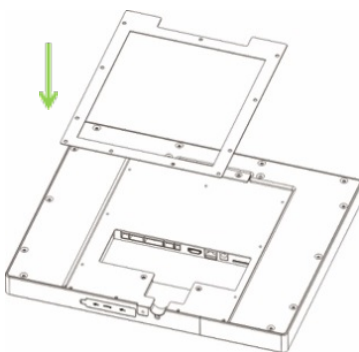
1.2.3 Installation Procedure

Please make sure that the Kiosk is installed as per the installation instructions. You should contact the agent for permission if you would like to open the chassis. Otherwise, you will bear any consequences of your actions.

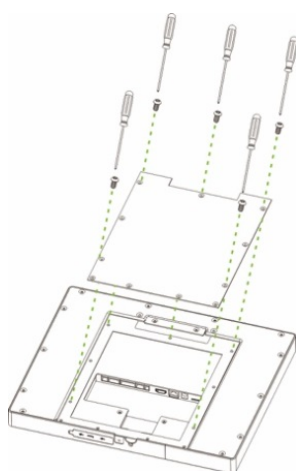
Wall Mounted FaceKiosk-H13A:

Before installation, connect the wire to the device and pass it on through the lower opening of the device.

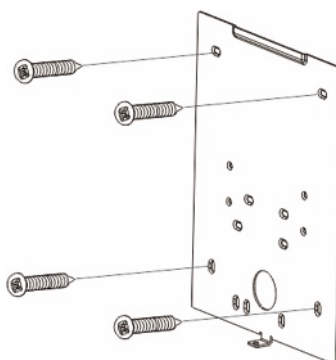
1. Align the back plate with respect to the screw holes on the back of the device.



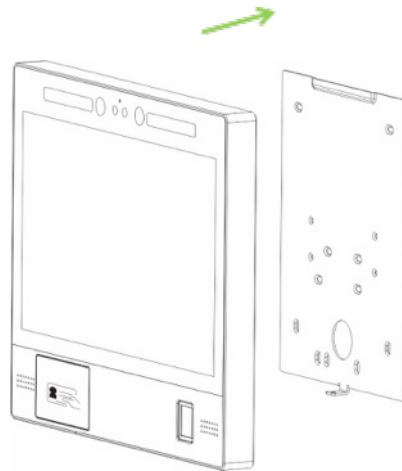
2. Secure the plate with screws (11 pcs) to the back of the device



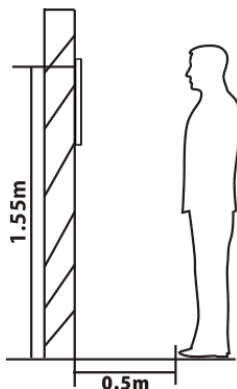
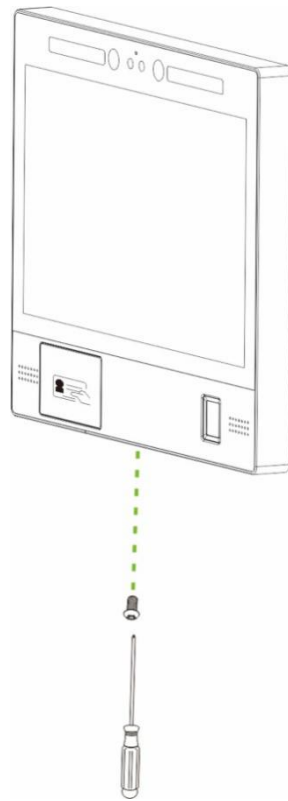
3. Ensure that the rear panel is mounted on the wall at a desirable height. Drill the holes on the wall and fix the rear panel with screws.



- 4. Affix the device to the rear panel.



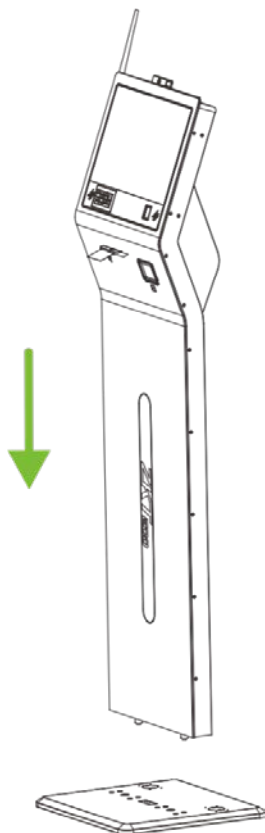
- 5. Secure the device and the rear panel with a screw at the bottom.



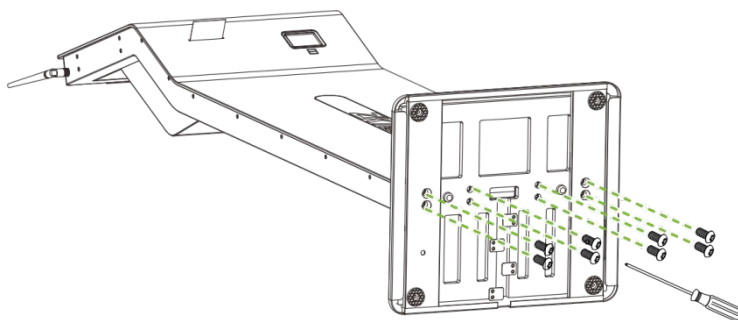
The recommended distance from the camera to the ground is 155cm. The recommended distance from the person to the device is 50cm (applicable height range is 150cm to 180cm). If the person's height is not within this range, it is possible to move the front and rear positions accordingly.

Floor Mounted FaceKiosk-H13C[TD]:

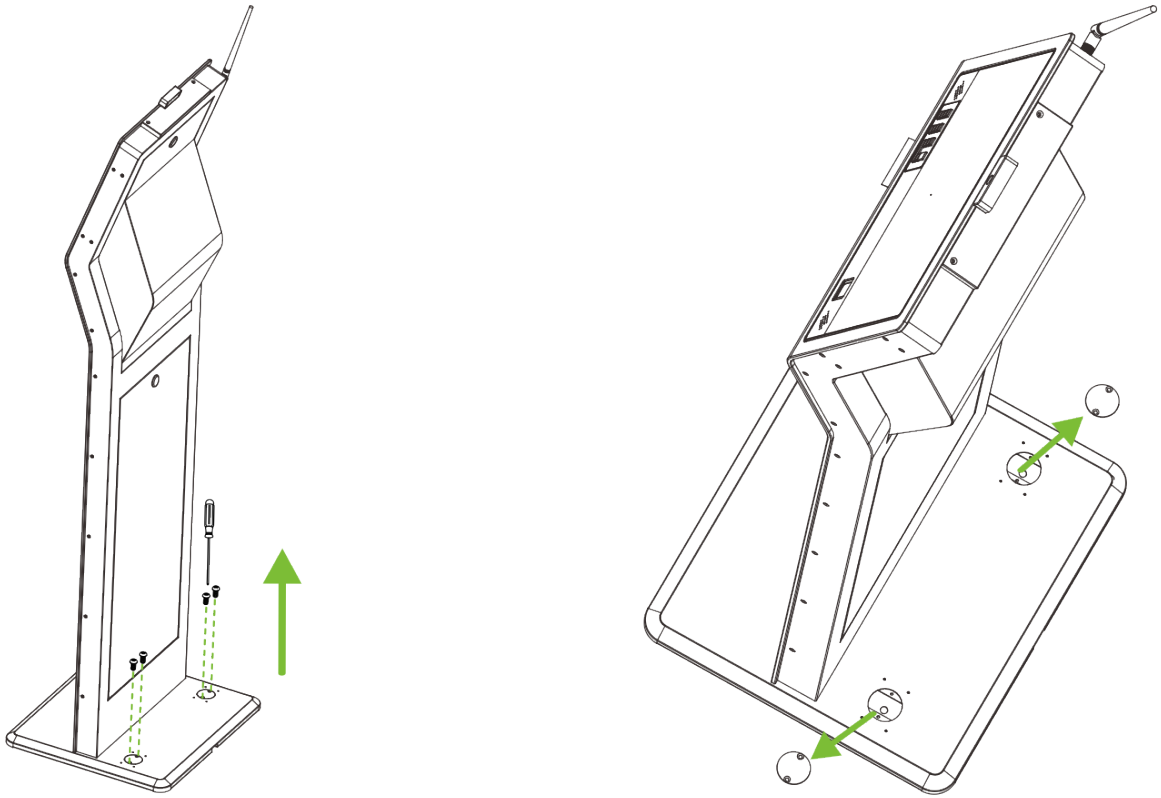
1. Open the device box, remove the Device and the base. Insert the device into the corresponding base slot.



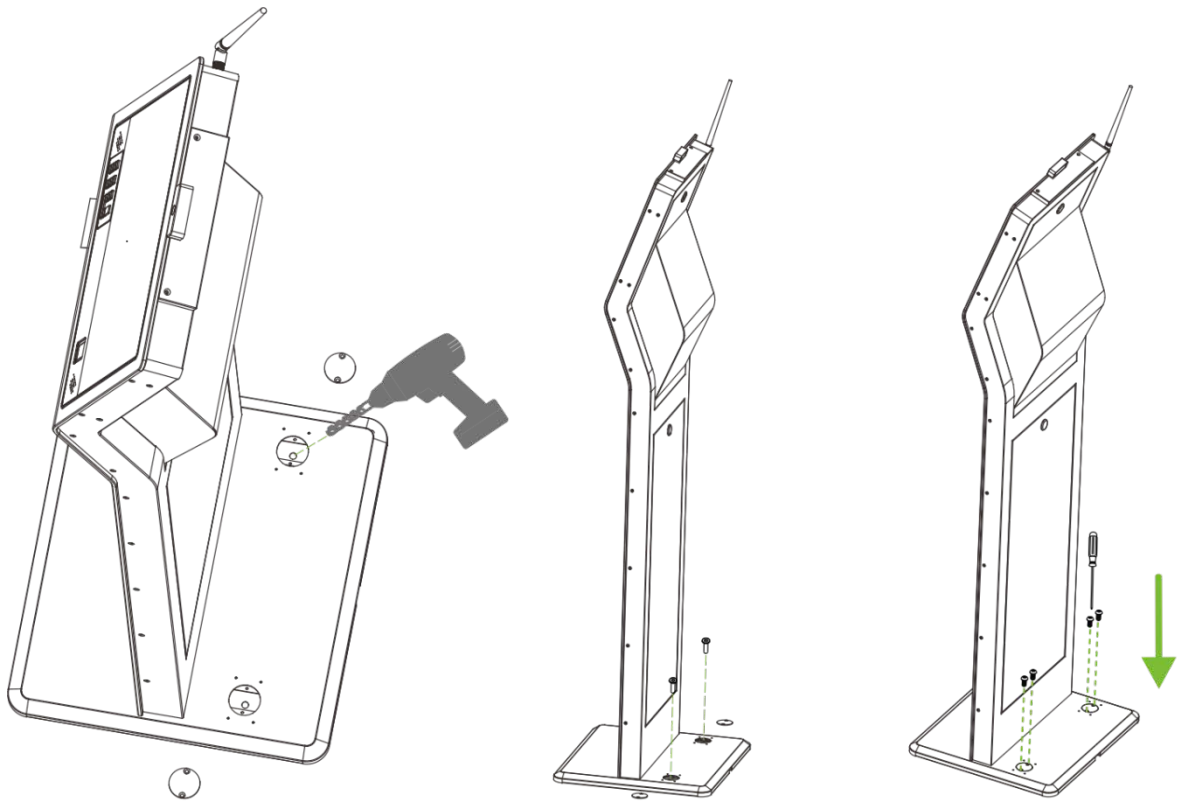
2. Gently recline the device horizontally and secure the device to the base with the screws (8 pcs) from the bottom of the base.



- 3. Place the device in the right position and remove the four screws that secure it to the base, remove the metal cover.

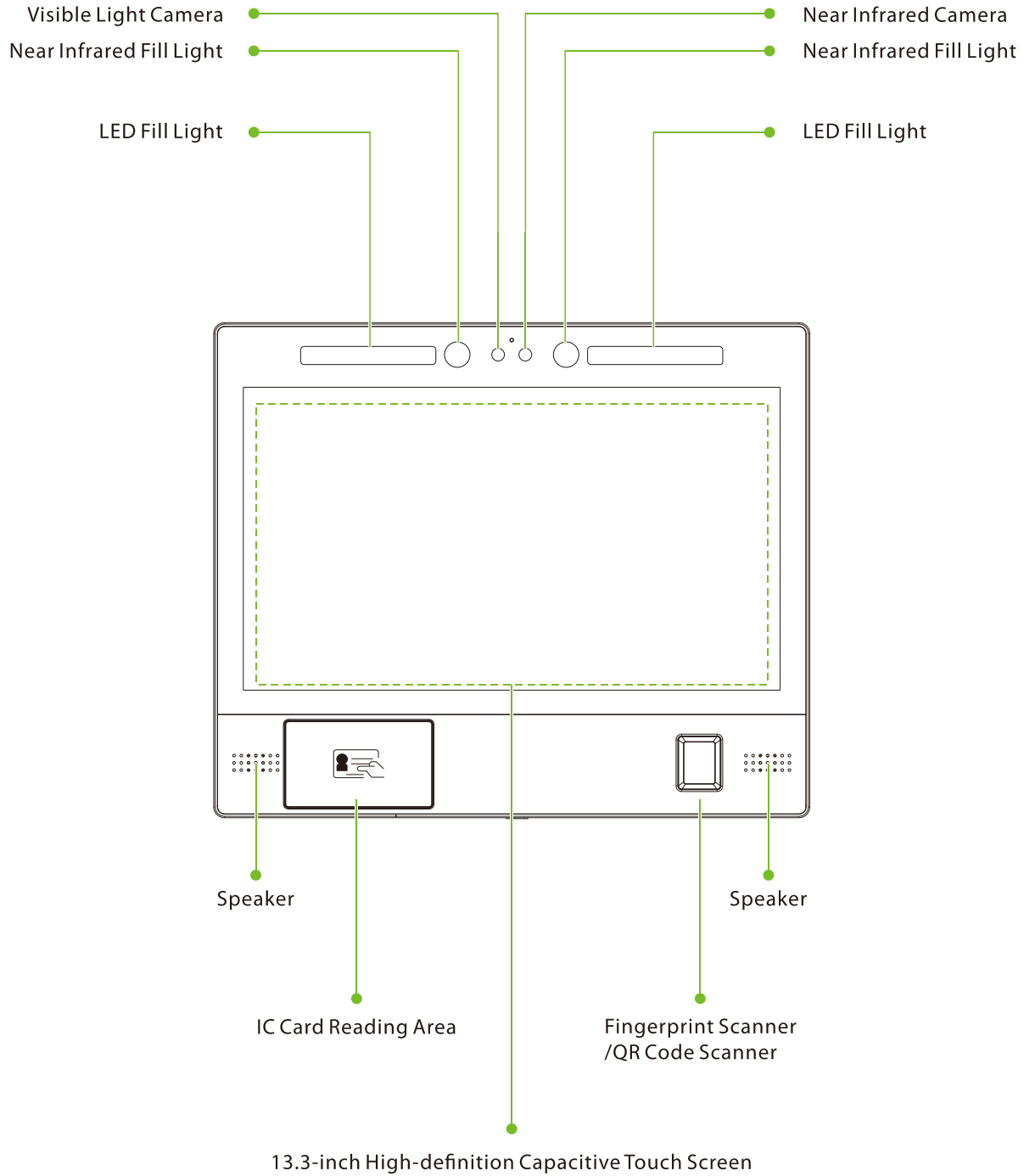


- 4. Drill holes with an electric drill, implant two screws into the ground to fix the device, then cover back the metal cover, and finally tighten the four screws.

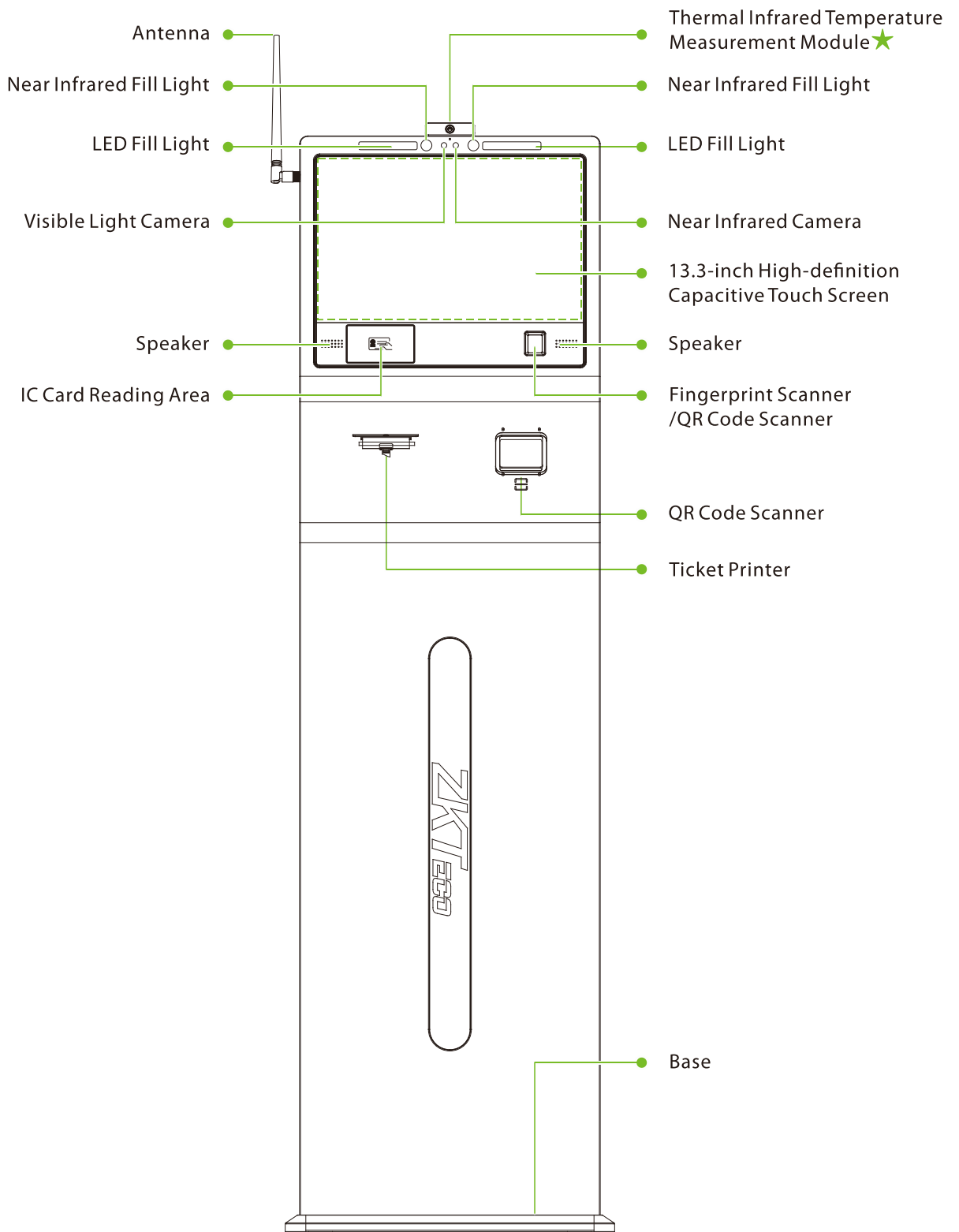


1.3 Product Appearance

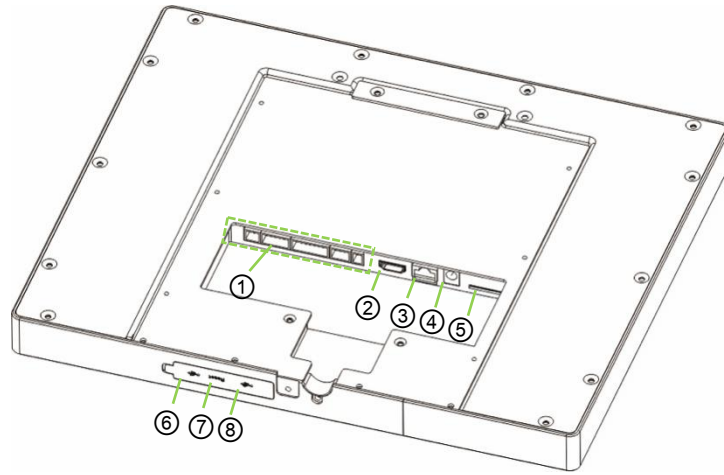
FaceKiosk-H13A



FaceKiosk-H13C/ FaceKiosk-H13C[TD]



1.4 Product Interface



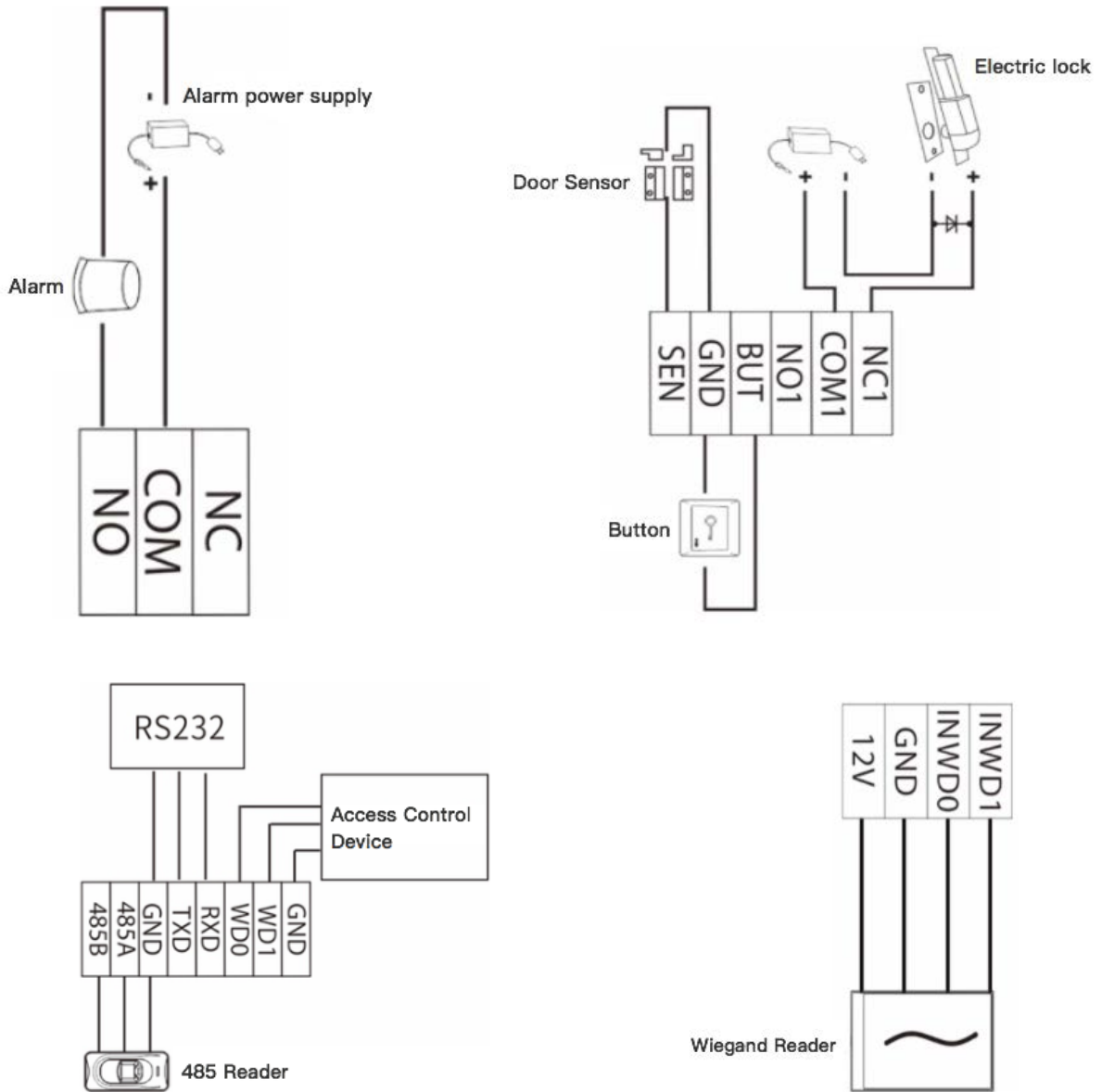
①	Connecting Terminal	⑤	SIM Card Slot
②	Video Out Port	⑥	USB Port
③	Network Port	⑦	Reset Button
④	Power Interface	⑧	USB Port

1.5 Device Connection

On the back of the device, there are five rows of slots, which are J1, J2, J3, J4, and J5 from left to right. J1 is connected to the alarm, J2 is connected to the door, J3 is connected to the external device, J4 is connected to the Wiegand input, and the J5 is the power output port reserved for a Printer.

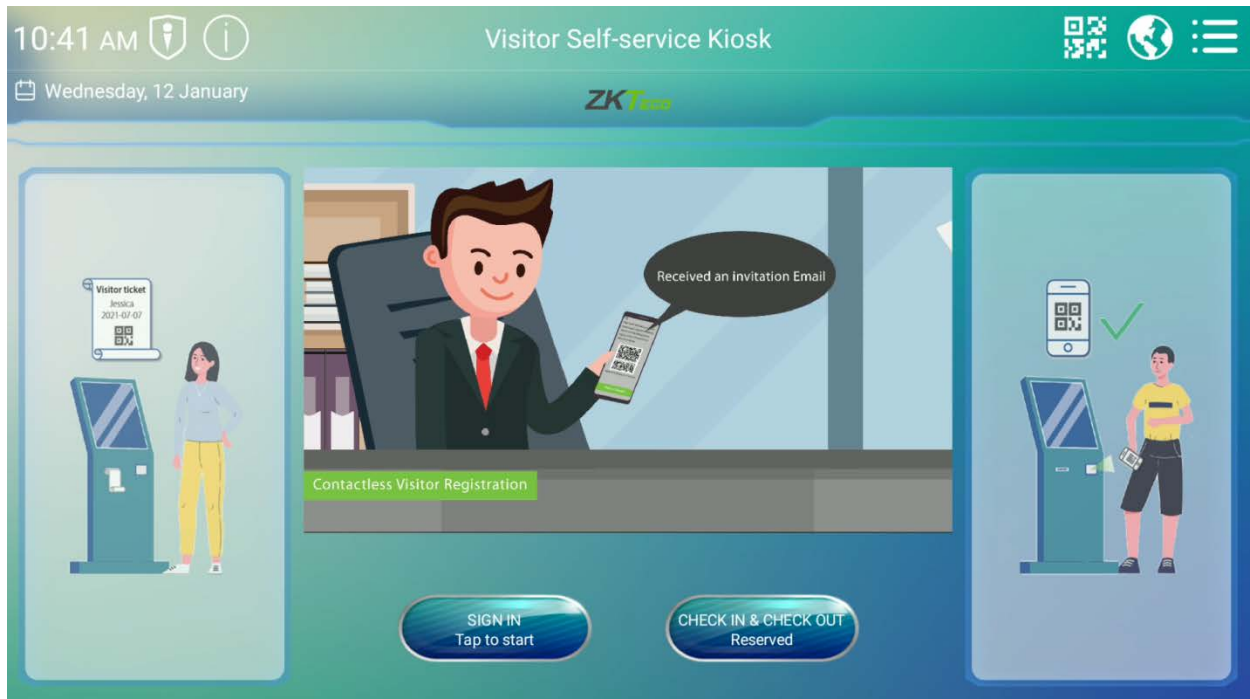


Diagram










2 Home Screen and Main Menu

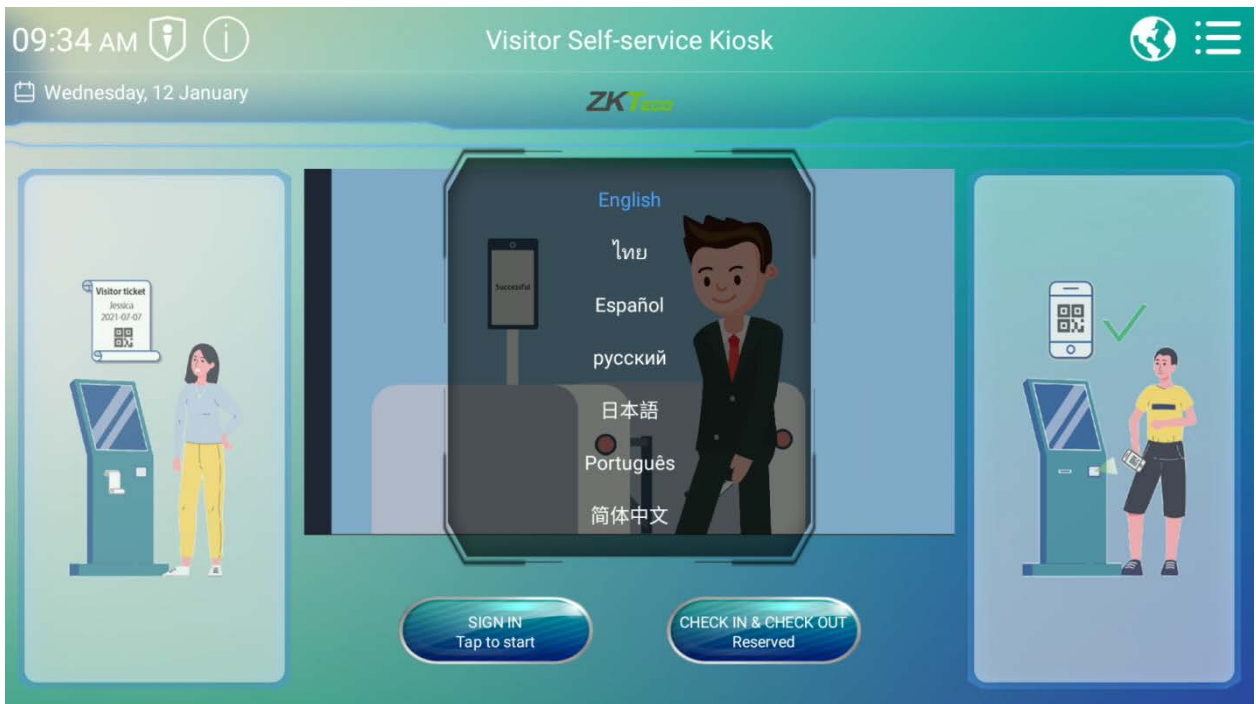
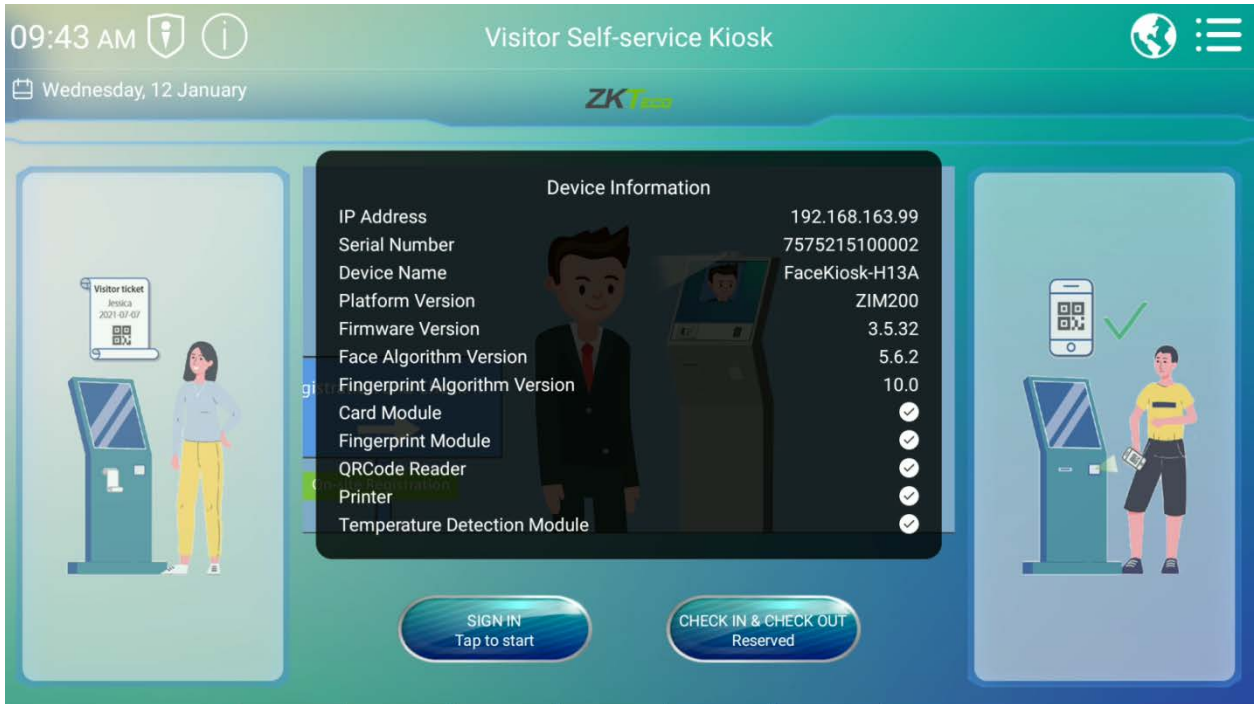
The home screen is divided into the following sections:



Title bar: Displays Date and Time, Software status, the Name of the device, QR Code, Language switch, and the Main menu button.

Description of Icons in Home screen:

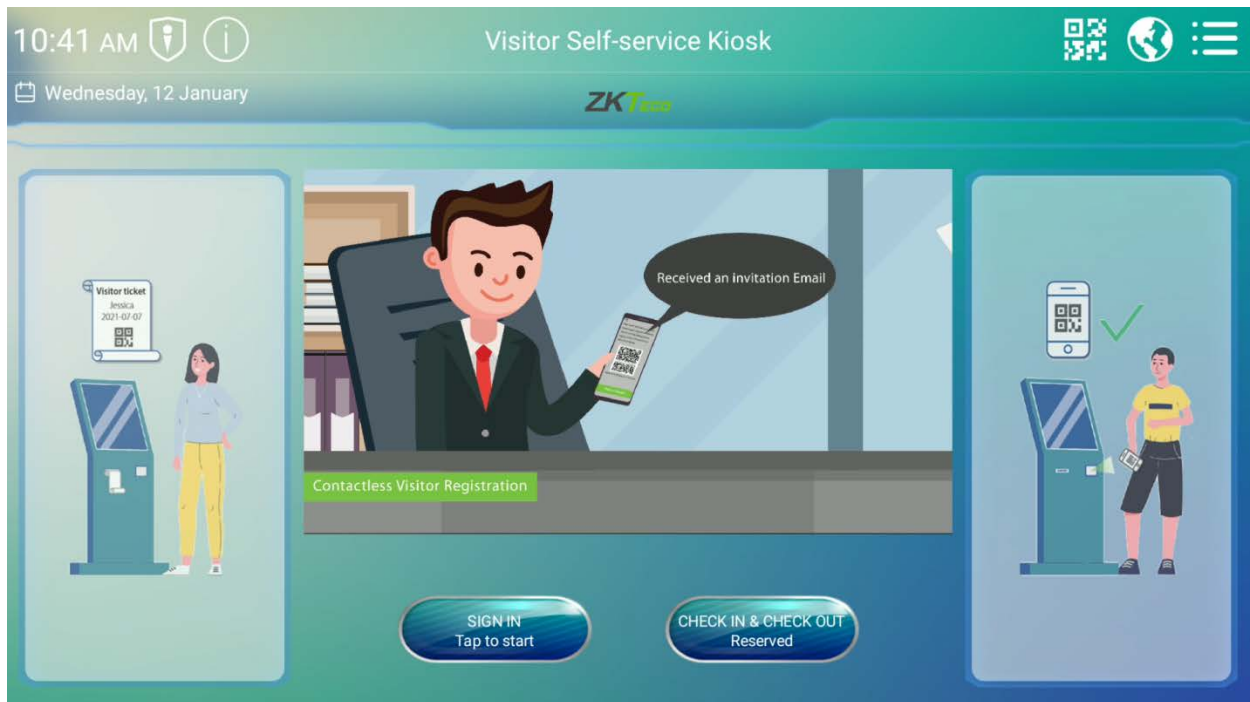
- **Software Server:**  The status of the connection between the device and the server, if the connection is not successful, a red flag will be displayed.
- **Device Information:** Tap on  to view the device information and the hardware module connection status.
- **QR Code:** Tap on  to open the QR Code self-registration .
- **Language:** Tap on  to change the software language. The device supports English, Thai, Latin Spanish, Russian, Japanese, Portuguese and Chinese.
- **Main Menu:** Tap on  to open the Main menu.
- **Sign in:** Tap on  to register visitors operation.
- **Check in/Check out:** Tap on  to check in or check out a visitor.



3 Visitor Registration Process

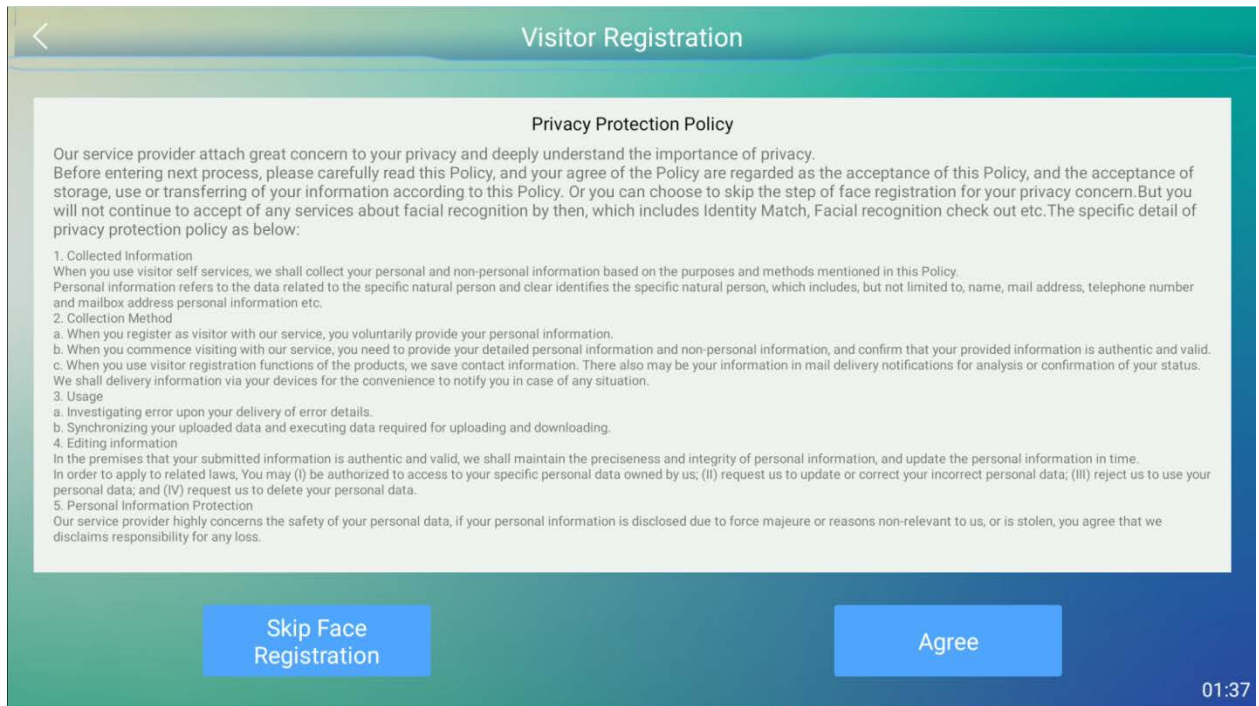
3.1 Visitor Sign In

Tap **SIGN IN** to start the visitor registration process.



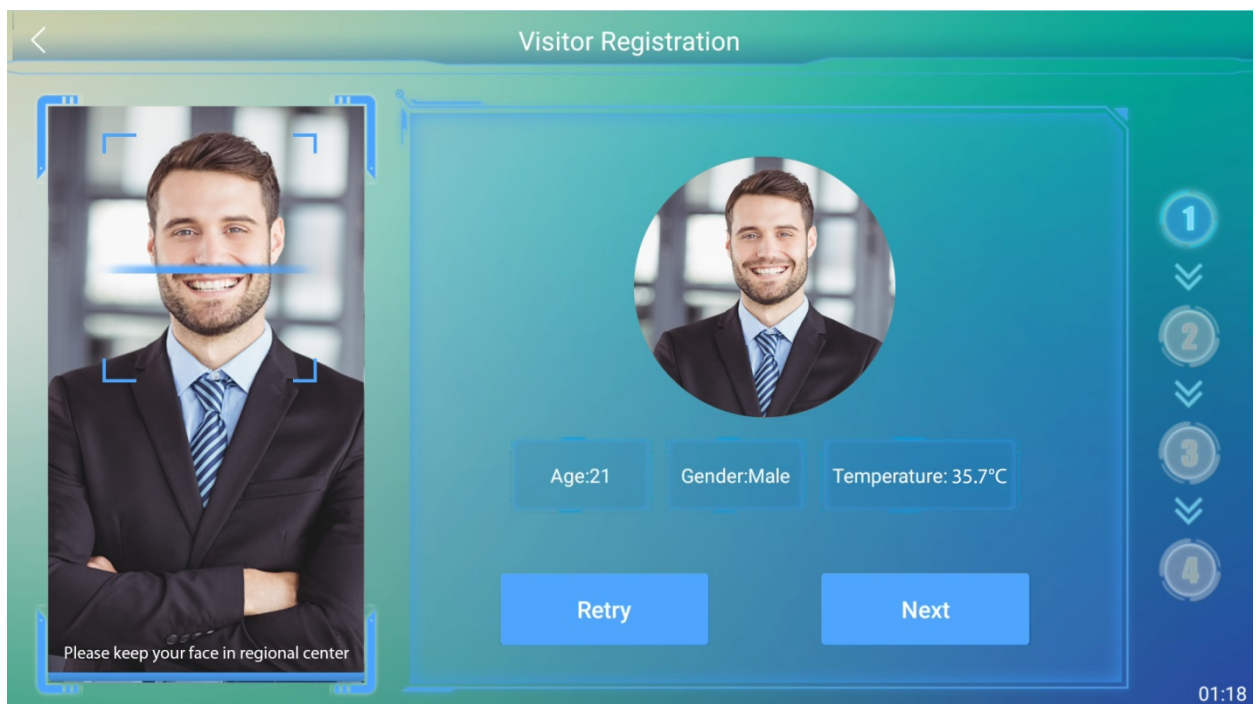
3.1.1 Privacy Protection Policy

Before starting the registration process, the user may choose to skip the face registration process for privacy purposes. But by then, the user will not continue to use any facial recognition services, including Identity Match, Facial recognition check out, etc.



3.1.2 Face Registration

Visitors will register their faces and the recognized gender will be displayed. If the temperature★ screening function is turned on, the body temperature★ will be detected at the same time. After the registration process is successful, Tap **Next**. If the registration fails or you need to re-register, tap the **Retry** button.



3.1.3 Declaration of Health Information

Visitors must complete the health information declaration. If the visitor has had a temperature★ test, the temperature★ value will be returned automatically. The next step can only be processed after the agreement is acknowledged. This function can be turned on or off in the Visitor Parameter.

Visitor Registration

Declaration of Health Information

1. Have you ever contacted with COVID-19 infected people?
 Yes No
2. Which cities have you visited in the last 14 days?

3. Any symptoms in the last 14 days?
 None Cough Fever Respiratory Issues
4. Please enter your body temperature: °C

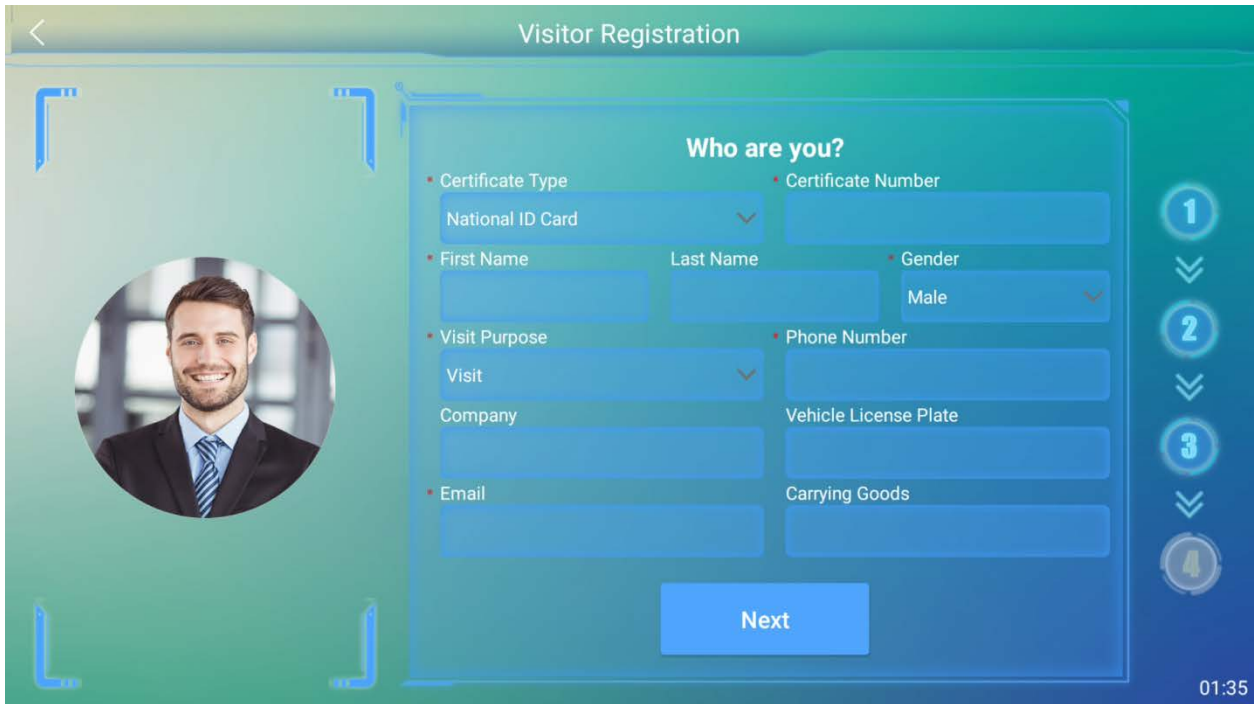
I have agreed with visitors who failed to report it truthfully cannot continue their visiting and need to bear corresponding legal responsibilities.

Submit

01:30

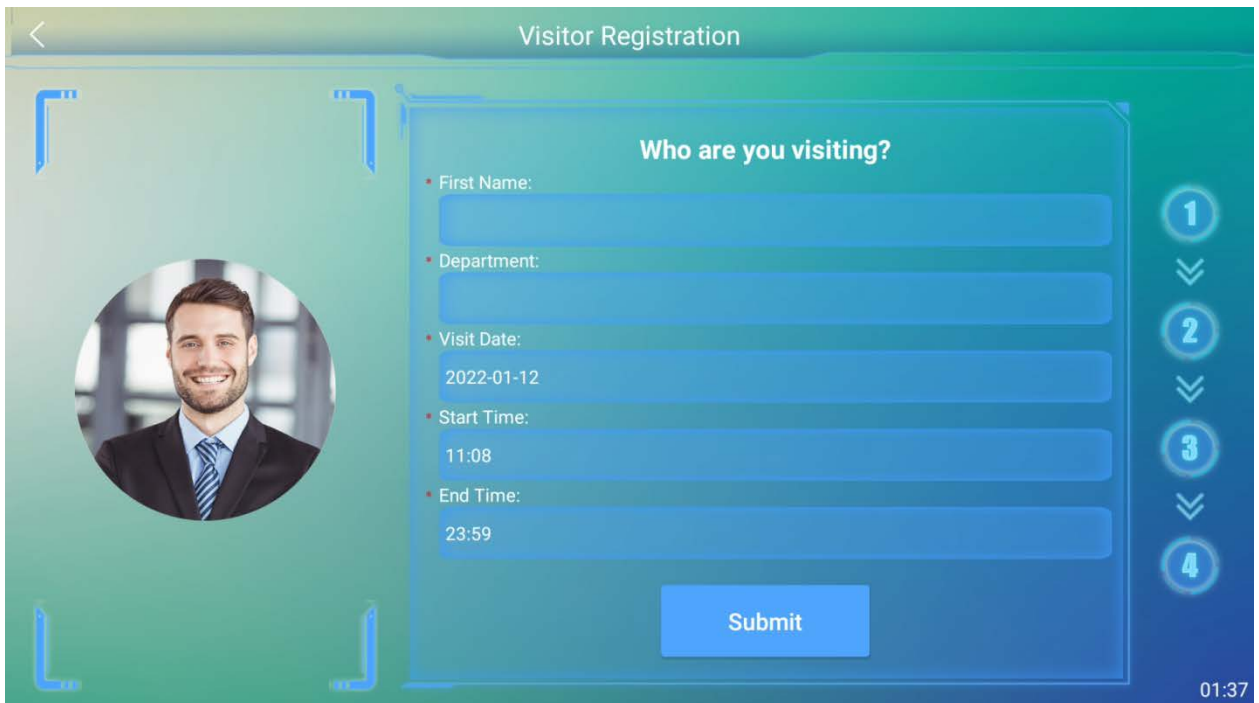
3.1.4 Visitor Information

The visitor must register the detailed information including Certificate Type (required), Certificate Number (required), First Name (required), Last Name, Phone Number (required), Company, Gender (required), Visit Purpose (required, issued by the software), Vehicle License Plate, E-mail address (required), and Carrying goods. Tap **Next** to proceed further.



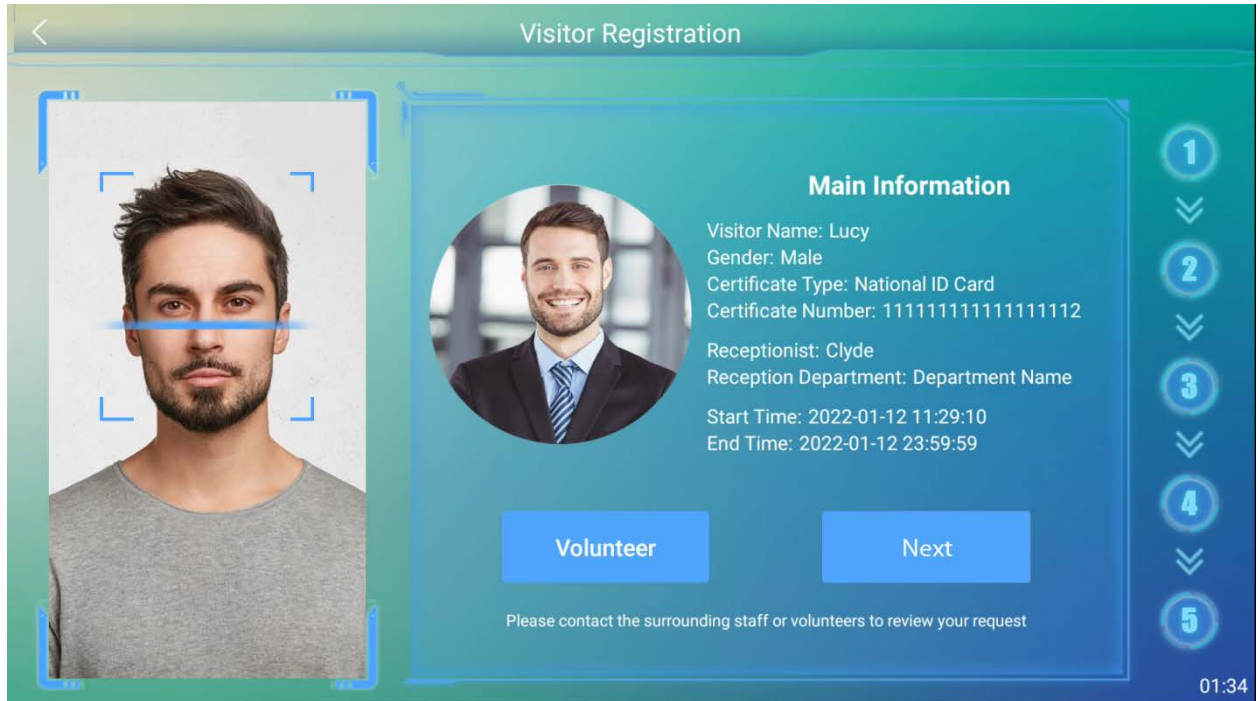
3.1.5 Host Information

The visitors may enter the First Name of the host to get the complete information automatically. Set the Visit Date, Start Time, and End Time (default is 23:59:59 of the day).



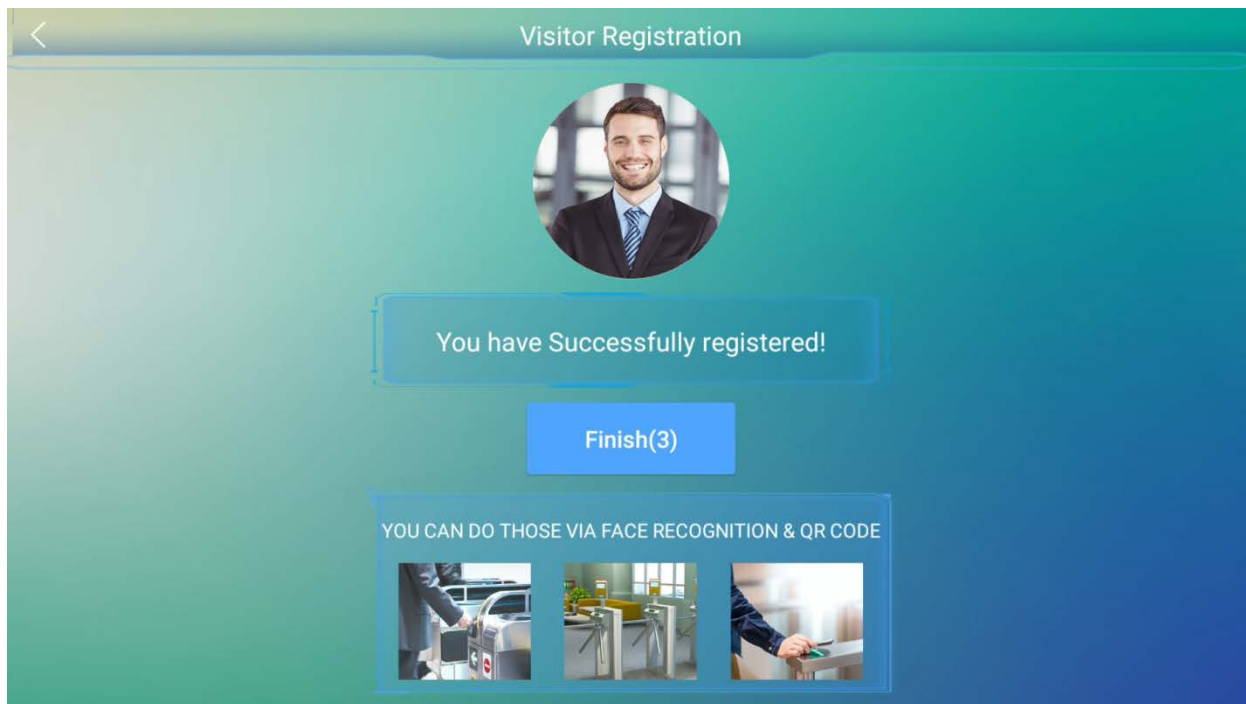
3.1.6 Volunteer Audit

The visitor should contact a volunteer to review the visitor registration information. Once the volunteer tap **VOLUNTEER** and the verification is successful, tap **NEXT**.



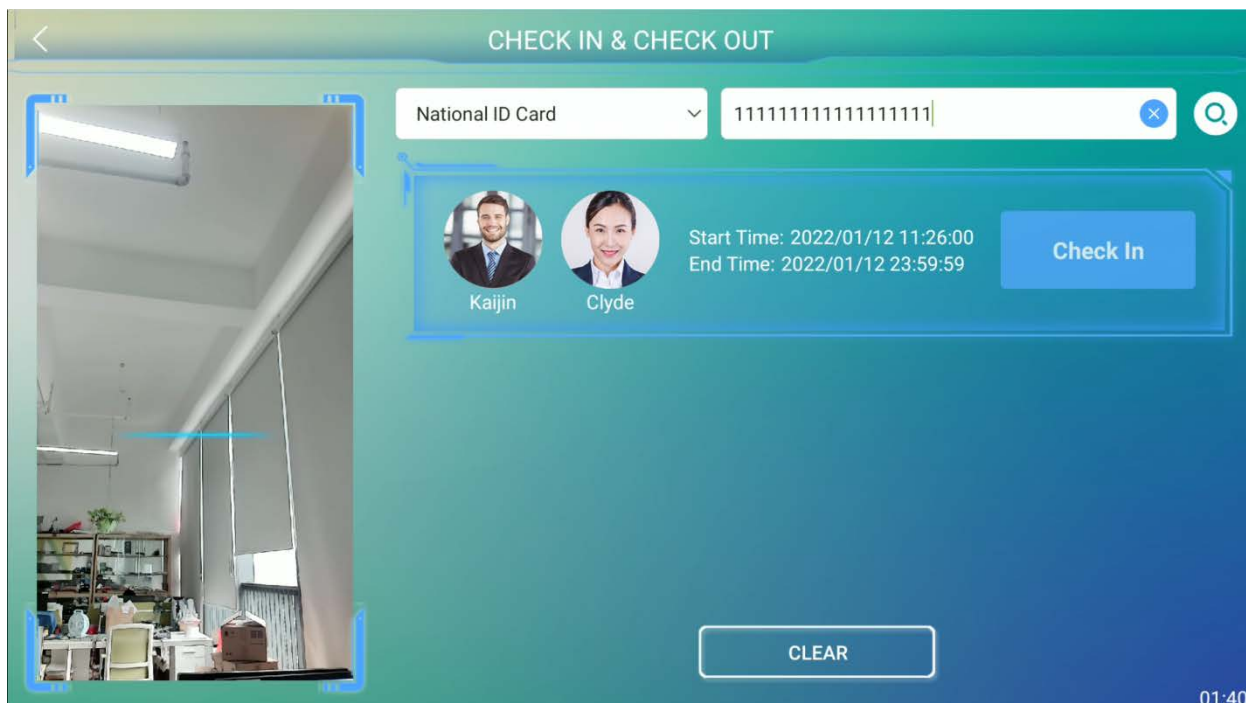
3.1.7 Complete Registration

After the Volunteer approves the registration, the visitor will enter the last interface. Tap **Finish** to check the status of the review on the home screen. If no software review is required, the device will enter the **CHECK IN&OUT** interface directly for the visitor to check-in.



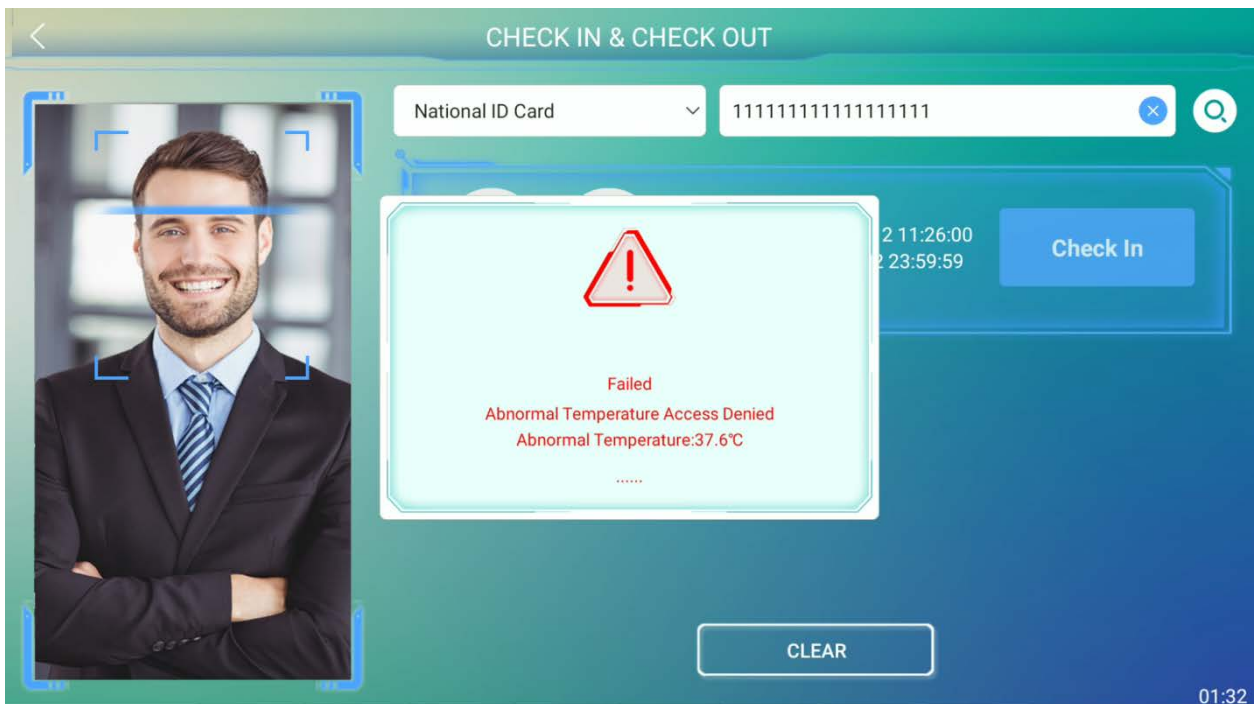
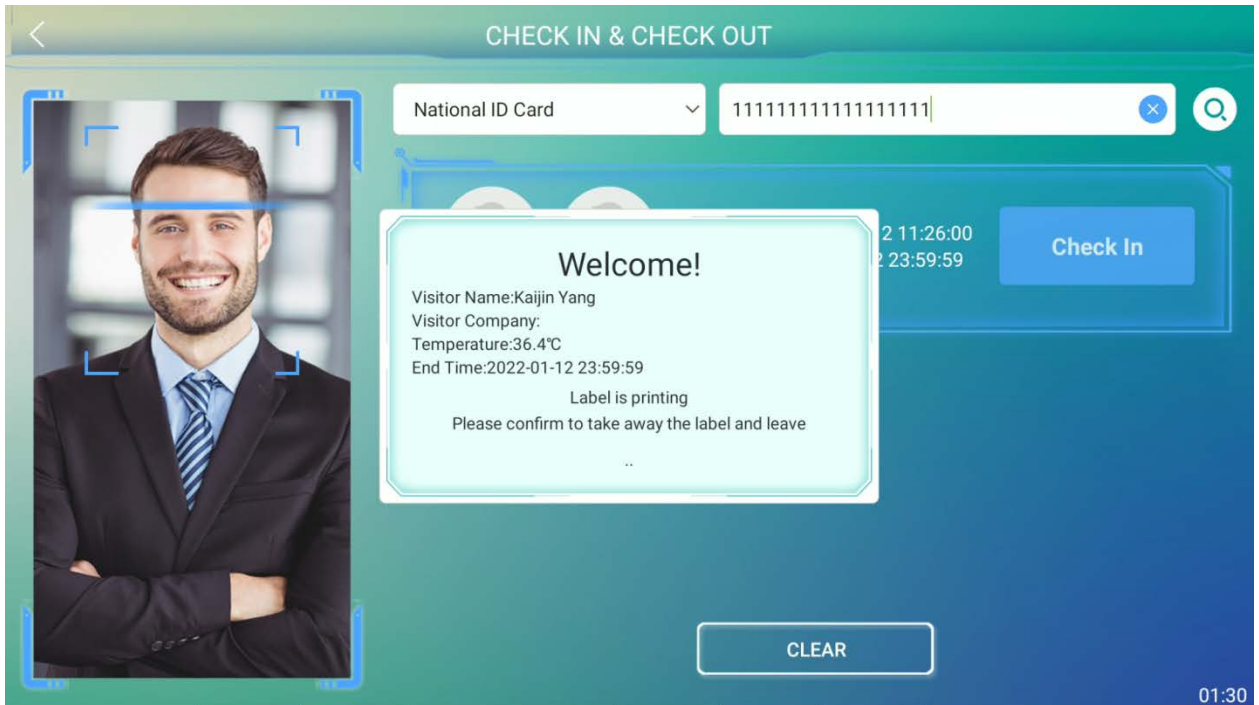
3.2 Visitor Query

The CHECK-IN & CHECK-OUT interface supports 4 methods for querying visitor records including Certificate number, driver license, passport and others.

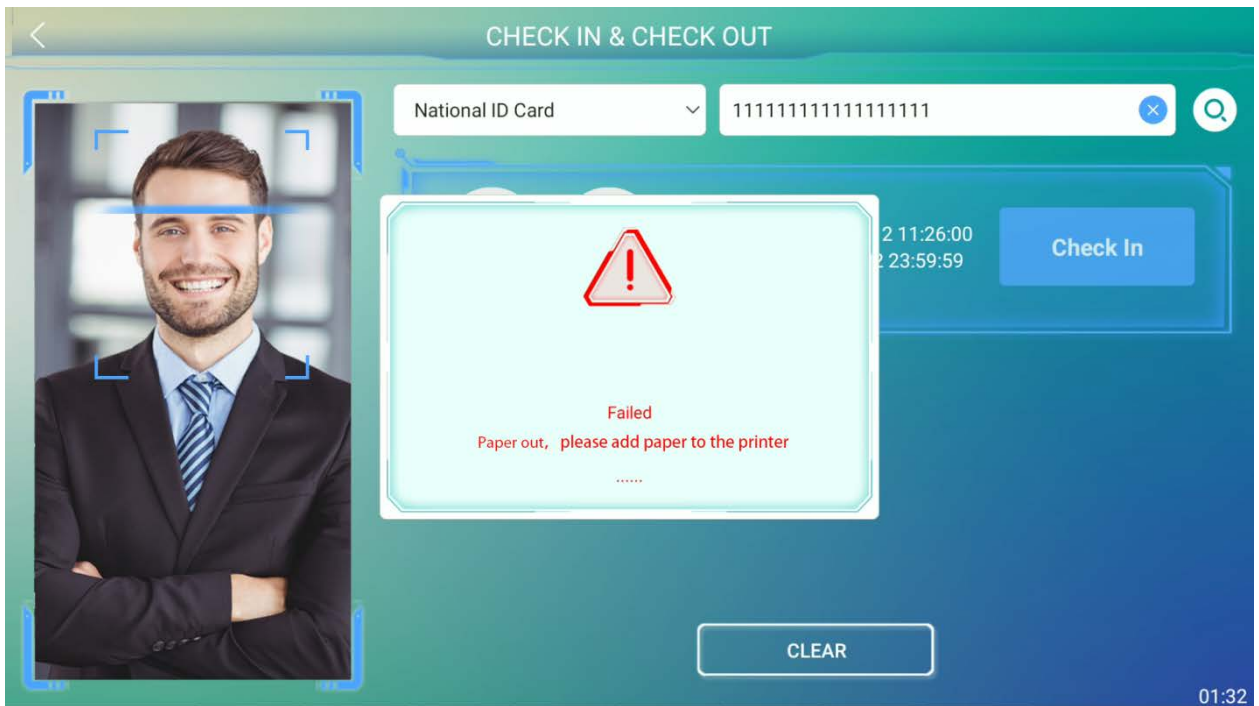


3.3 Visitor Check-In

Tap **Check-In** on the CHECK-IN & CHECK-OUT interface after successfully registering the visitor information. If the device supports body temperature detection★, it will detect the temperature★. Only if the detected temperature★ is lesser than the threshold temperature★ check-in will be successful. Otherwise, the visitor cannot check-in, and an alarm will be triggered.

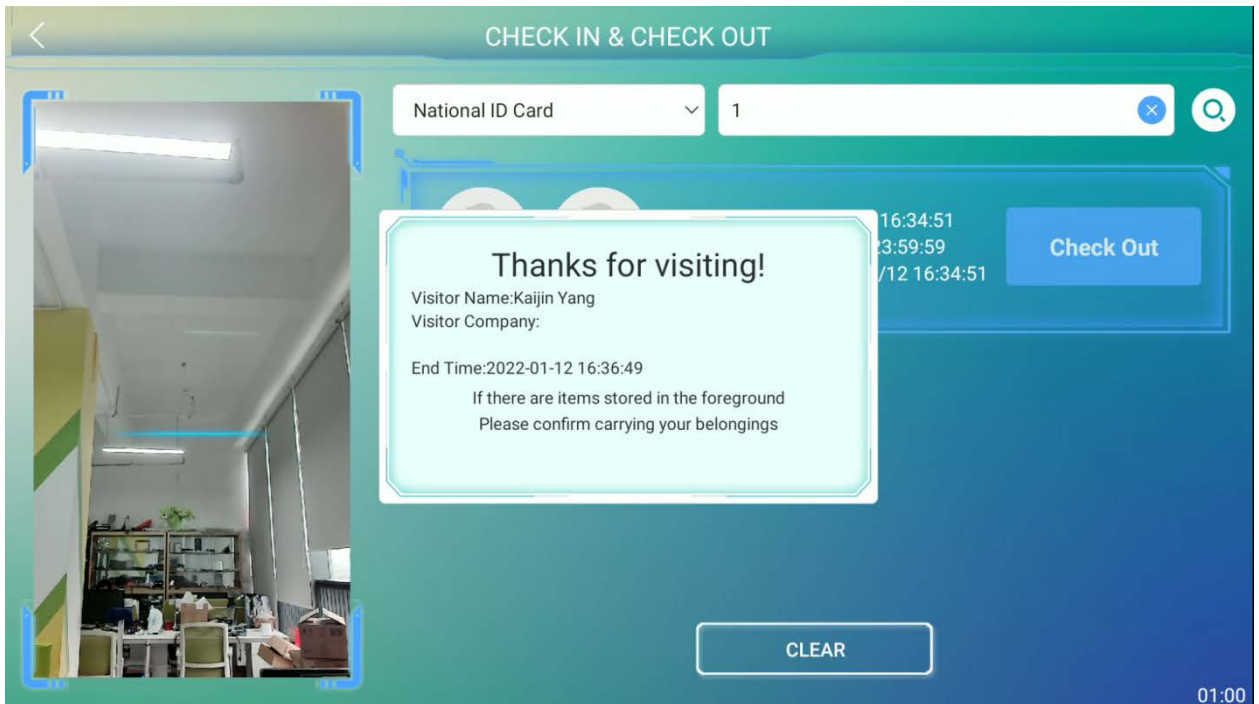


The visitor check-in will also fail when the printer runs out of paper while printing a visitor ticket.





3.4 Visitor Check Out

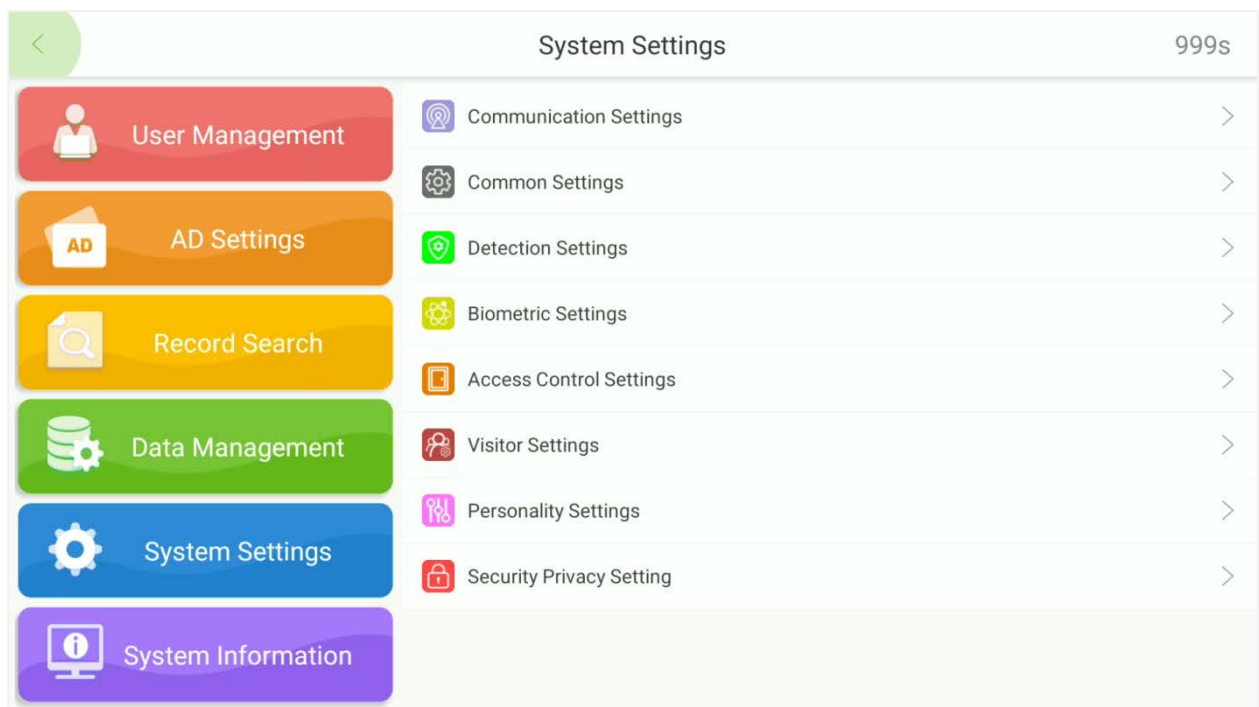
Tap **Check-Out** on the CHECK-IN &CHECK-OUT interface and the access privilege of the visitor will be deleted after check-out.



4 Main Menu

Tap on  to open the Main menu.

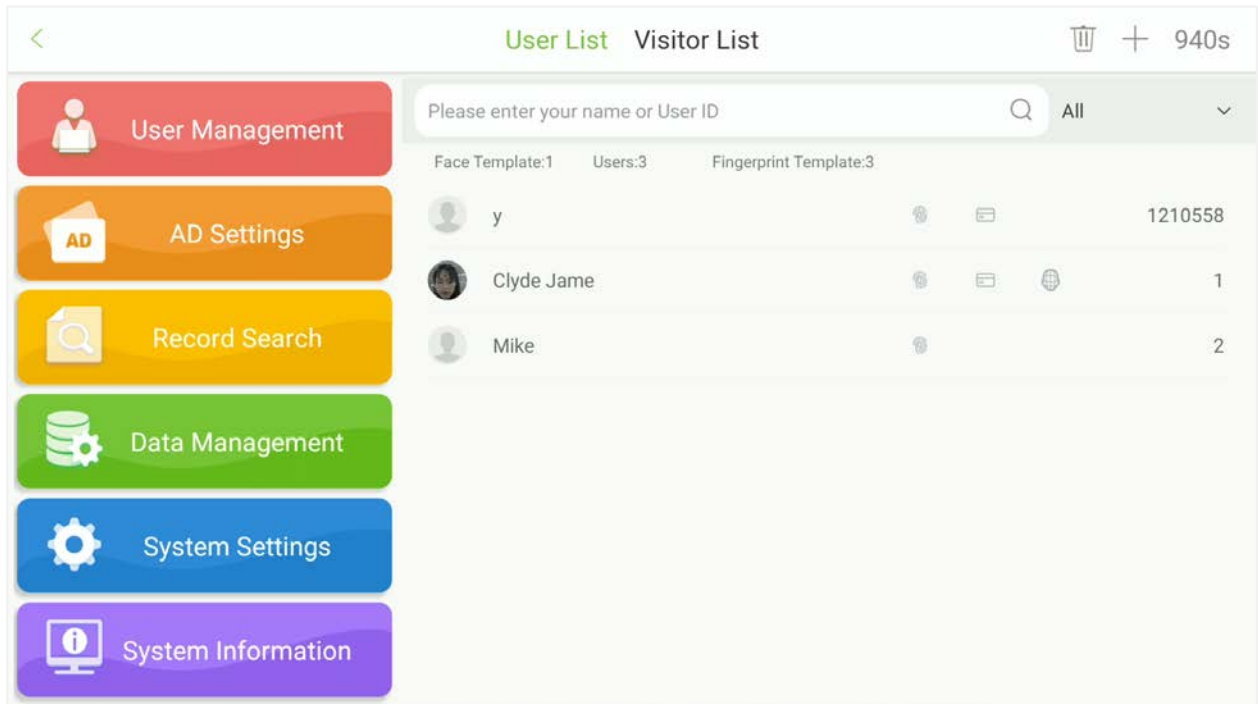
 **Note:** If the Super Administrator is not registered for the device, then tap  to access the main menu. If the device has a Super Administrator, then his/her verification is required to access the main menu. For security purposes, it is advisable to register the Administrator while using the device for the first time.



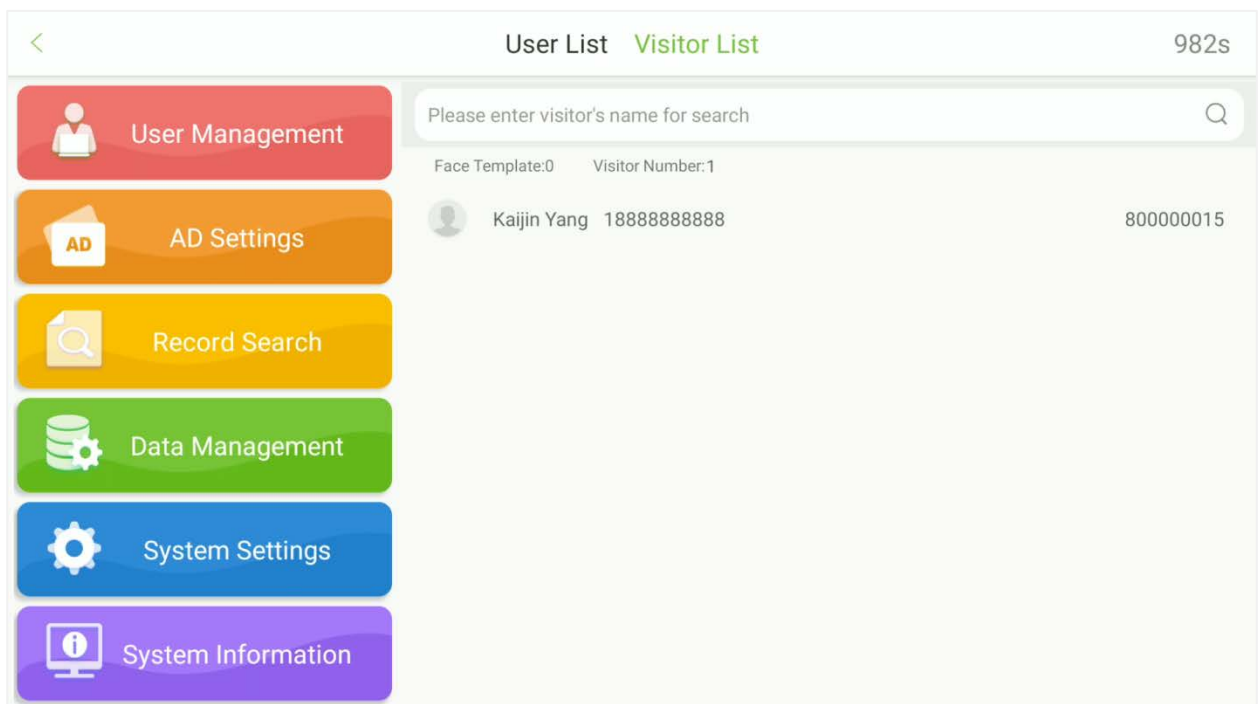
Menu	Function
User Management	Enables to view, add, edit, search and delete the basic user or search and view visitor details.
AD Settings	Plays the Advertisement, sets the advertising pictures, video resolution and advertising server, etc.
Record Search	Displays visitor and operation records.
Data Management	Data management includes cycling delete visitor, cycling delete visitor record, cycling delete operation record, clear data, backup and restore, U disk management.
System Settings	To set the parameters related to the system, including communication, common, detection, biometric, access control, visitor, personality and security privacy, etc.
Syetem Information	To view Data Capacity and Device and Firmware information of the current device.

5 User Management


Open the main menu and select **User Management**. The user list displays the basic information of all the users, including their names, user ID's, user photo and verification mode as shown in the below image:

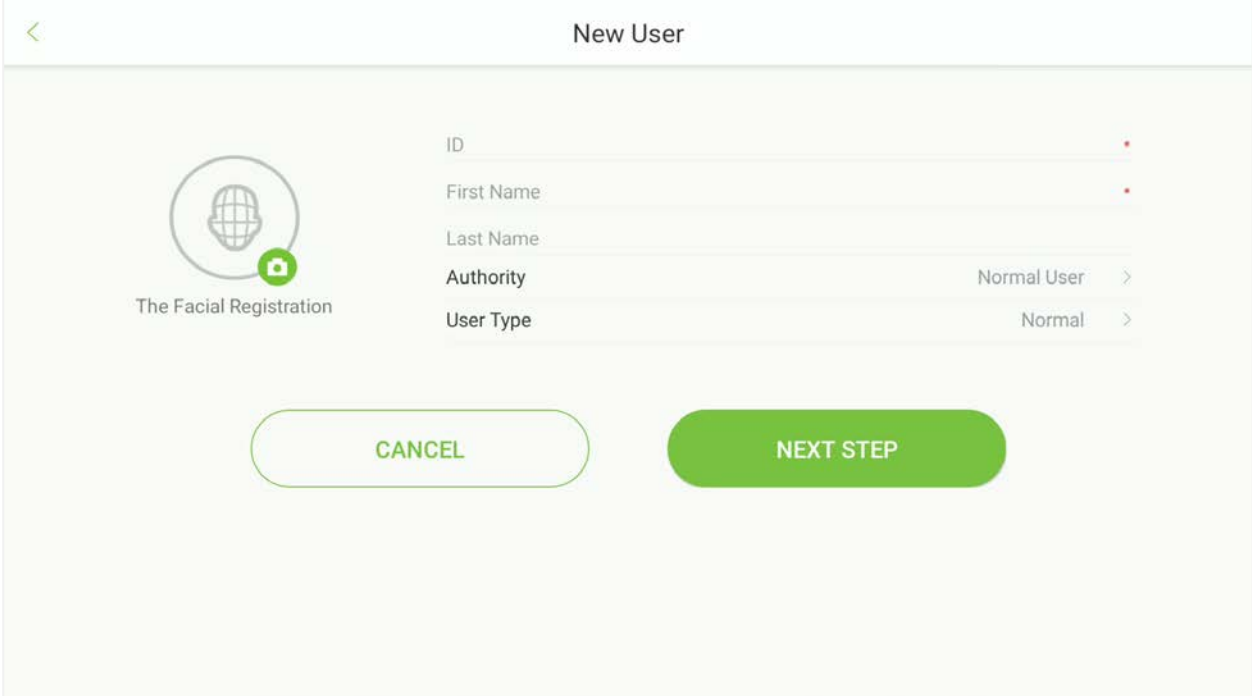


Tap **Visitor List**. The visitor list displays the basic information of all the visitors, including their names, user ID's, and images, as shown in the below image:



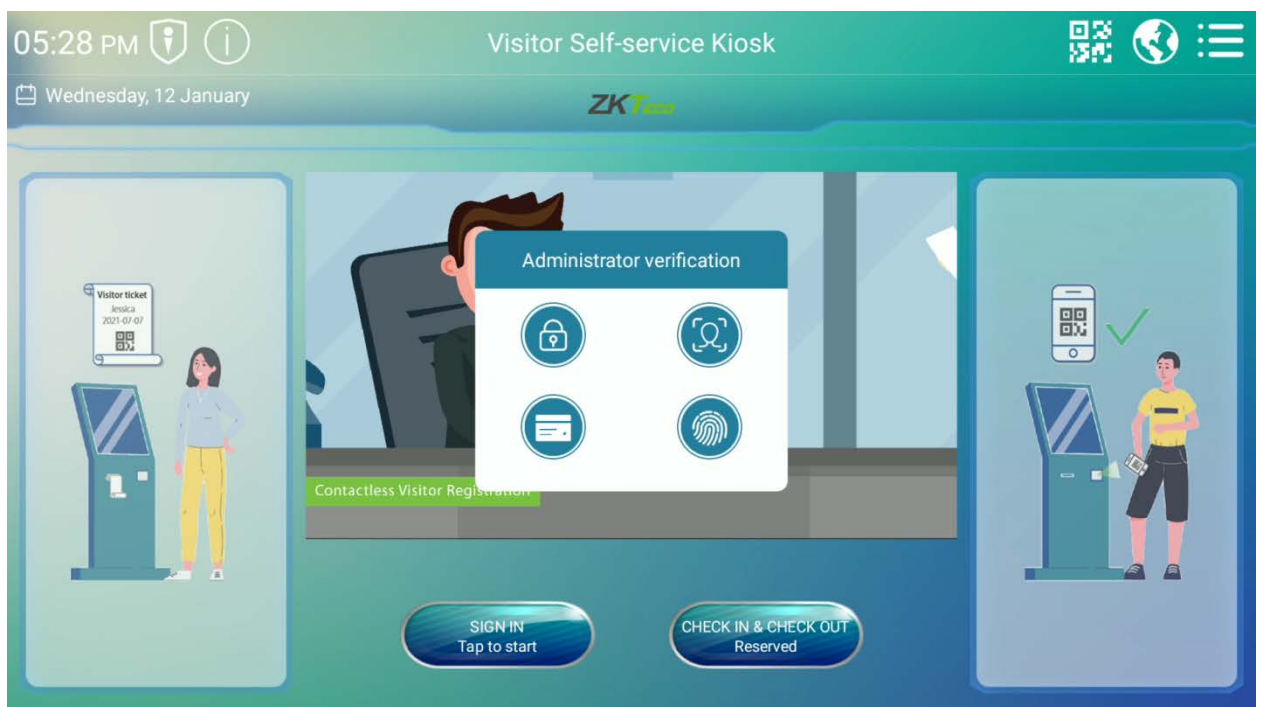
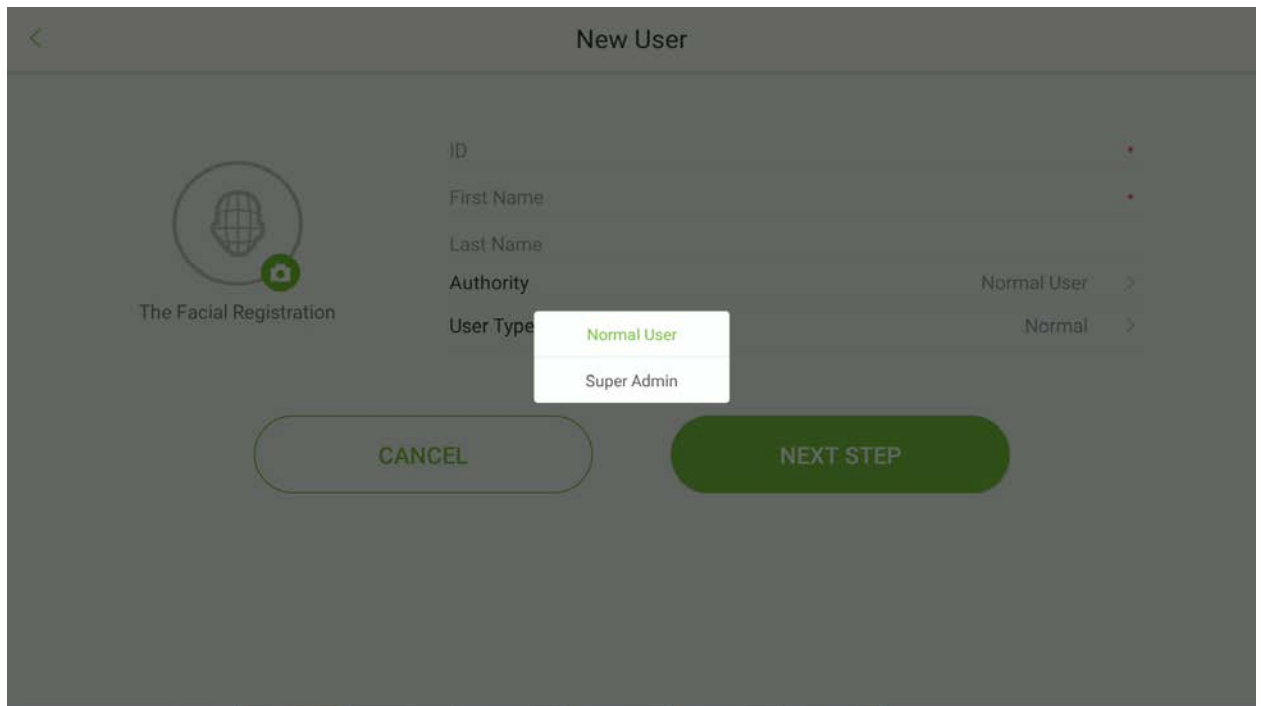
5.1 Add an Employee

Tap **Visitor List**. Tap  on the top right corner to add a new user as shown in the below image:

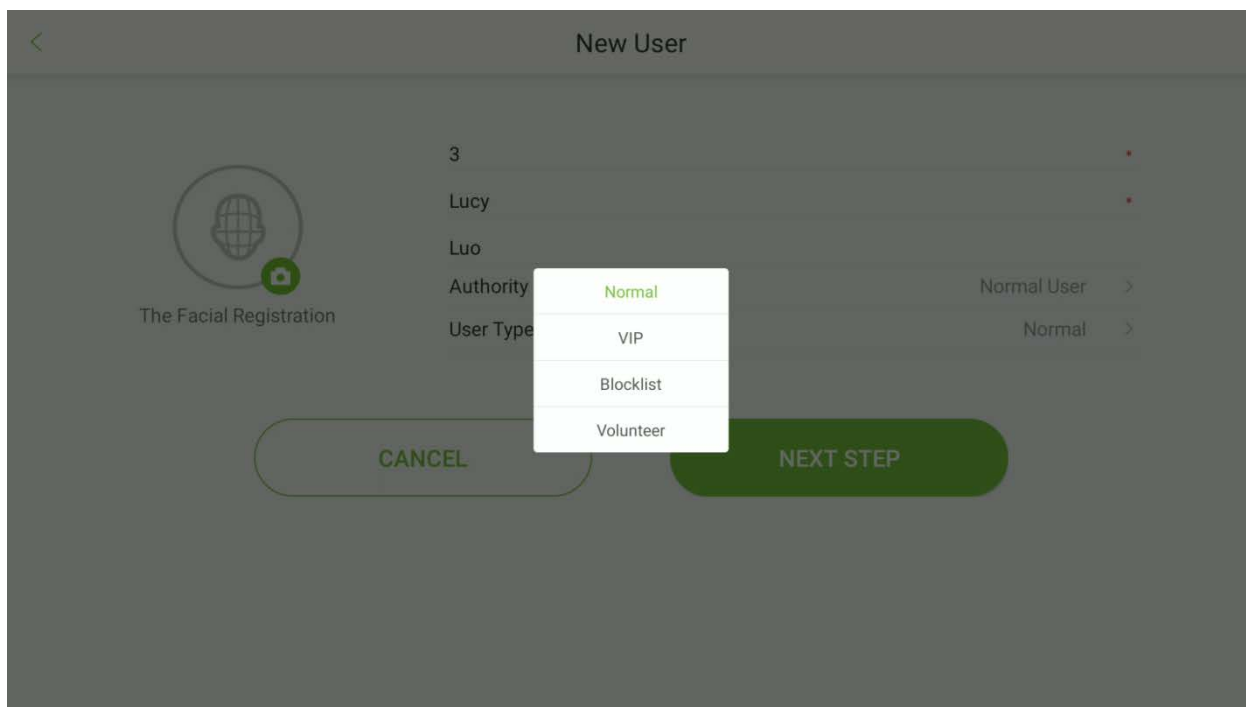


The screenshot shows a mobile application screen titled "New User". On the left side, there is a circular icon containing a face and a camera, with the text "The Facial Registration" below it. To the right of this icon is a form with the following fields: "ID" (with a red asterisk), "First Name" (with a red asterisk), "Last Name", "Authority" (with a dropdown menu showing "Normal User"), and "User Type" (with a dropdown menu showing "Normal"). At the bottom of the form, there are two buttons: "CANCEL" and "NEXT STEP".

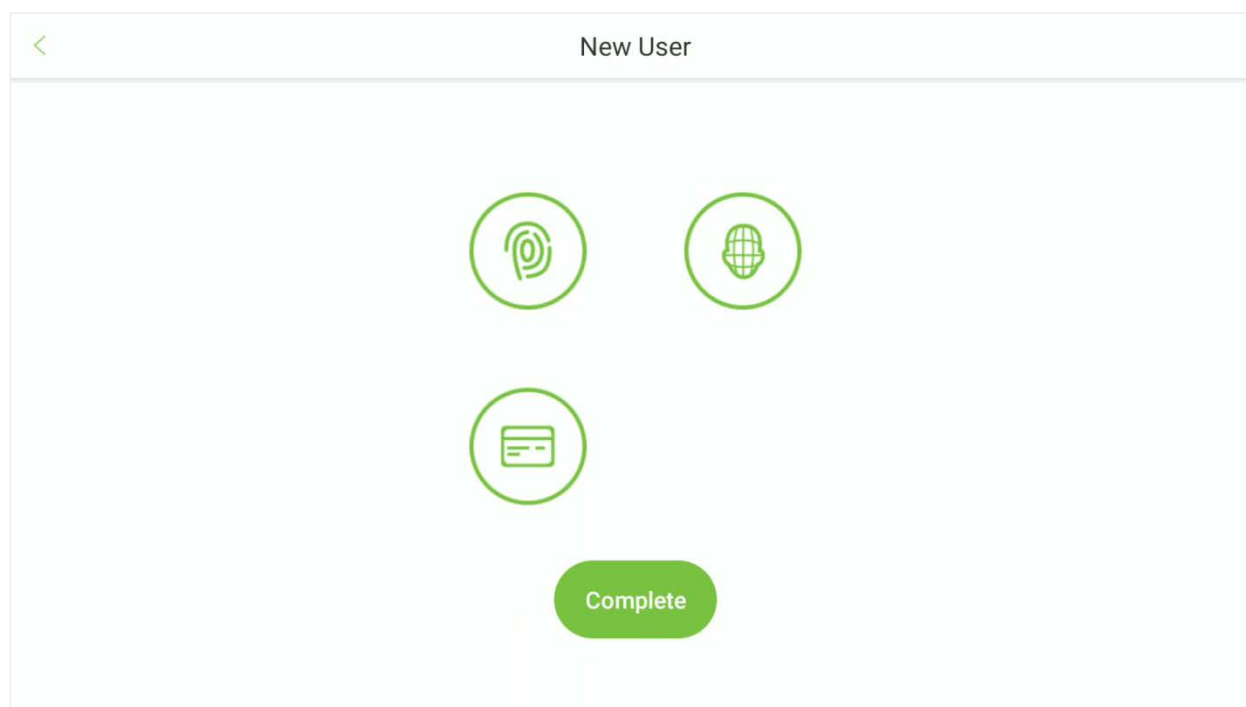
- **ID:** Enter the Employee ID. It supports 1 to 10 digits by default. The message "Duplicated ID, please enter again." indicates that the ID number you have entered is already being used. Please enter a different ID.
- **Username:** The username refers to the Employee's Name, please enter your first name and last name.
- **Authority:** It includes the Normal User and Super Admin. After configuring a Super Admin, super admin verification is required to access the main menu. Super Admin can set up a password maximum of 6 digits.




- User Type:** It includes normal User, VIP, Blocklist and Volunteer. The Volunteers will assist the approval process for visitor registration.

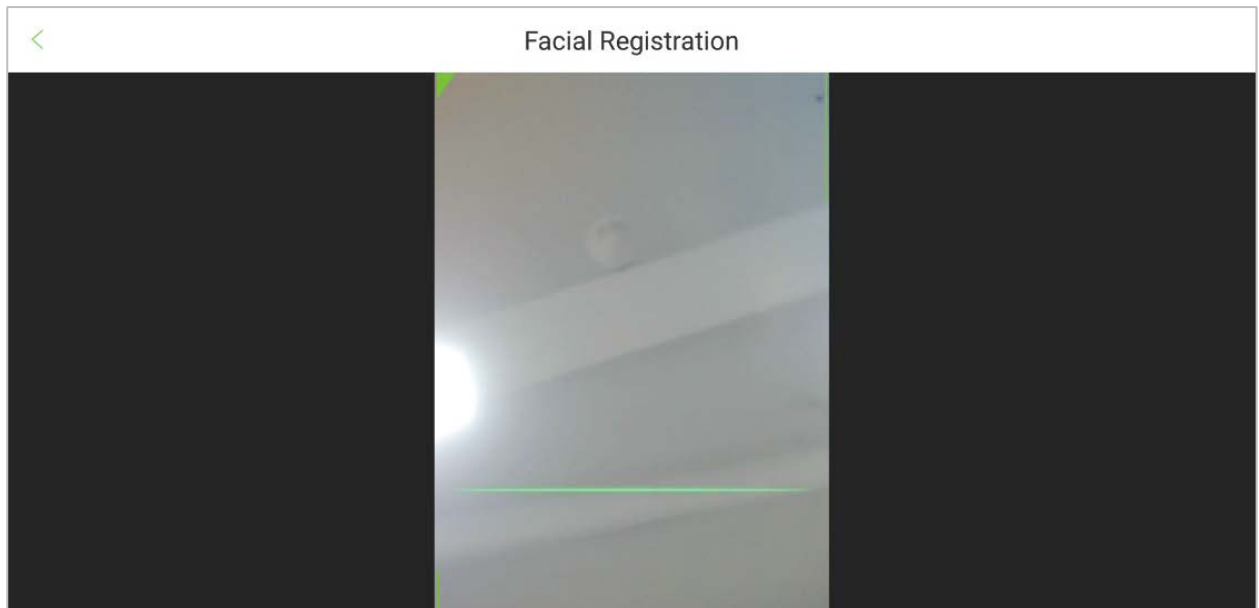


- **Verification Method:** After entering the employee's basic information, tap **Next** to select the verification method.




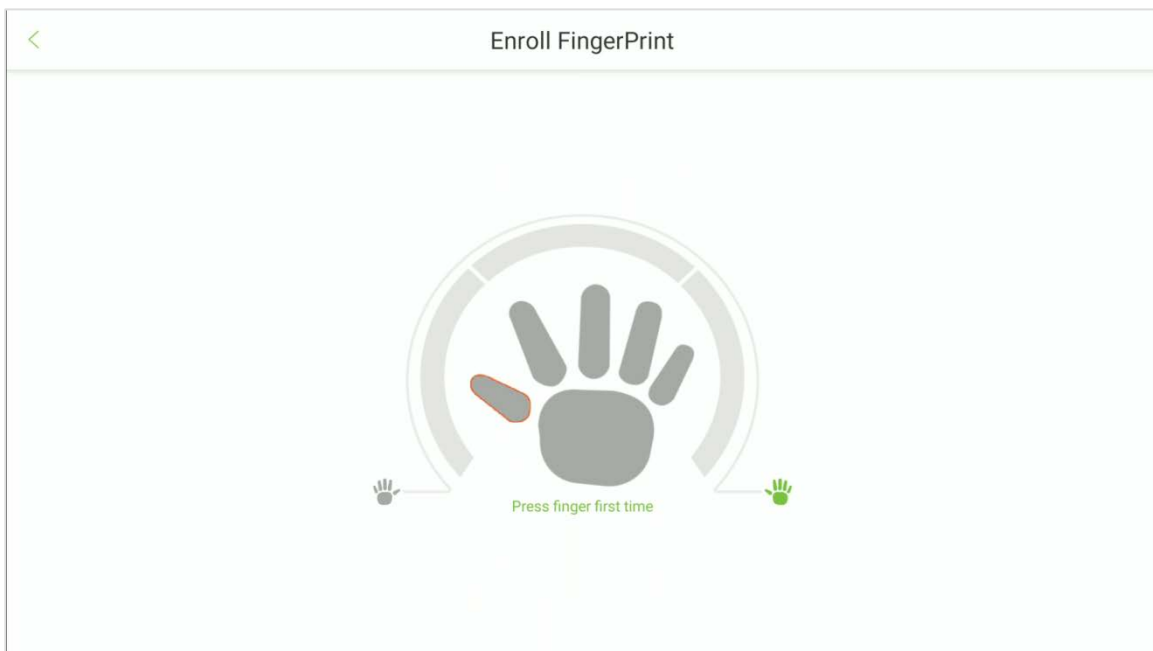
Facial Registration:

Tap the  icon and then stand in the monitoring area. The registration is successful when the user's face is identified, and the photo will be saved.

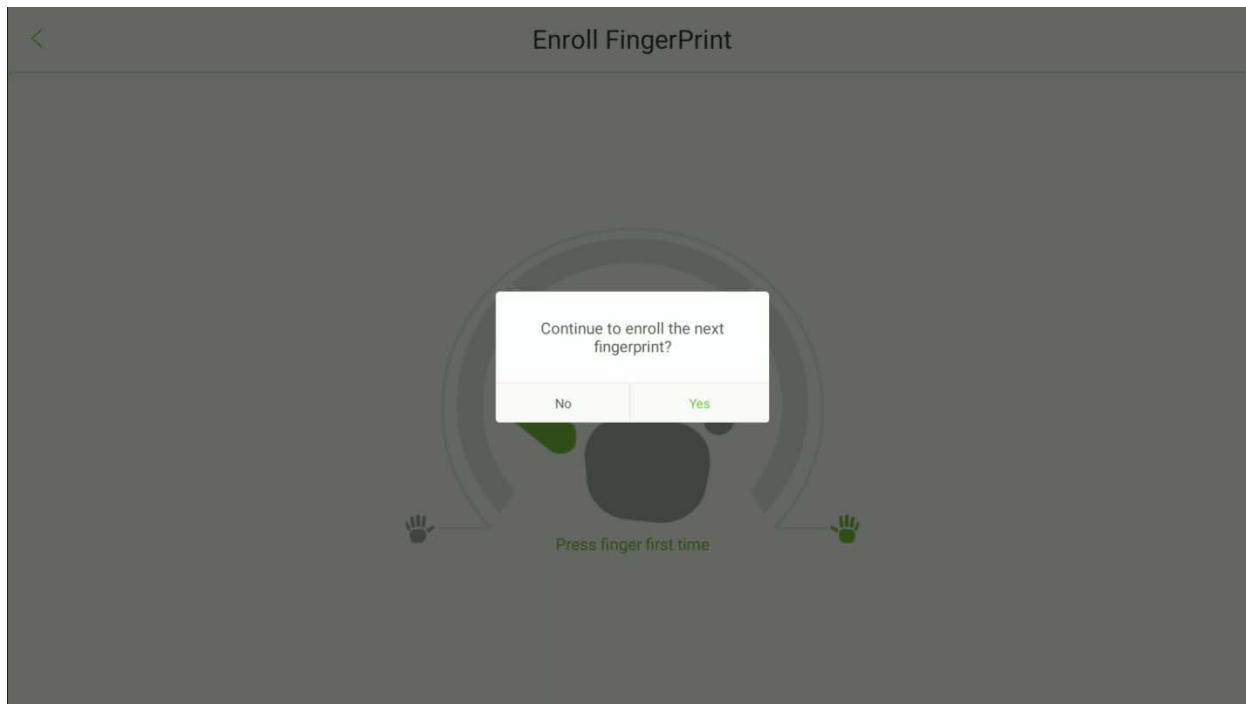


Fingerprint Registration:

Tap the  icon to open the fingerprint registration page. Press your finger to register the fingerprint.

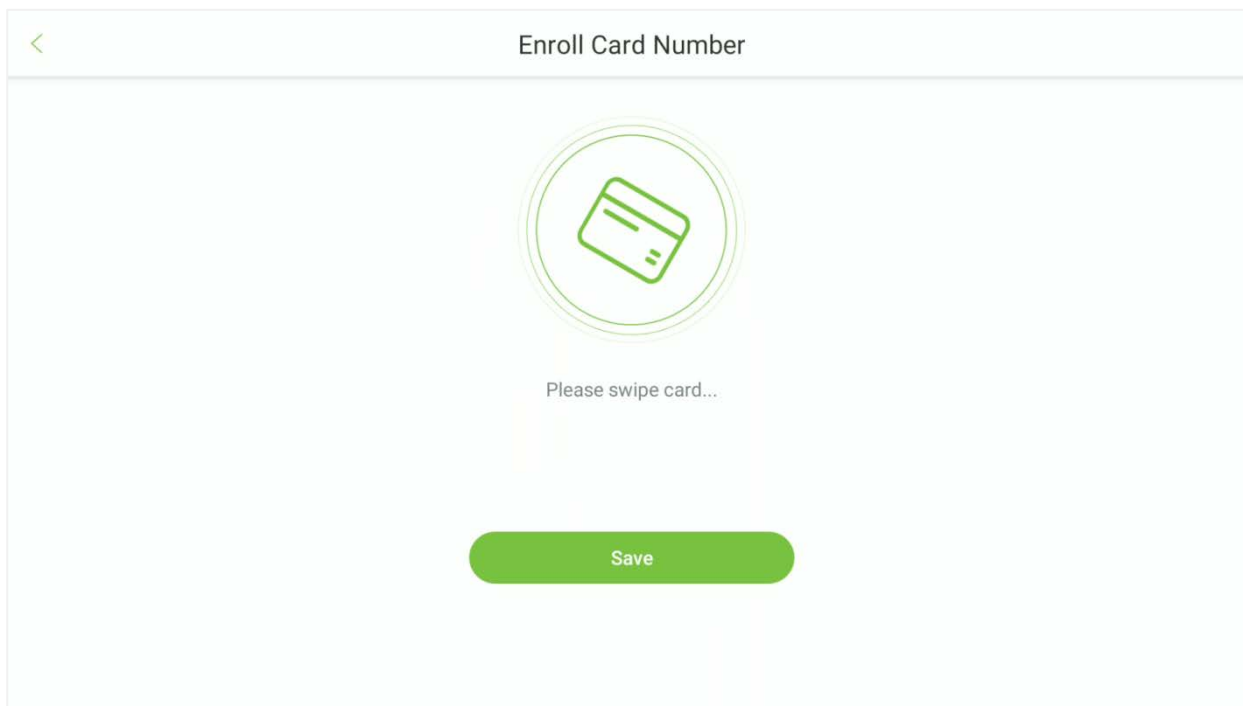


- Press your finger repeatedly until you see a green indicator that indicates a successful registration. If you press different fingers on the fingerprint scanner on successive verifications, the prompt "**Please enroll same finger**" appears on the screen.
- Once the fingerprint has been registered successfully, a dialog box appears as "**Continue to enroll the next fingerprint?**". Tap **Yes** to register the next fingerprint, or **No** to return to the fingerprint registration page.





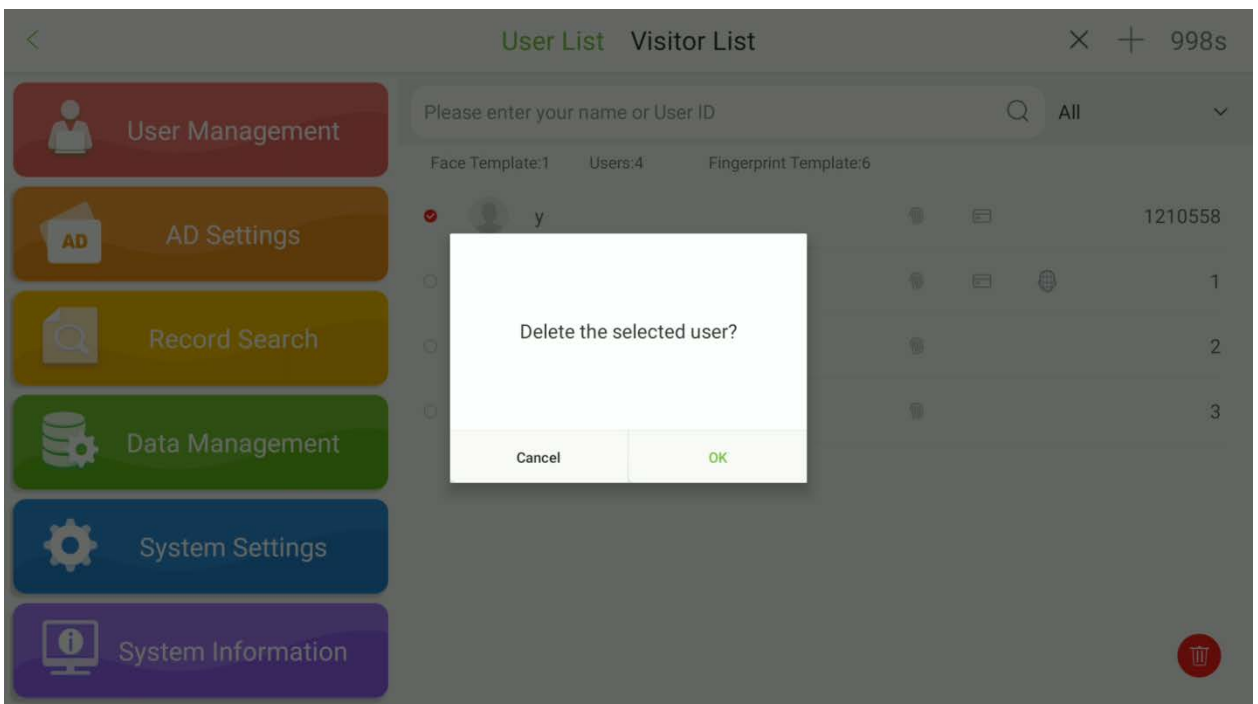
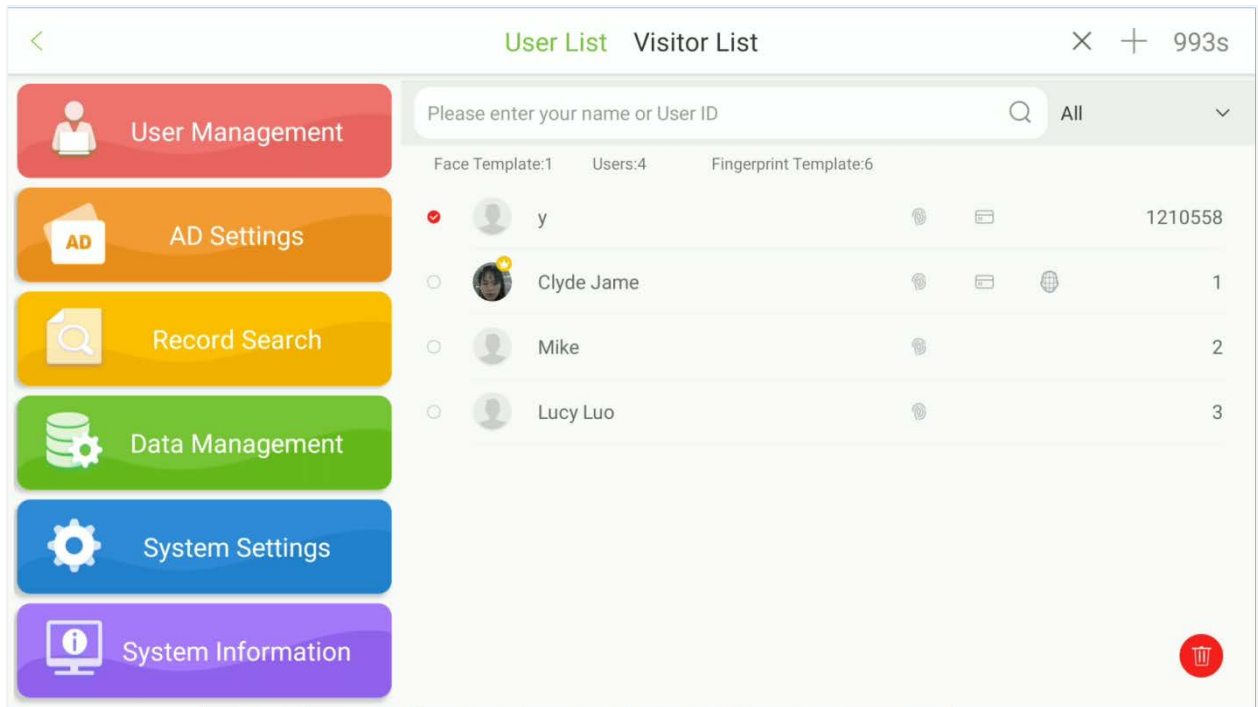
Card Registration:

Tap the  icon to open the card registration page. Place your card close to the card swiping area.



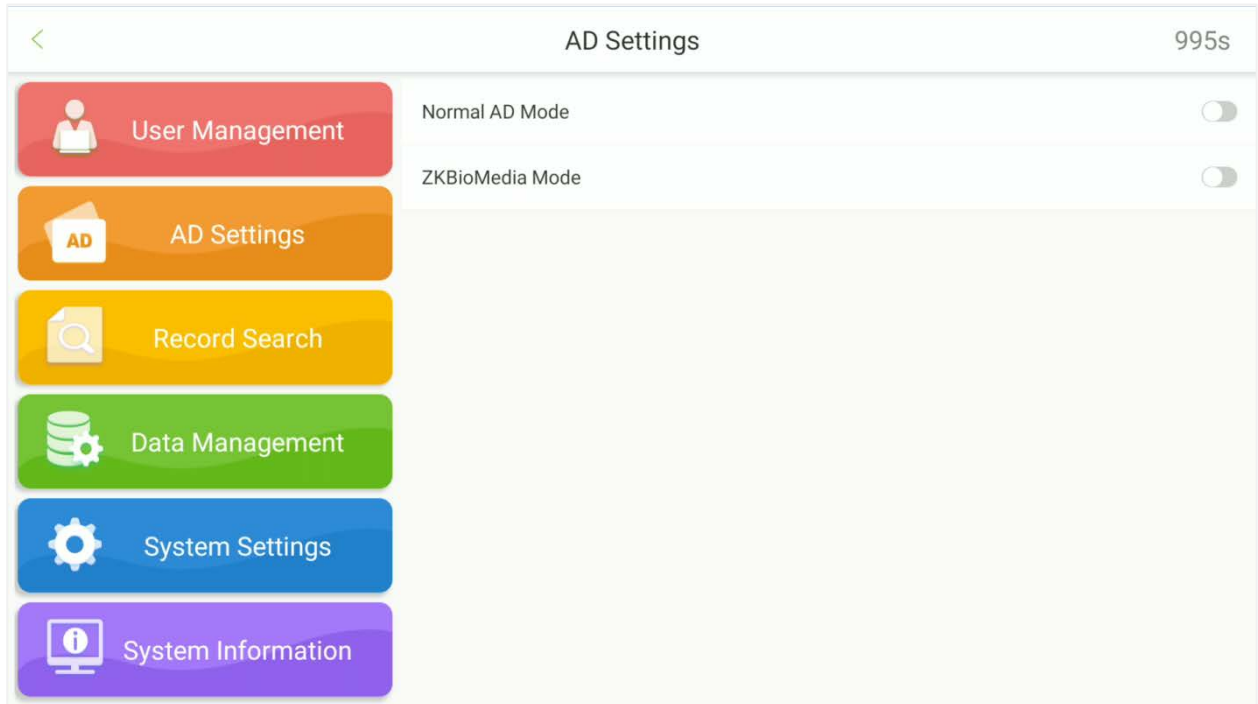
5.2 Delete an Employee

- Tap the  icon on the top right corner to initiate the deletion process.
- Select the employee to be deleted and tap the  icon.

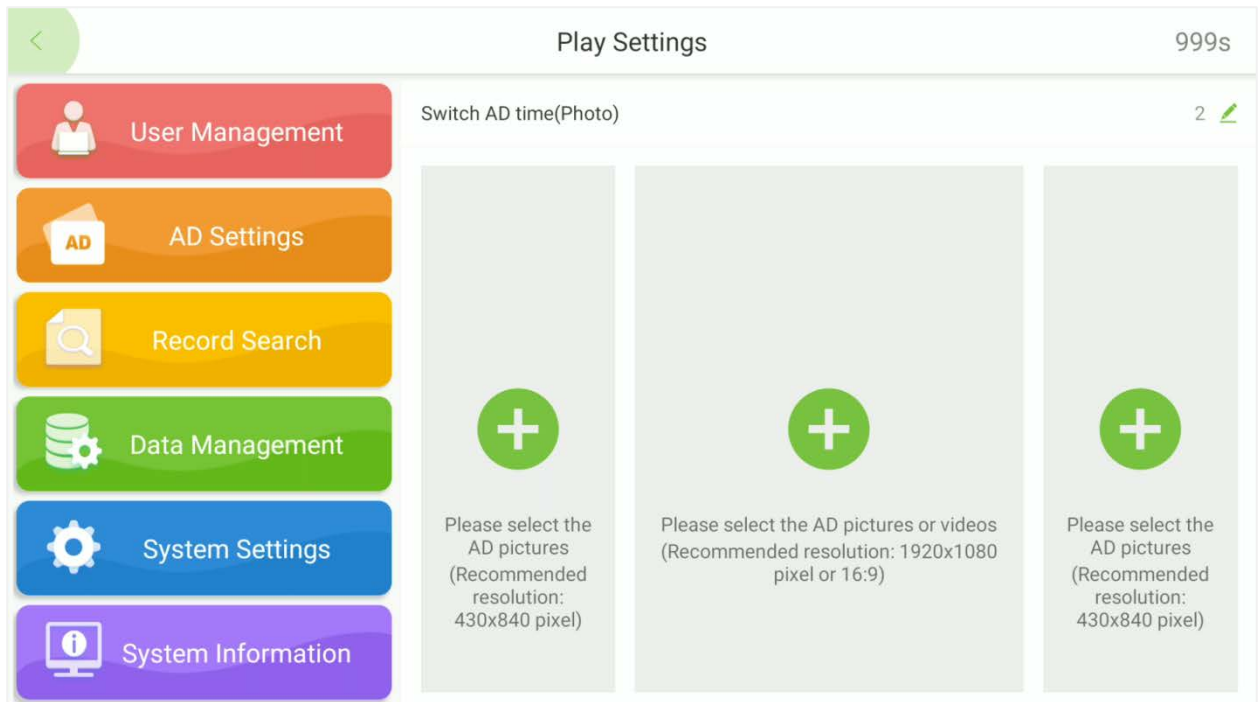


6 AD Settings

Open the main menu and select **AD Settings**. There are Normal AD mode and ZKBioMedia mode, please choose one of them. Once selected, open the Play Settings under this mode to set the ad-related parameters.



Normal Mode:




ZKBioMedia Mode:

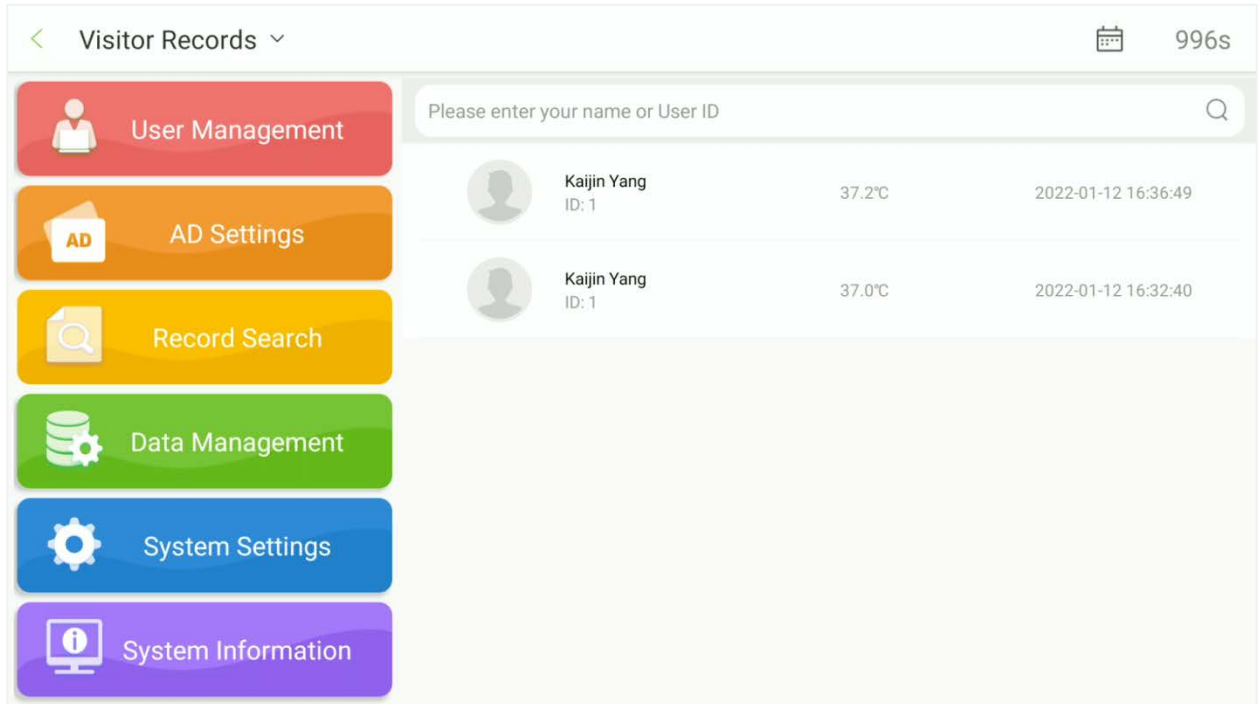
The screenshot displays the 'Play Settings' configuration screen. On the left, a vertical menu contains six items: 'User Management' (red), 'AD Settings' (orange), 'Record Search' (yellow), 'Data Management' (green), 'System Settings' (blue), and 'System Information' (purple). The main content area is titled 'Play Settings' and includes a back arrow on the top left and a timer '998s' on the top right. Below the title, there are three configuration rows: 'Server IP' with the value '0.0.0.0', 'Server Port' with the value '0', and 'Download Port' with the value '0'. Each value has a small green edit icon to its right. A large green 'Connect Test' button is centered in the main area. Below the button, a note states '(Recommended resolution: 1920x860 pixel)'.

7 Record Search


Open the main menu and select **Record Search**. Search the required records in the Facekiosk device.

7.1 Visitor Record

Select **Record Search** → **Visitor Records** to view all the visitor records in the device. Tap  to filter the records accordingly as shown below:





7.2 Operation Record

Select **Record Search** → **Operation Records** to view all the operation records in the device. Tap  to filter the records accordingly as shown below:

< Visitor Records ▾ 📅 998s

Visitor Records Operation Records

Please enter your name or User ID 🔍

	Kaijin Yang ID: 1	37.2°C	2022-01-12 16:36:49
	Kaijin Yang ID: 1	37.0°C	2022-01-12 16:32:40

AD Settings

Record Search

Data Management

System Settings

System Information

< Operation Records ▾ 📅 877s

User Management AD Settings

Please enter operator id or record id 🔍

Record ID: 22	Operator ID: 1	Operated Time: 2022-01-13 09:11:43
Operation Detail: Modify user privilege 1		
Record ID: 28	Operator ID: 1	Operated Time: 2022-01-12 17:47:40
Operation Detail: Delete user 1210558		
Record ID: 20	Operator ID: 1	Operated Time: 2022-01-12 17:39:08
Operation Detail: Add user 3		
Record ID: 28	Operator ID: 1	Operated Time: 2022-01-12 17:38:47
Operation Detail: Delete user 3		
Record ID: 20	Operator ID: 1	Operated Time: 2022-01-12 17:35:48
Operation Detail: Add user 3		
Record ID: 28	Operator ID: 1	Operated Time: 2022-01-12 17:33:39
Operation Detail: Delete user 3		

AD Settings

Record Search

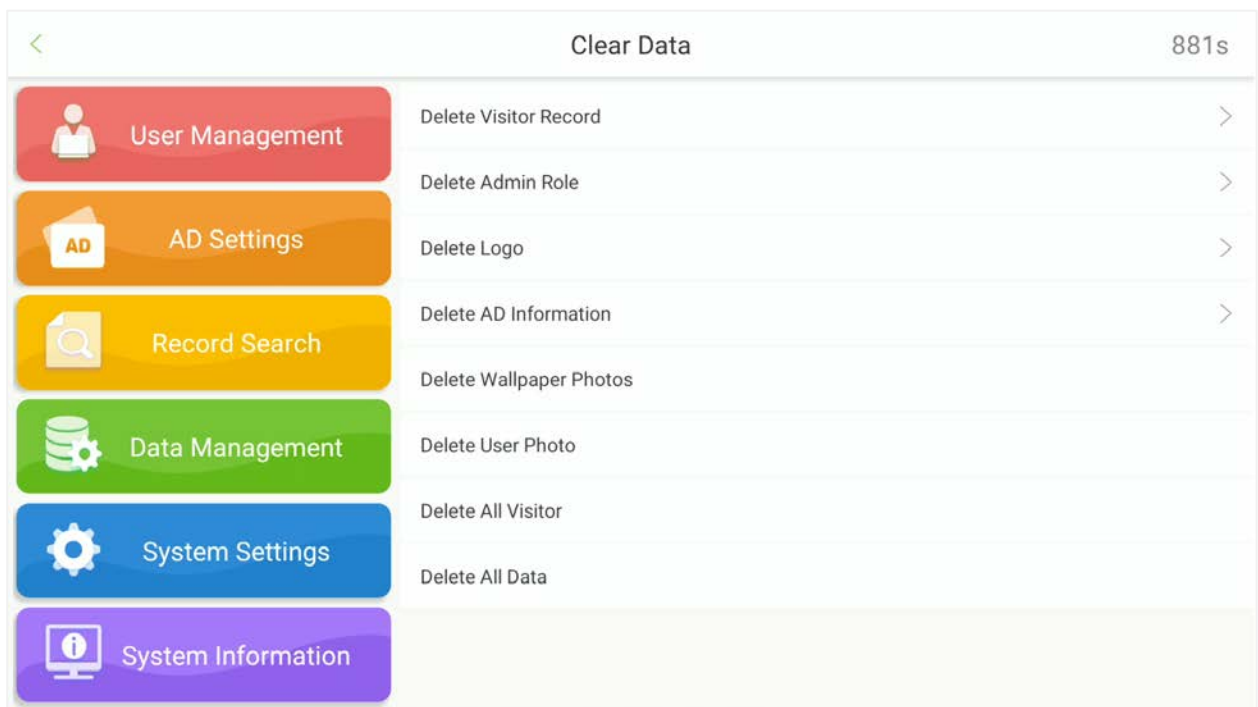
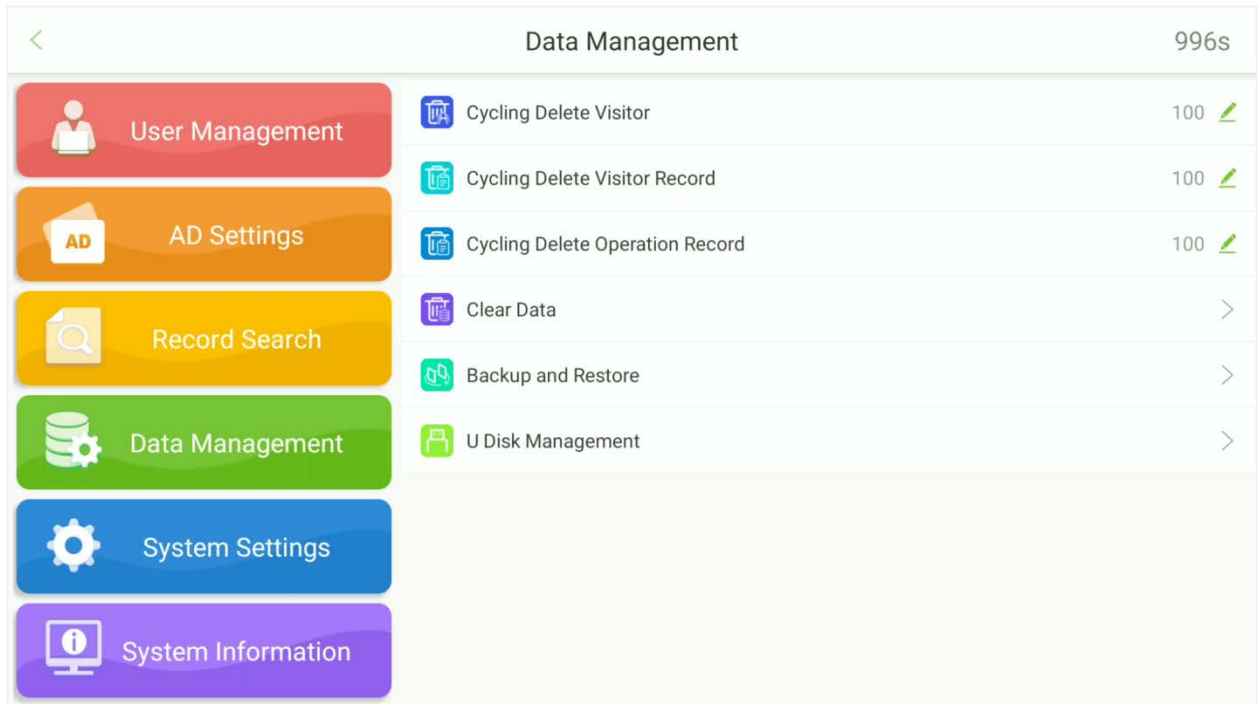
Data Management

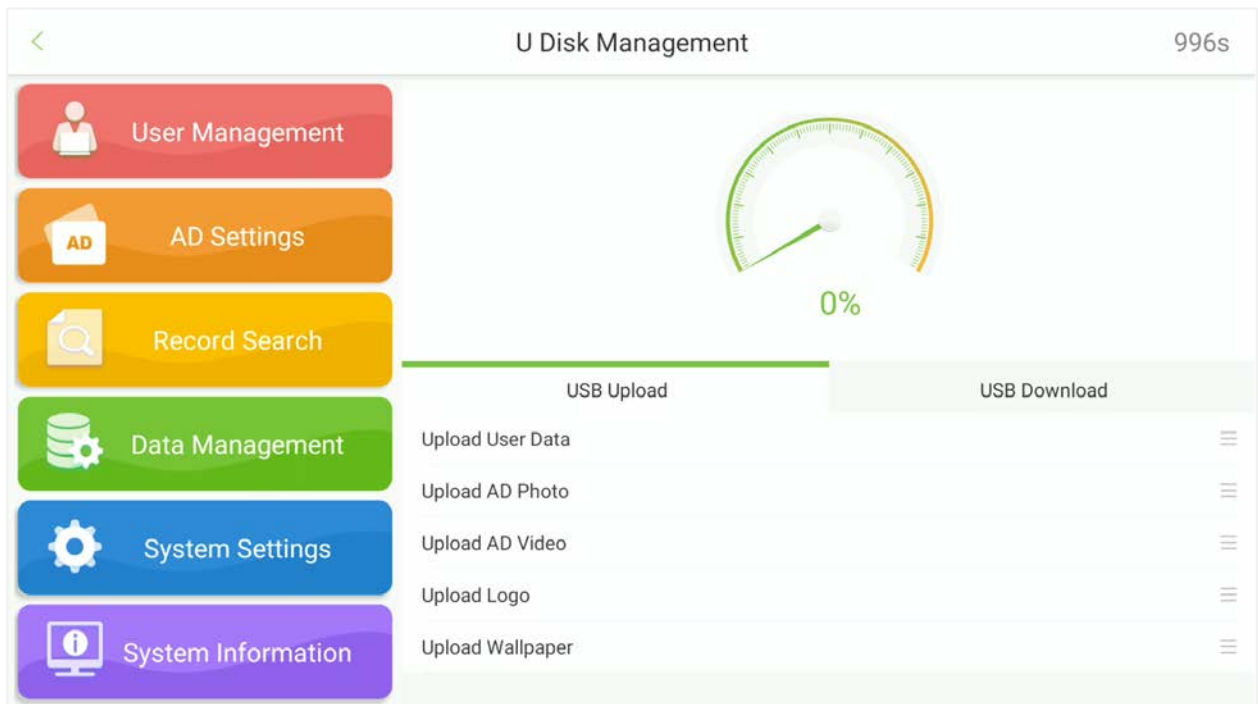
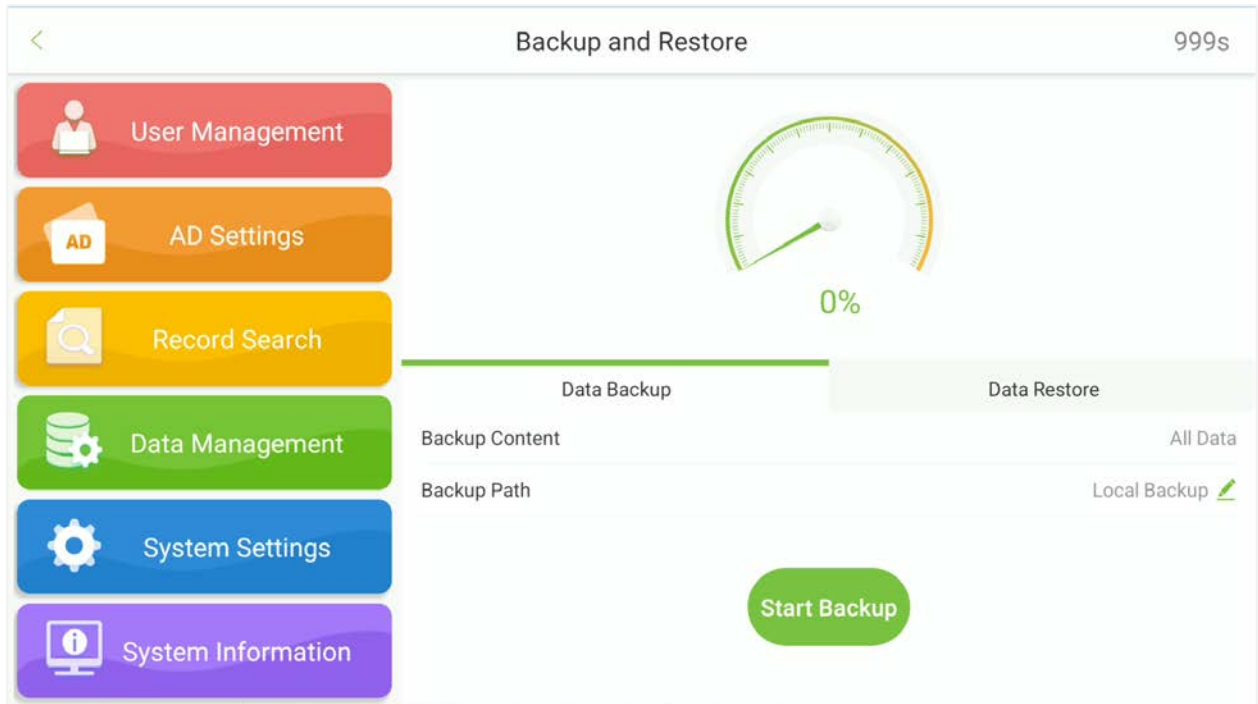
System Settings

System Information

8 Data Management

Open the main menu and select **Data Management**. Data management includes cycling delete visitor, cycling delete visitor record, cycling delete operation record, clear data, backup and restore, U disk management.



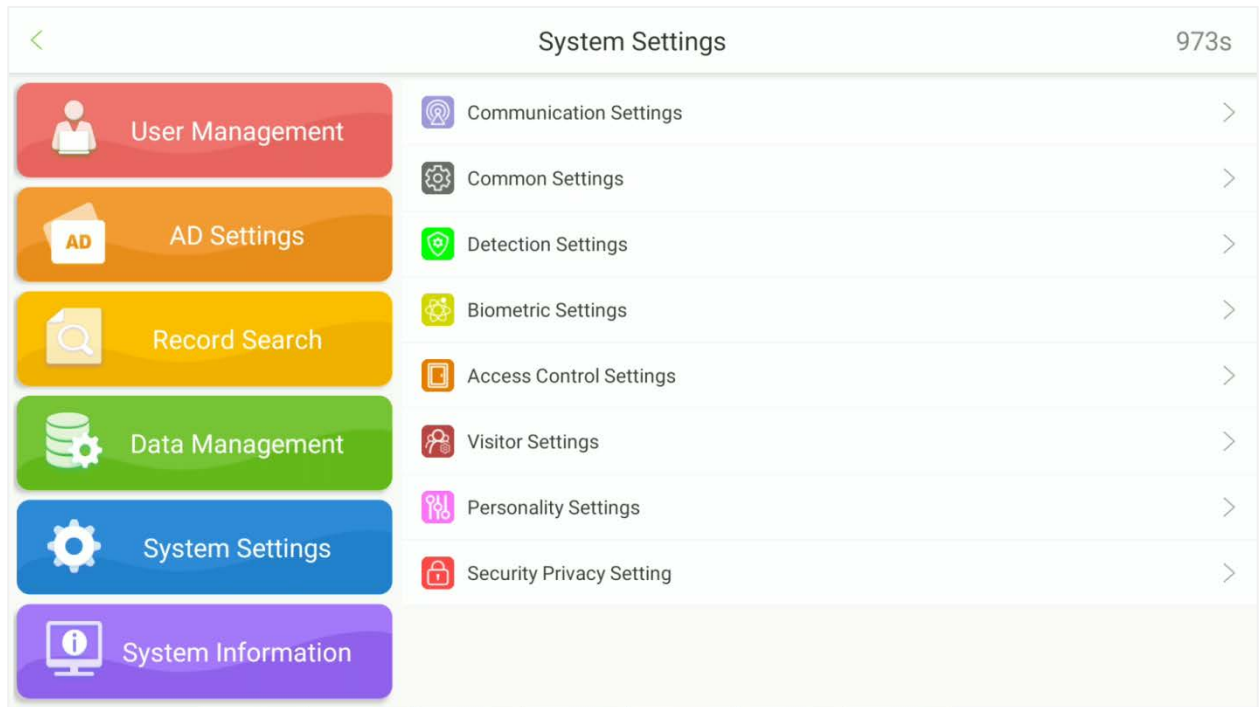


Menu	Function
<p>Cycling Delete Visitor</p>	<p>Here, the user can set to delete the visitor details in the system when the memory is full. The default value is 0 which means the details must not be deleted. The range is 0 to 100.</p>

Cyclic Delete Visitor Record	When the visitor record memory is full, the user can set it to delete the oldest records. The default value is 0 which means the records must not be deleted. The range is 0 to 100.
Cycling Delete Operation Record	In order to retain sufficient memory of the device, set the threshold value of cyclic deletion of visitor records, when the visitor records reach the value will automatically delete all the visitor records in the device, valid values 0~100.
Clear Data	Select to delete relevant data on the device as needed.
Backup and Restore	Select to backup all data from the device or restore data to the device.
U Disk Management	Choose to upload USB your user data, AD photo, AD video, logo and wallpaper, etc. You can also download user data to USB.

9 System Settings

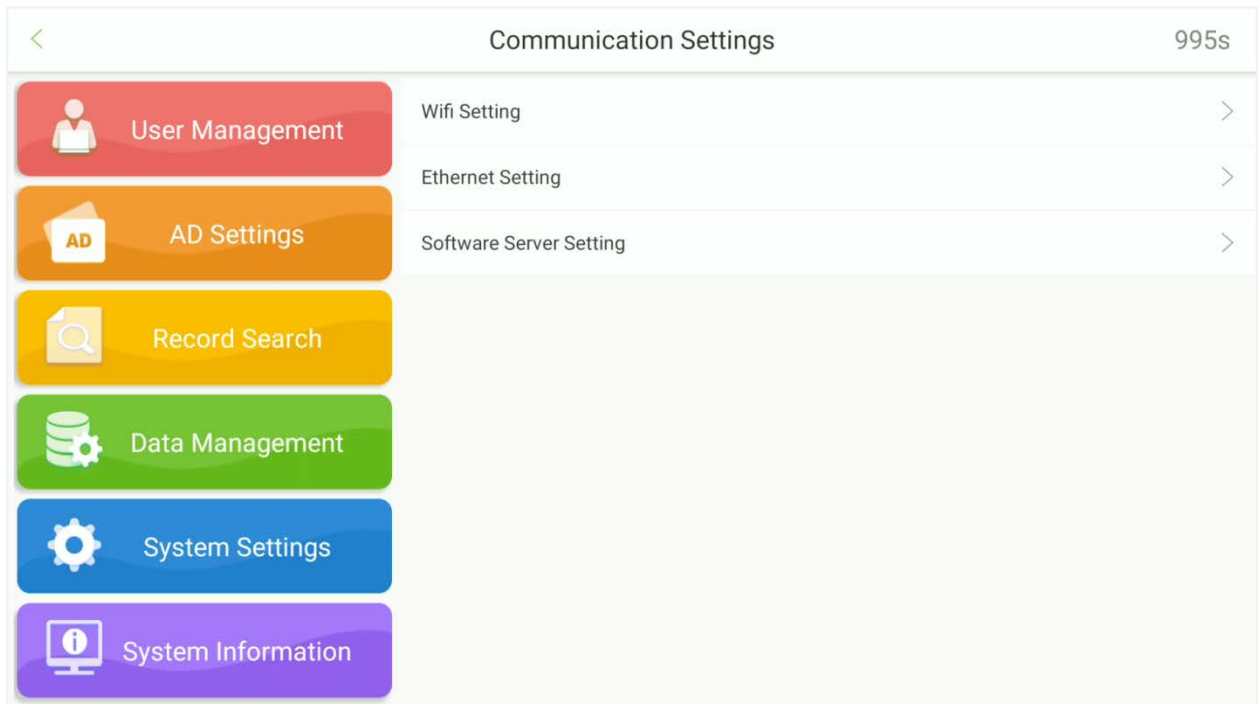
Open the main menu and select **System Settings**. System settings facilitate setting the system parameters based on the requirements.



9.1 Communication Settings

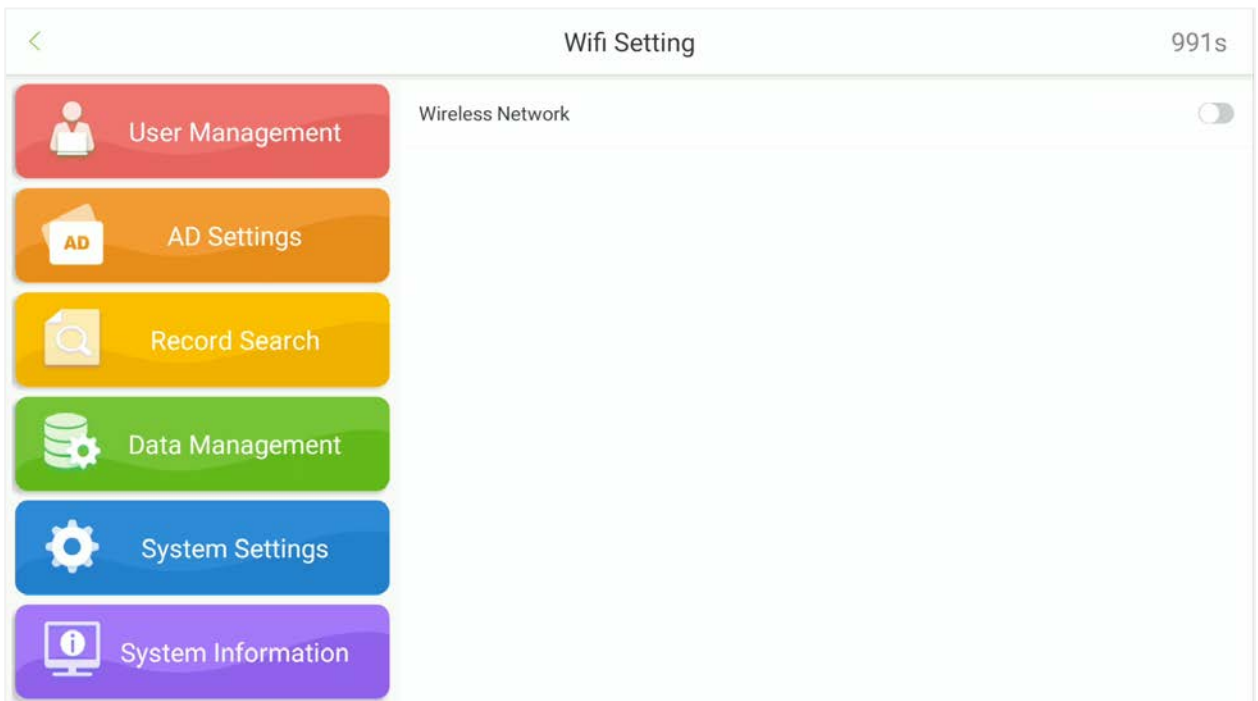
To enable the communication between the device and the PC over a network, it is necessary to set the communication parameters on the device.

Tap **Communication Settings** on the **System Settings** interface to set the communication.



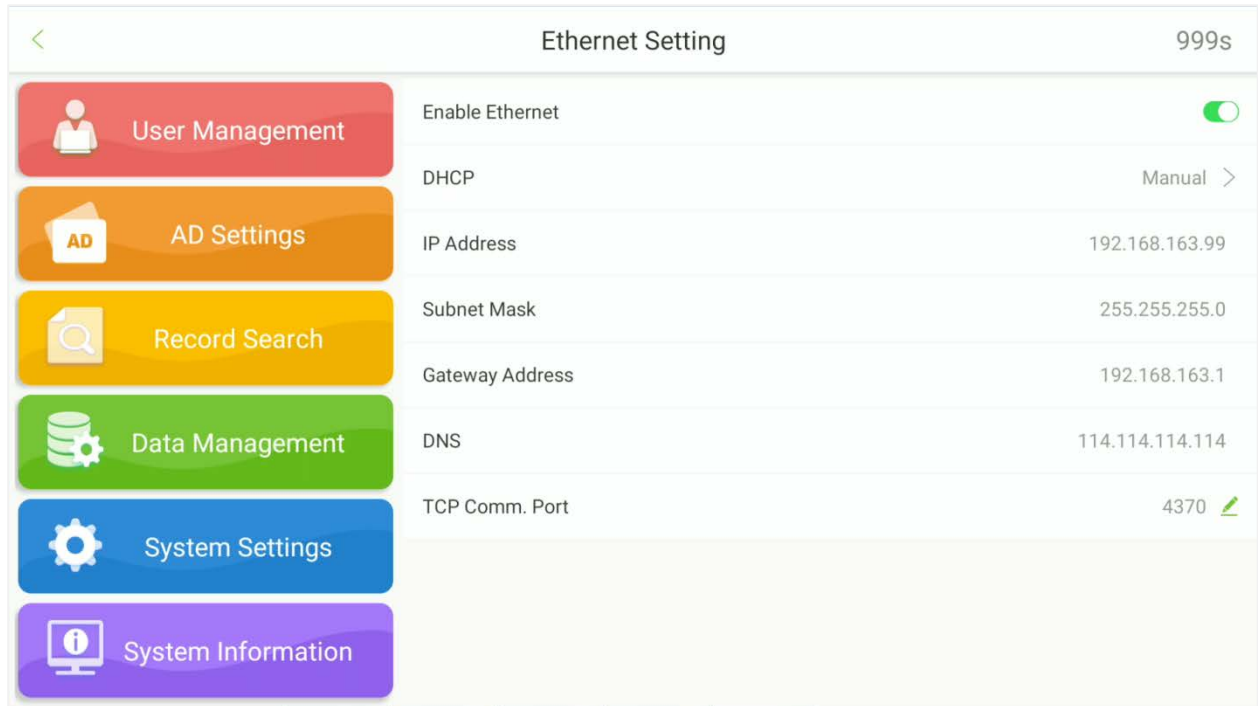
9.1.1 Wifi Setting

Open **Communication Settings** → **Wifi** to set the Wifi parameters.



9.1.2 Ethernet Settings

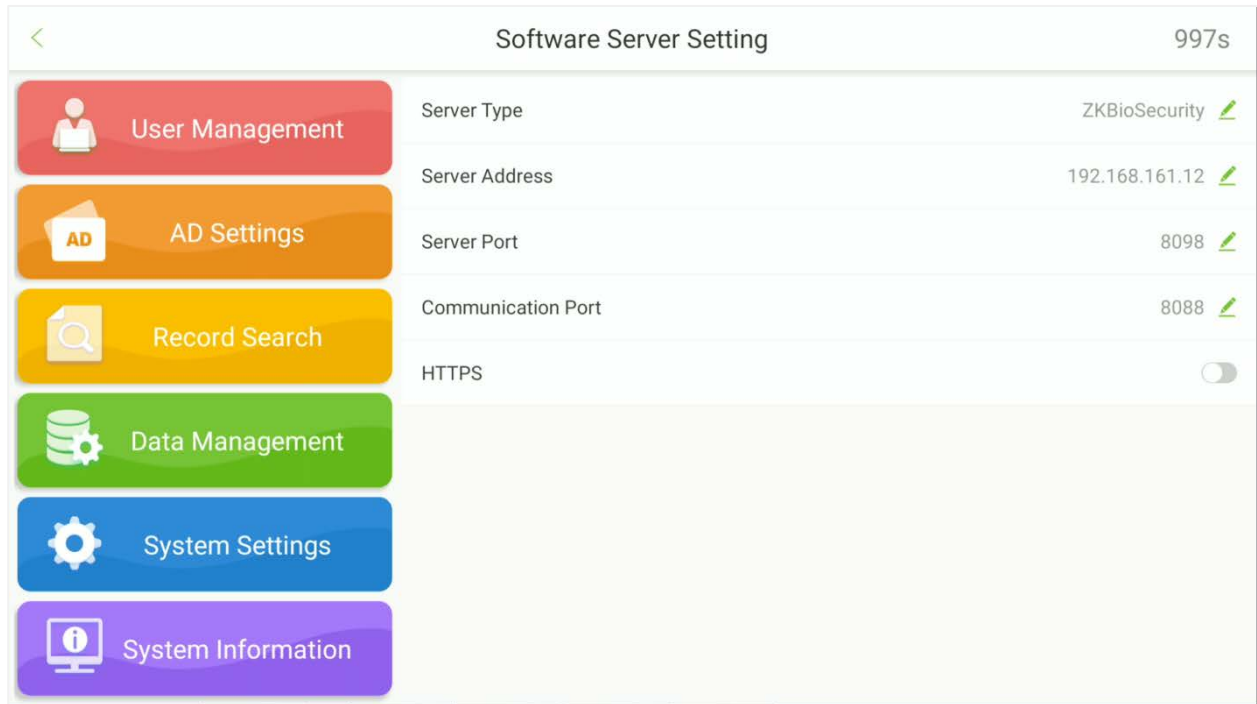
Open **Communication Settings** → **Ethernet** to set the LAN parameters.



Field	Description
Ethernet	Enable/Disable the Ethernet connection.
DHCP	Assigns dynamic IP Addresses to the network clients over a Server.
IP Address	The default IP Address is 192.168.1.201.
Subnet Mask	The default Subnet Mask is 255.255.255.0.
Gateway Address	The default Gateway Address is 0.0.0.0.
DNS	The default DNS Address is 0.0.0.0.
TCP Comm. Port	Enter the TCP communication port.

9.1.3 Server Settings

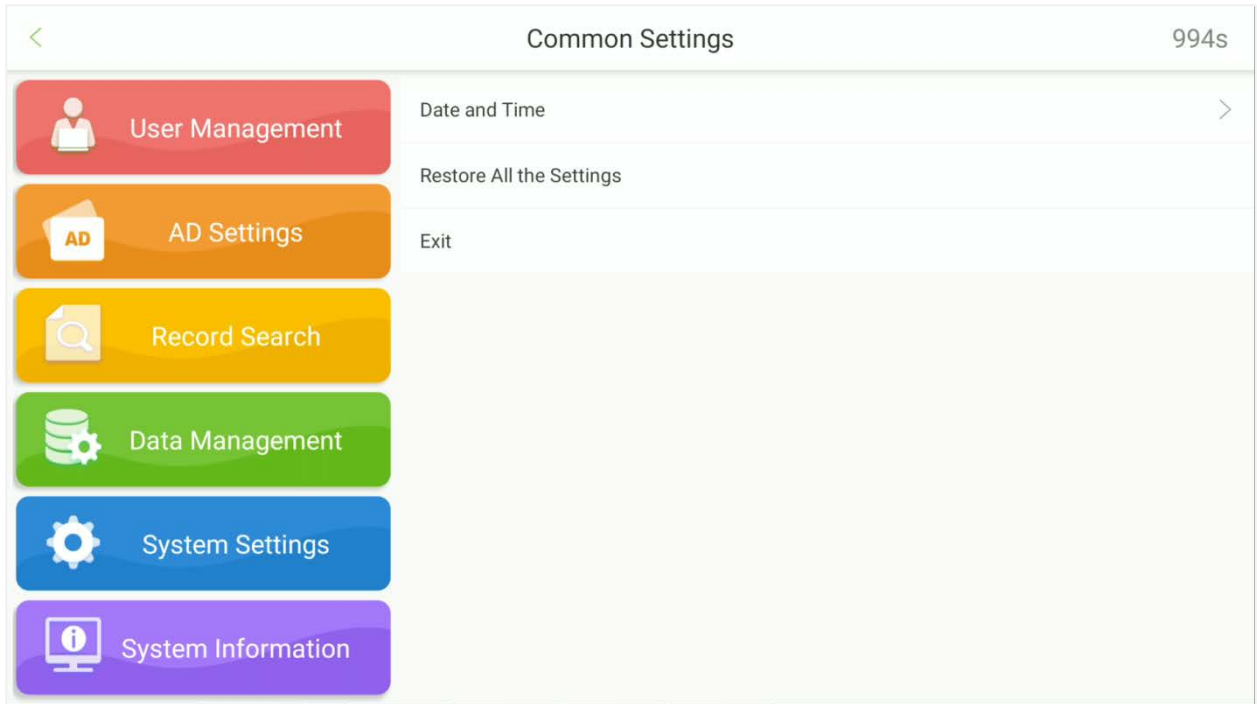
Open **Communication Settings** → **Software Server Setting** to set the parameters for connecting the PUSH Server.



Field	Description
Server type	Select the software you want to connect: ZKBioSecurity.
Server Address	Set the IP Address of the software.
Server Port	Set the Server Port of the software.
Communication Port	Set the Communication Port of the software.
HTTPS	Support HTTPS Server connection.

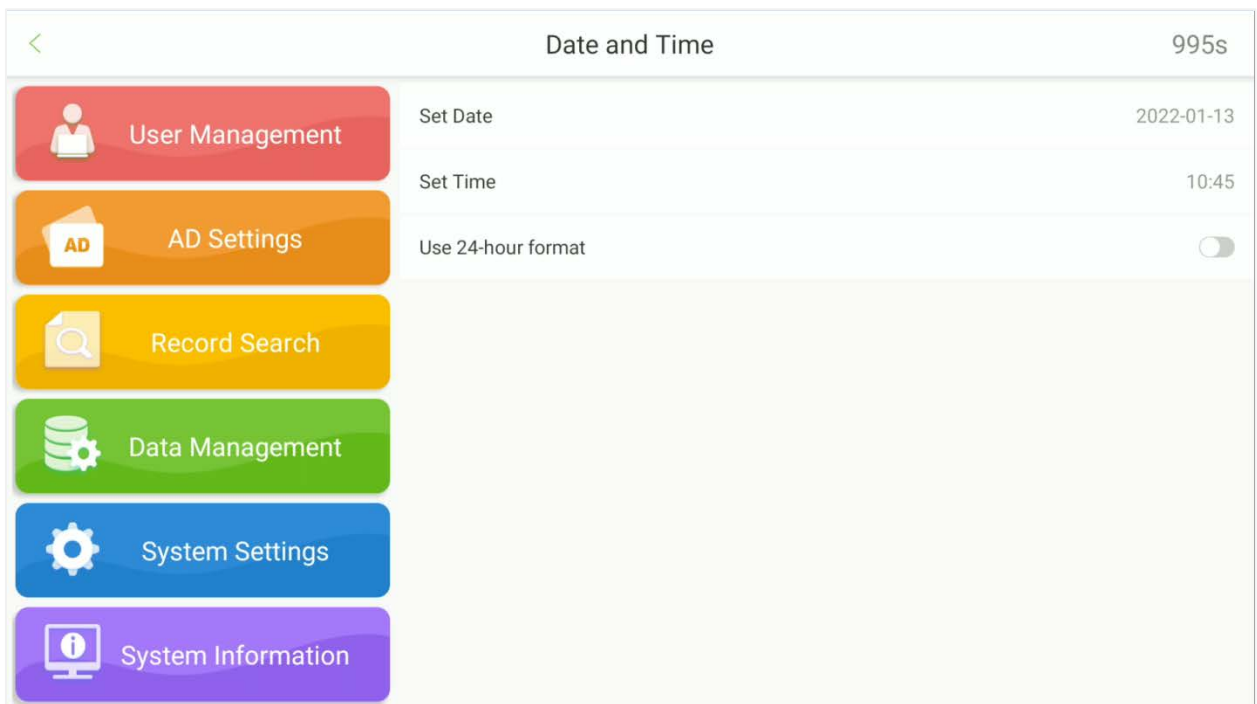
9.2 Common Settings

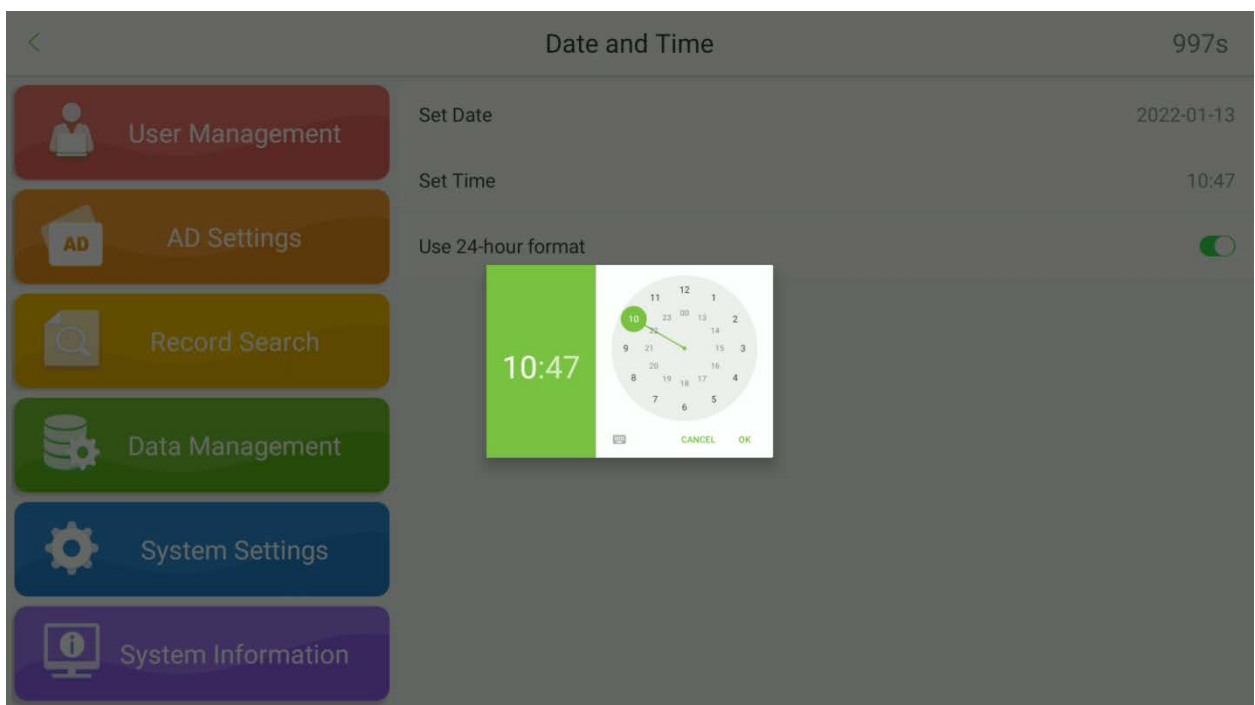
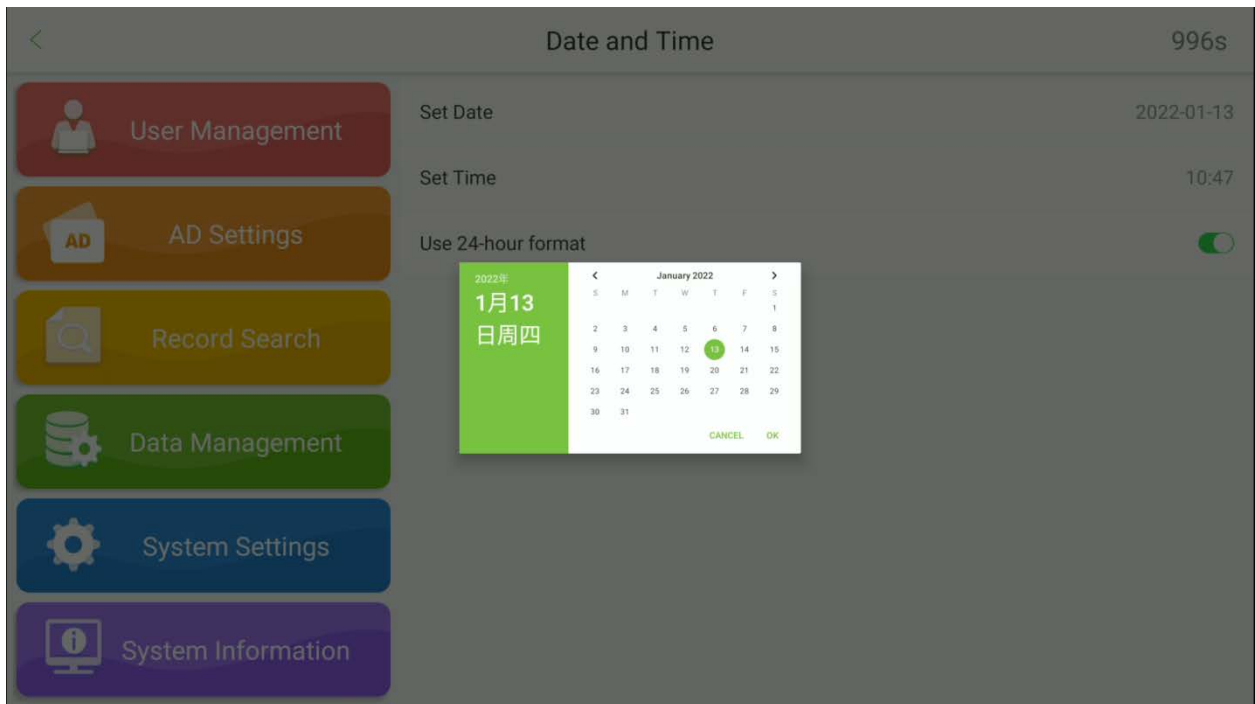
Tap **Common Settings** on the System Settings interface to set the common setting.



9.2.1 Date and Time

Open **Common Settings** → **Date and Time**.

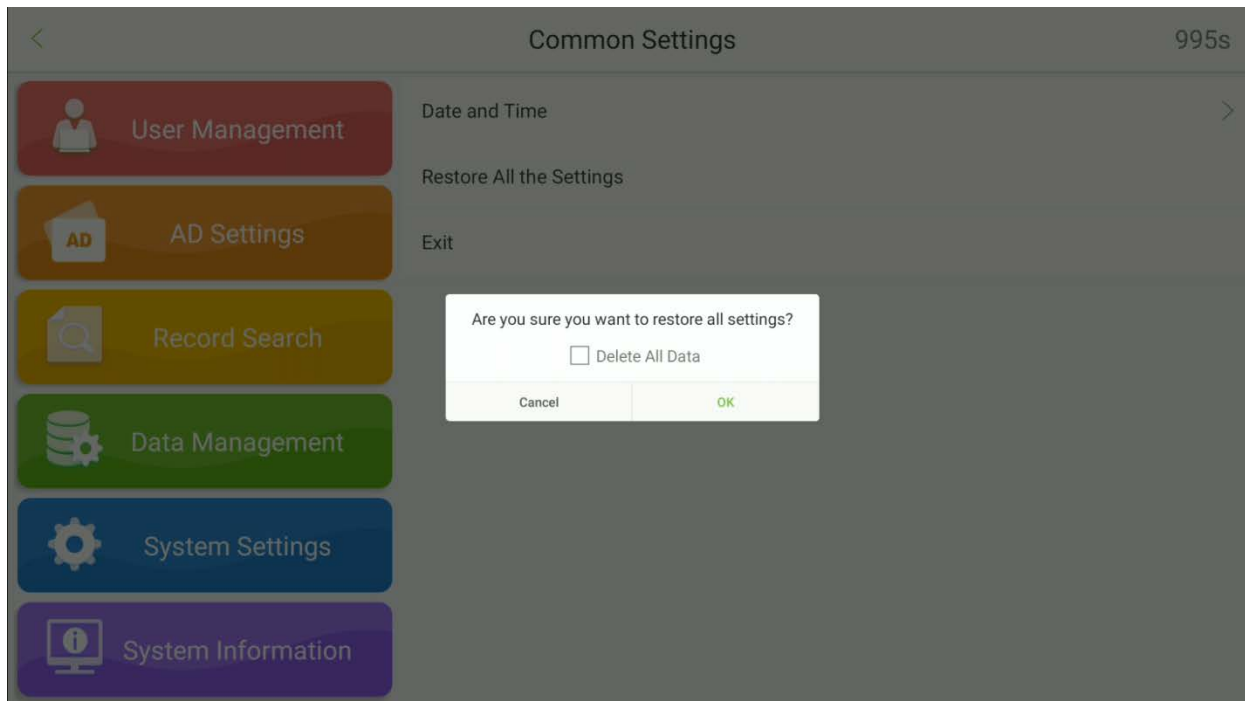




- Set the Date, Month, and Year on the calendar and tap **OK**.
- Move the Hour and Minute hands to set the time and tap **OK**.

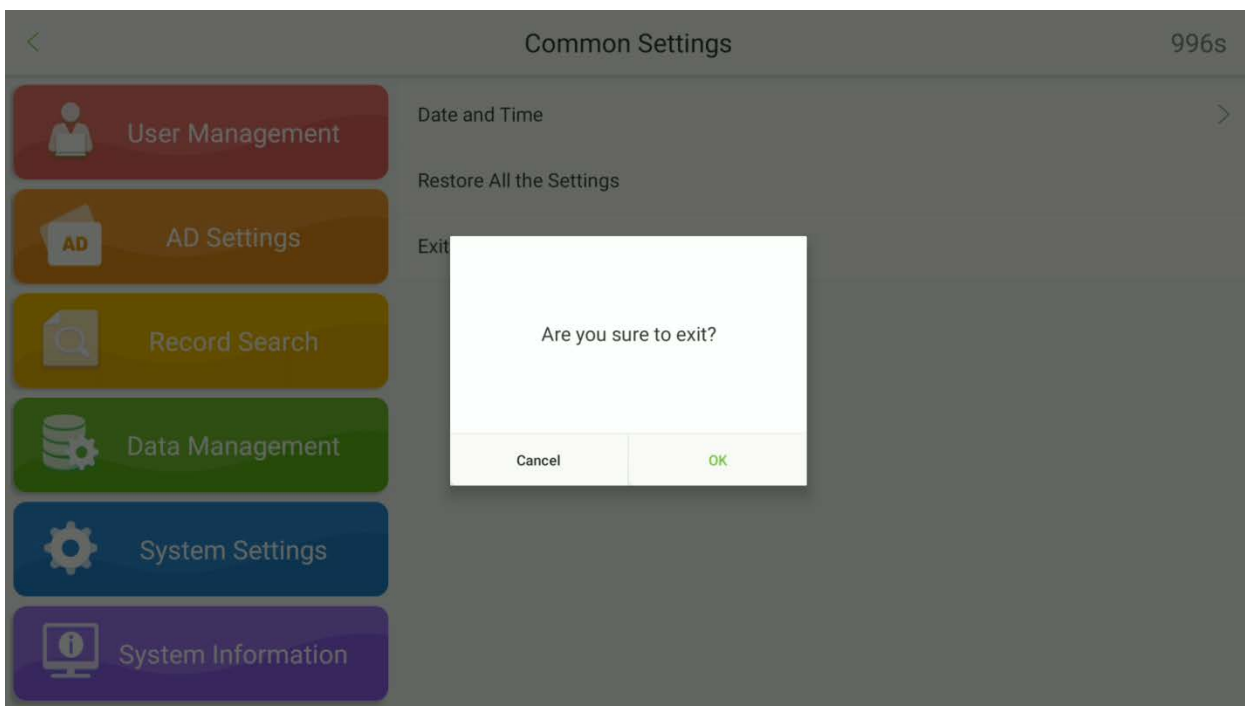
9.2.2 Restore All the Settings

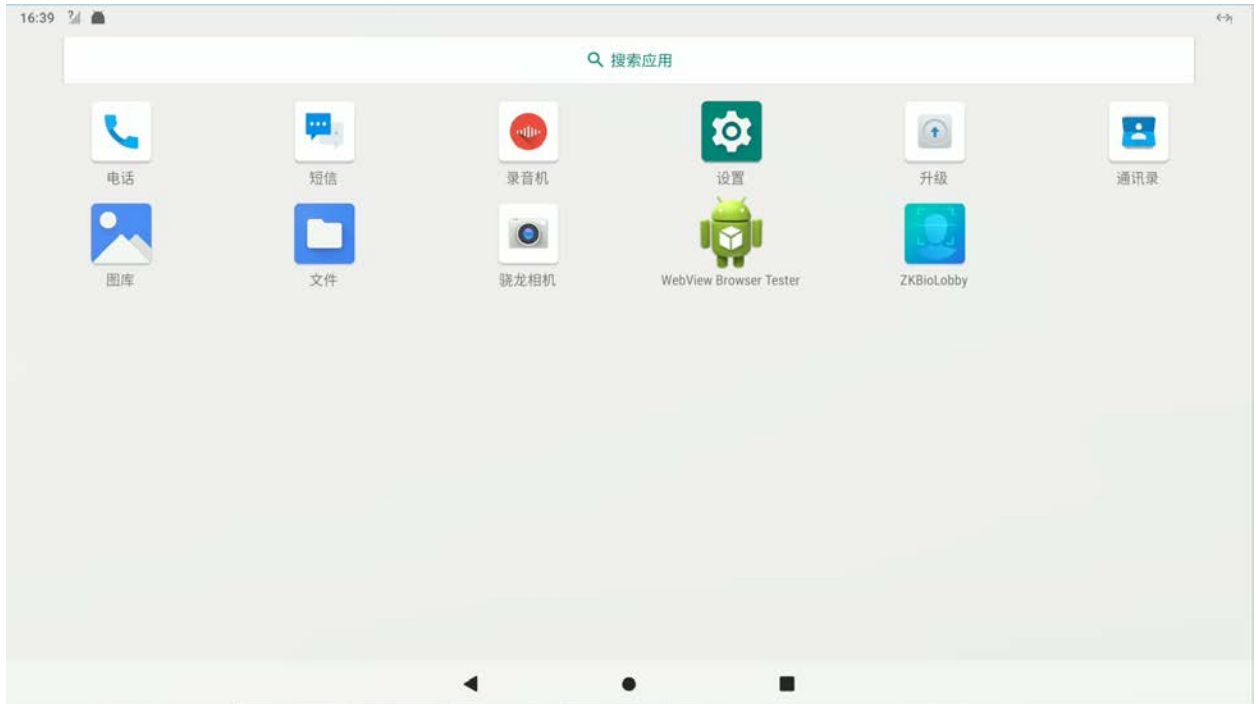
Tap **Restore All the Settings** to restore all settings.



9.2.3 Exit

Tap **Exit** will exit the software.

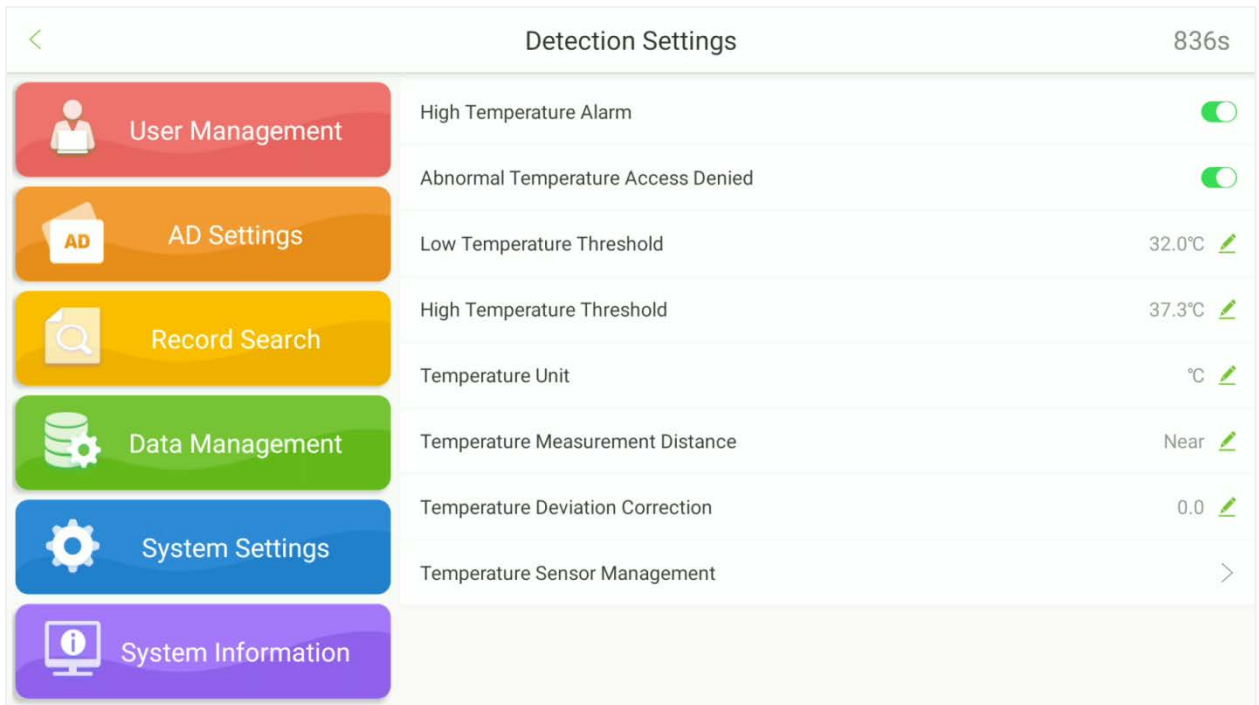




After exiting the software, Tap on ZKBioLobby and the program will re-enter.

9.3 Detection Settings★

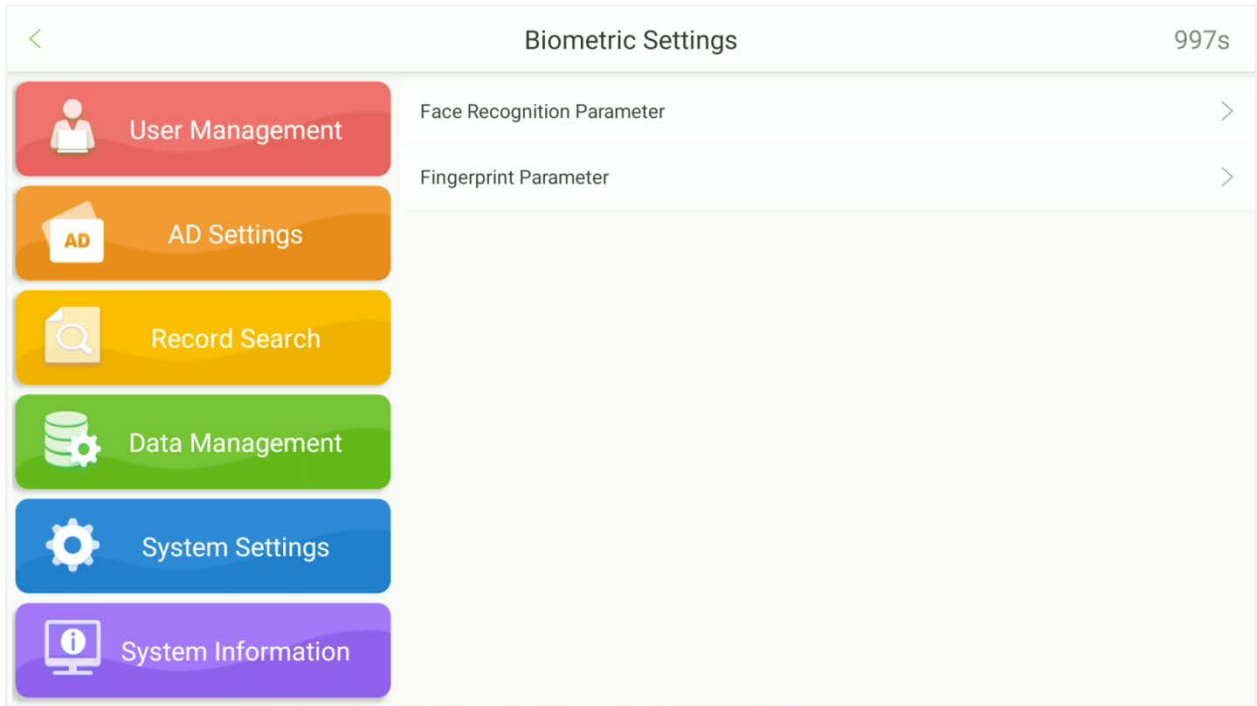
Tap **Detection Settings** on the System Settings interface to enter into detection management interface.



Menu	Function
High Temperature Alarm	Based on the set high body temperature alarm threshold. When the temperature measured during verification is higher than the set value, the device will give a prompt and audio alarm.
Abnormal Temperature Access Denied	When the temperature detected is higher than the threshold value, the device will deny visitor check-in.
Low Temperature Threshold	If the temperature detected is lower than the set value, the data will be considered invalid and will not be included in the final temperature value.
High Temperature Threshold	When the temperature detected is higher than the set value, the device will trigger an alarm when the visitor checks-in, and the temperature result will be displayed in red.
Temperature Unit	Set the temperature unit as Celsius or Fahrenheit.
Temperature Measurement Distance	Set the temperature measurement distance as Close / Near / Far.
Temperature Deviation Correction	Set the compensation value of the temperature detection data. The deviation value can be positive or negative.
Temperature Sensor Management	Displays the MCU version of the temperature detection module.

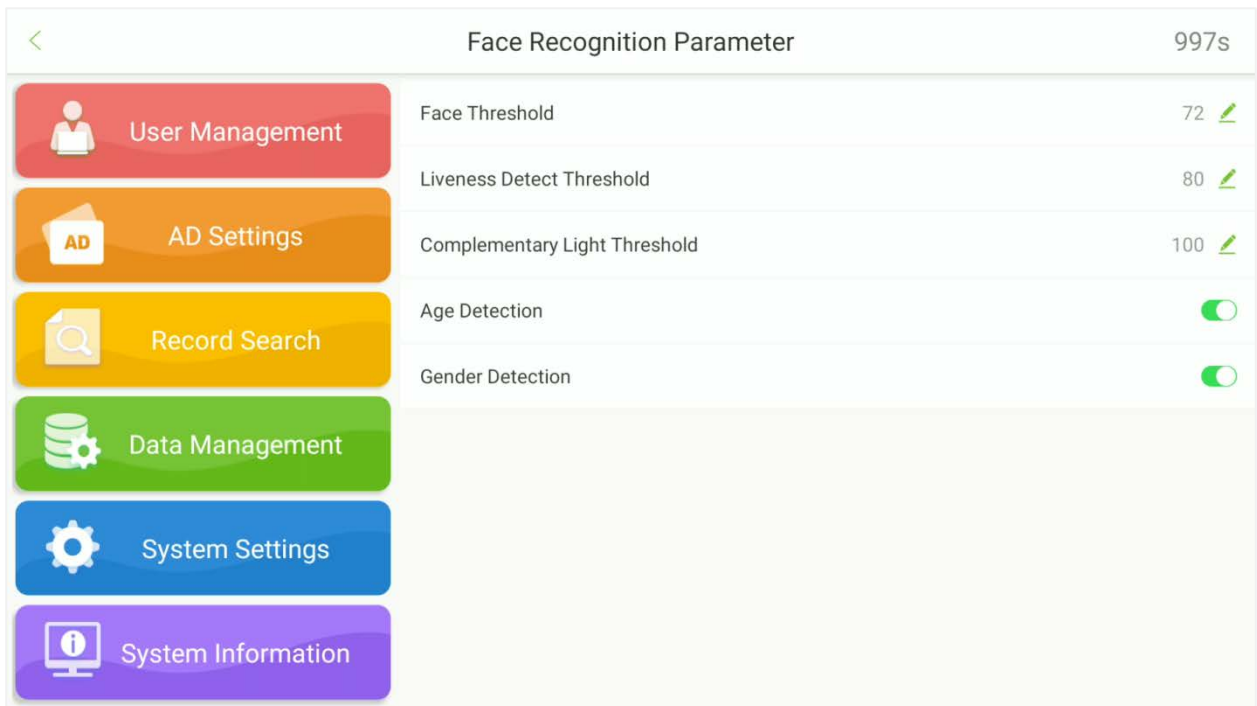
9.4 Biometric Settings

Tap **Biometric Settings** on the System Settings interface to enter into biometric settings interface.



9.4.1 Face Recognition Parameter

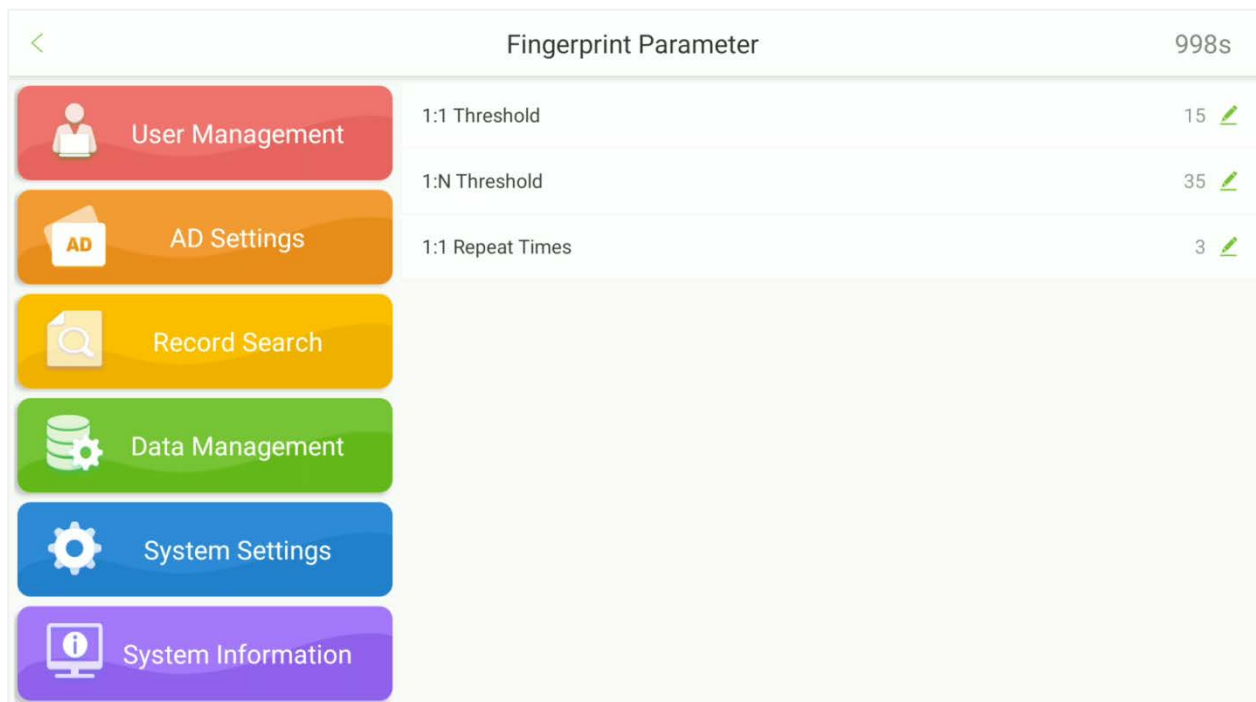
Open **Biometric Settings** → **Face Recognition Parameter**.



Menu	Function
Face Threshold	Set the level of similarity between the registered face templates and the verified one in the device. The default value is 72, and it ranges from 72 to 99.
Liveness Detection Threshold	A lower value leads to higher accuracy with a higher rejection rate. But the recognition speed will be influenced. The recommended value is 80, and it ranges from 0 to 99.
Complementary Light Threshold	It detects the ambient light brightness. When the brightness of the surrounding environment is less than the threshold, the complementary light is turned on. When the brightness is greater than the threshold, the complementary light is turned off. The default value is 100.
Age Detection	When this feature is turned on, the age of the face currently in front of the camera is display.
Gender Detection	When this feature is turned on, the gender of the face currently in front of the camera is display.

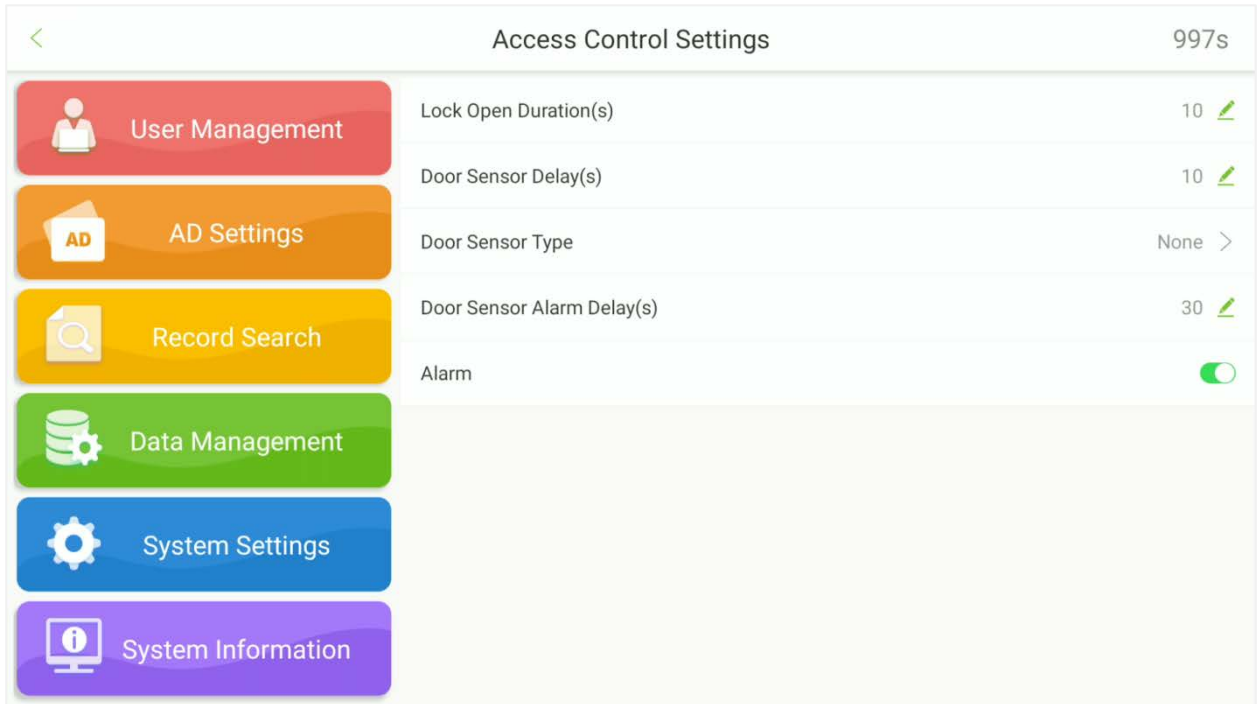
9.4.2 Fingerprint Parameter

Open **Biometric Settings** → **Fingerprint Parameter**.



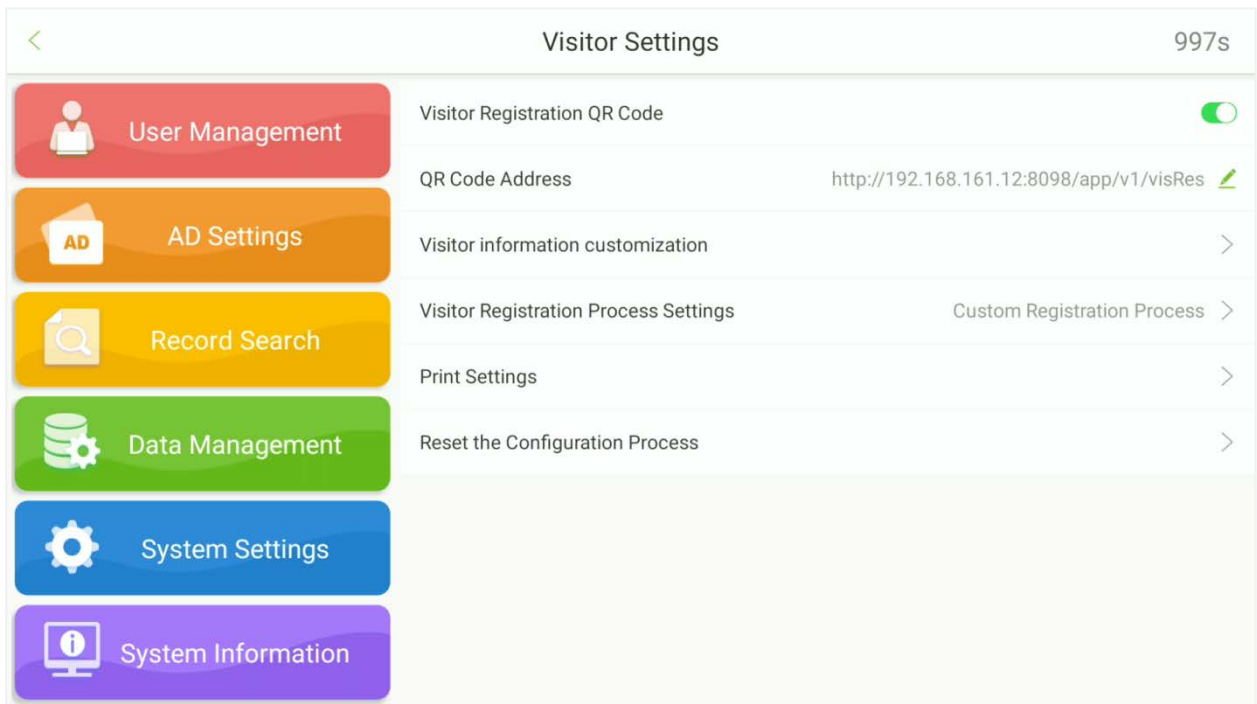
9.5 Access Control Settings

Tap **Access Control Settings** on the System Settings interface to set the access control.




9.6 Visitor Settings

Tap **Visitor Settings** on the System Settings interface to set the visitor registration.



9.6.1 QR Code Settings

Tap  enable or disable QR Code visitor registration.

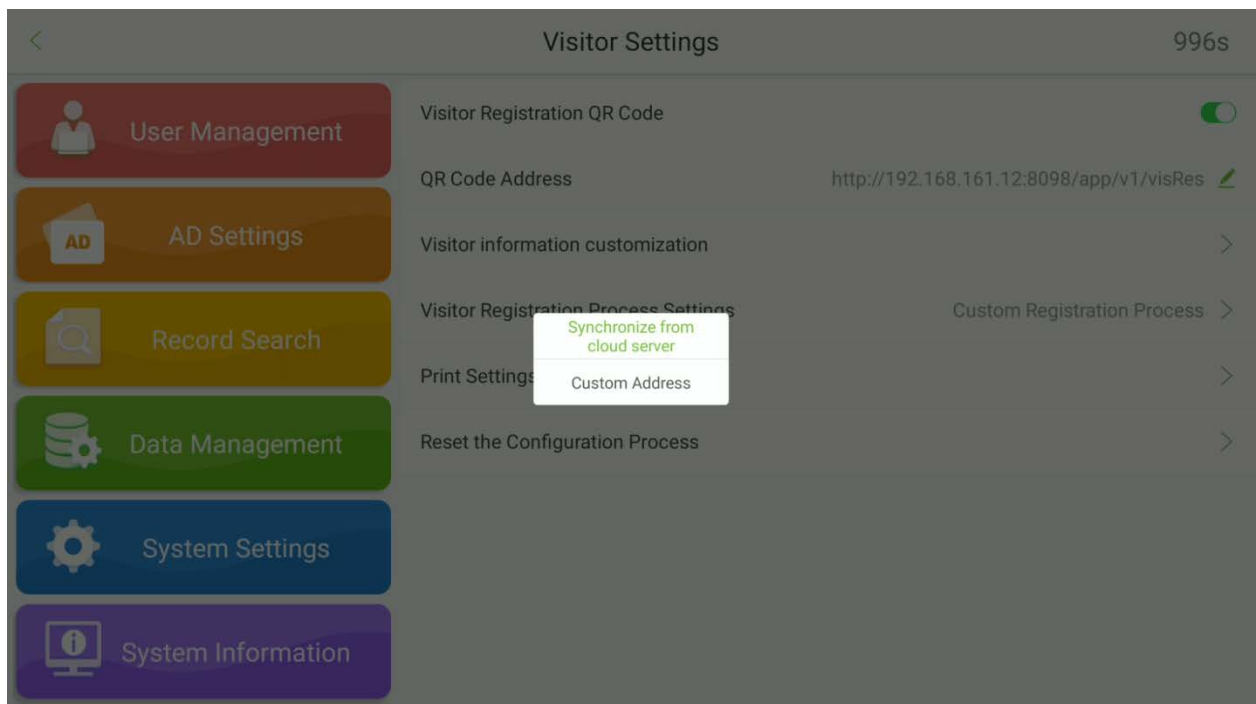
The users can set the URL address in two ways:

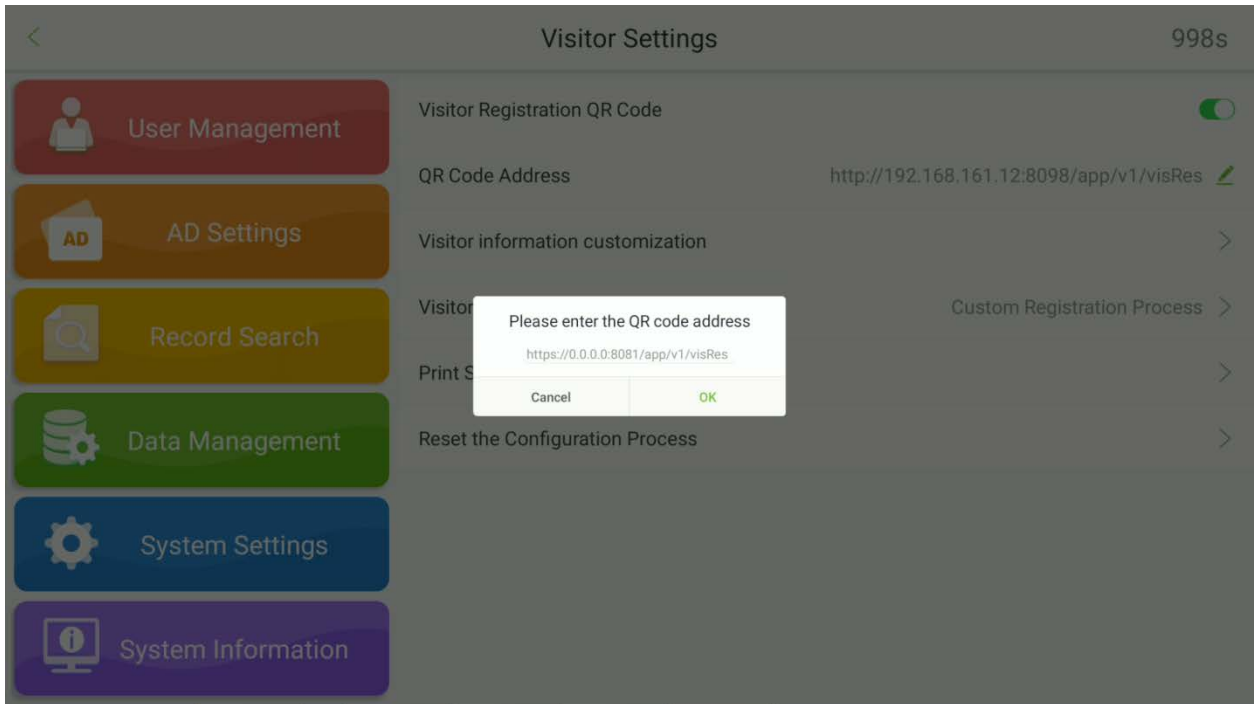
- **Synchronize from Cloud Server**

When you choose to synchronize from the Cloud Server, the QR code address will be retrieved from the background Server. After setting the Server, use your phone to scan the QR code on the home screen. The visitor registration screen will be displayed on the phone. The QR code displayed on the device will automatically obtain the device's serial number information.

- **Custom Address**

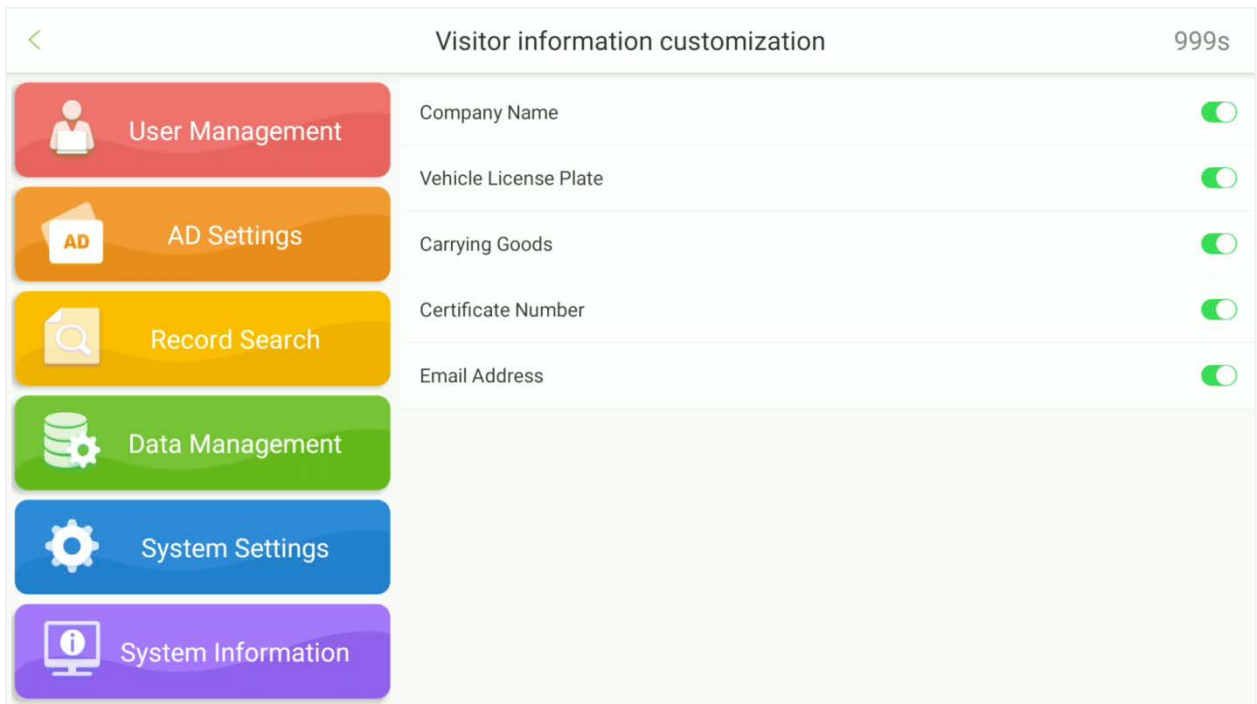
While choosing the Custom Address mode, the user can enter a valid URL address as the QR code address. E.g.: <http://www.zkteco.com/en>.





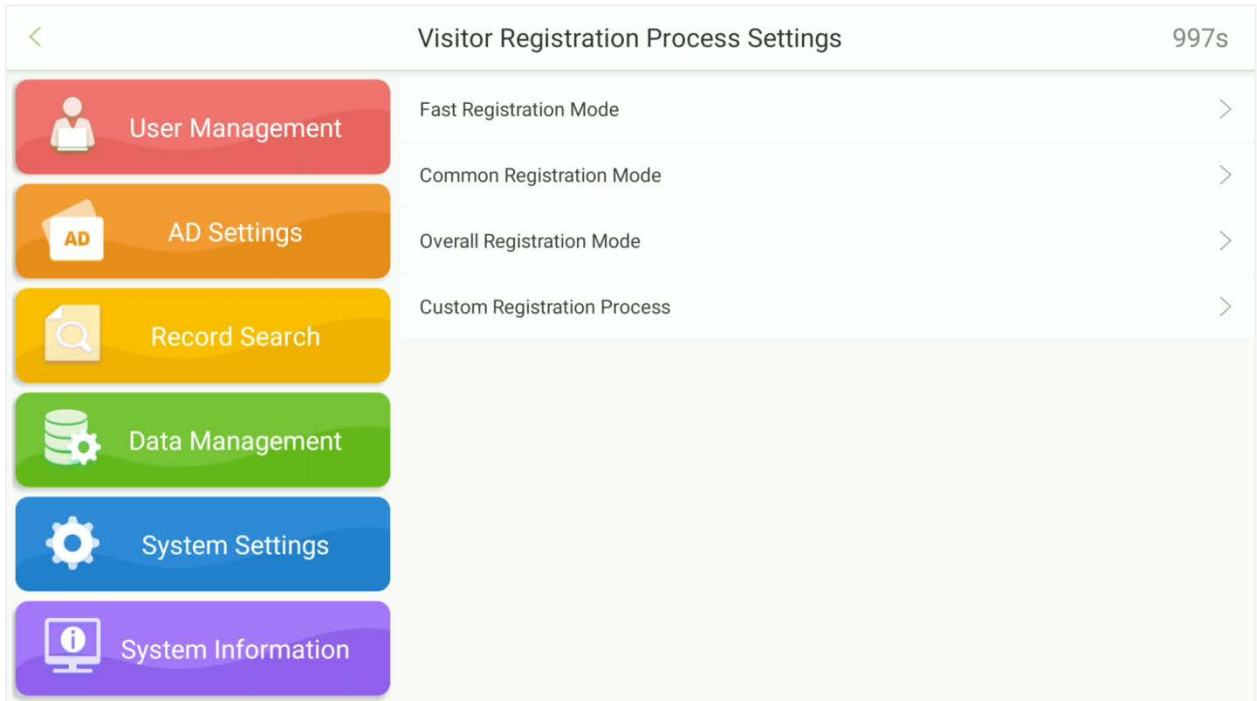
9.6.2 Visitor Information Customization

Open **System Settings**→**Visitor Settings**→**Visitor Information Customization**.

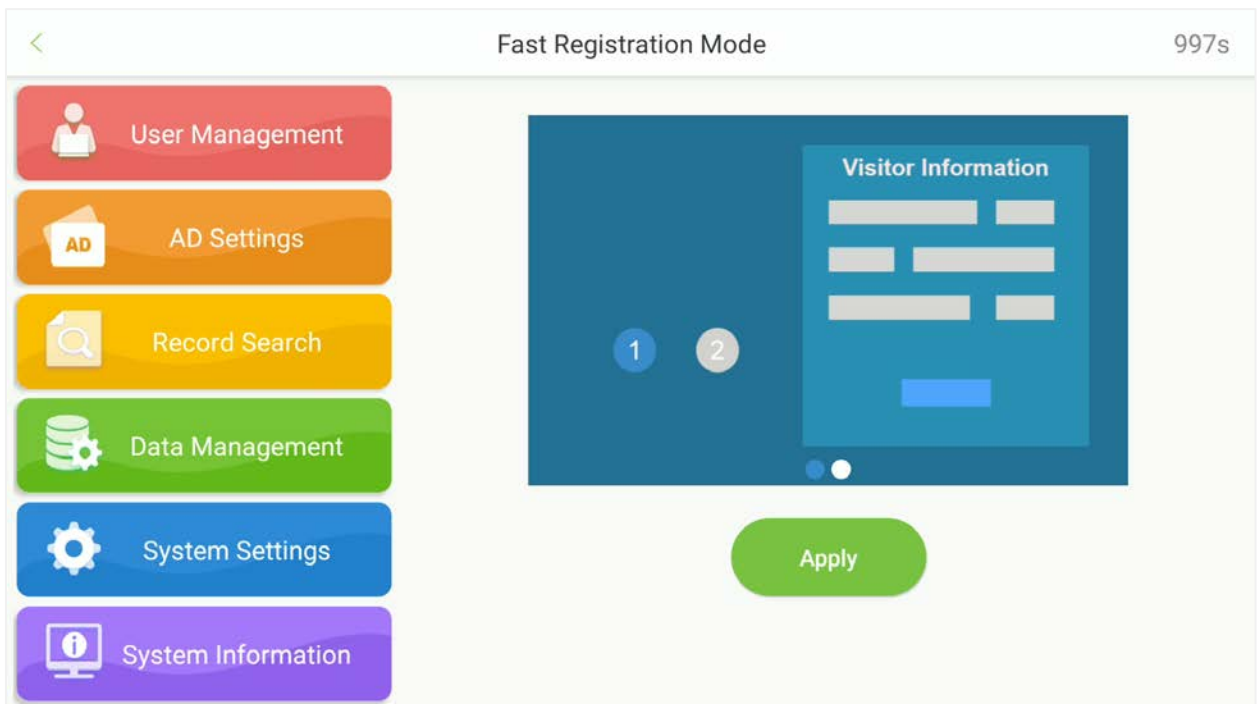


9.6.3 Visitor Registration Process Settings

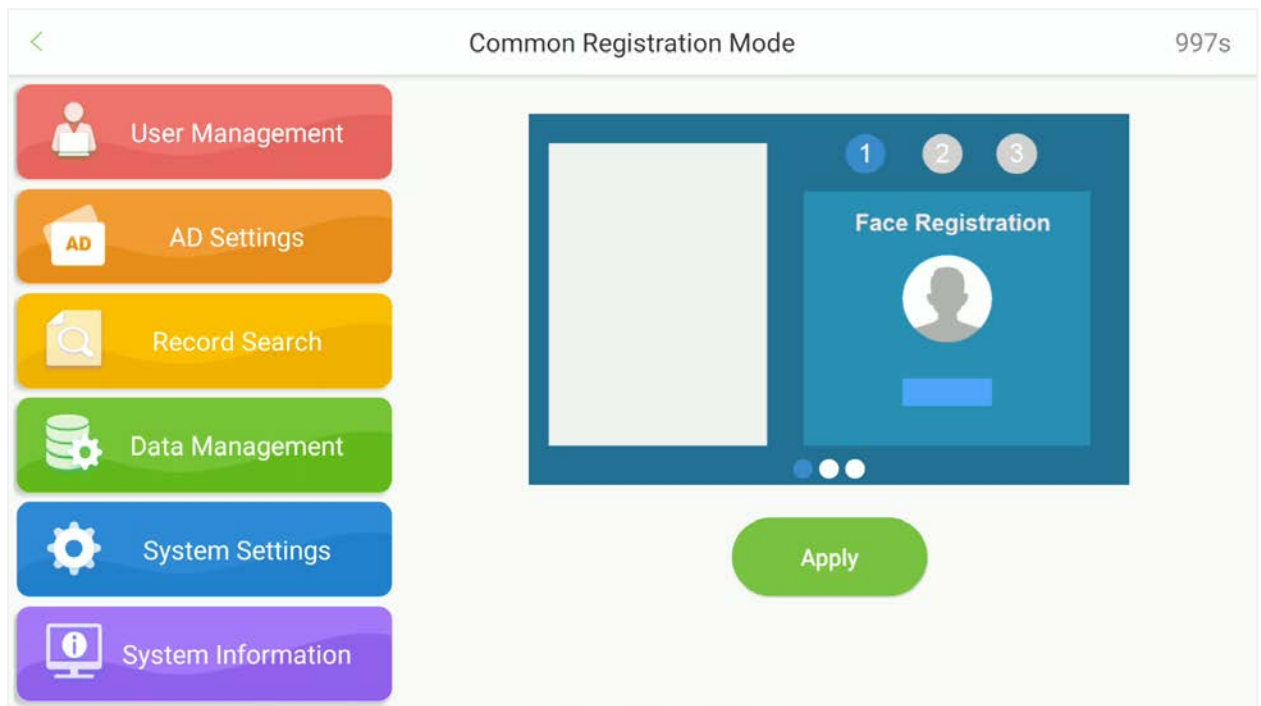
Open **System Settings**→**Visitor Settings**→**Visitor Registration Process Settings**.



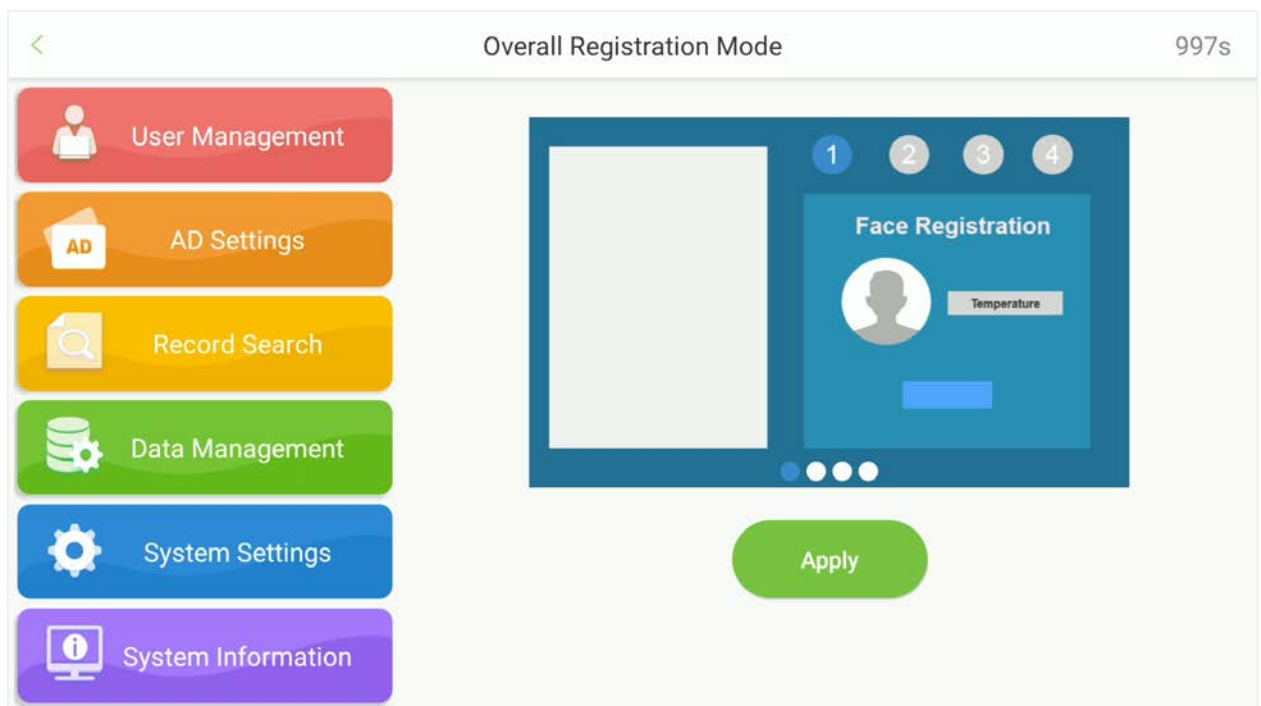
Fast registration mode:



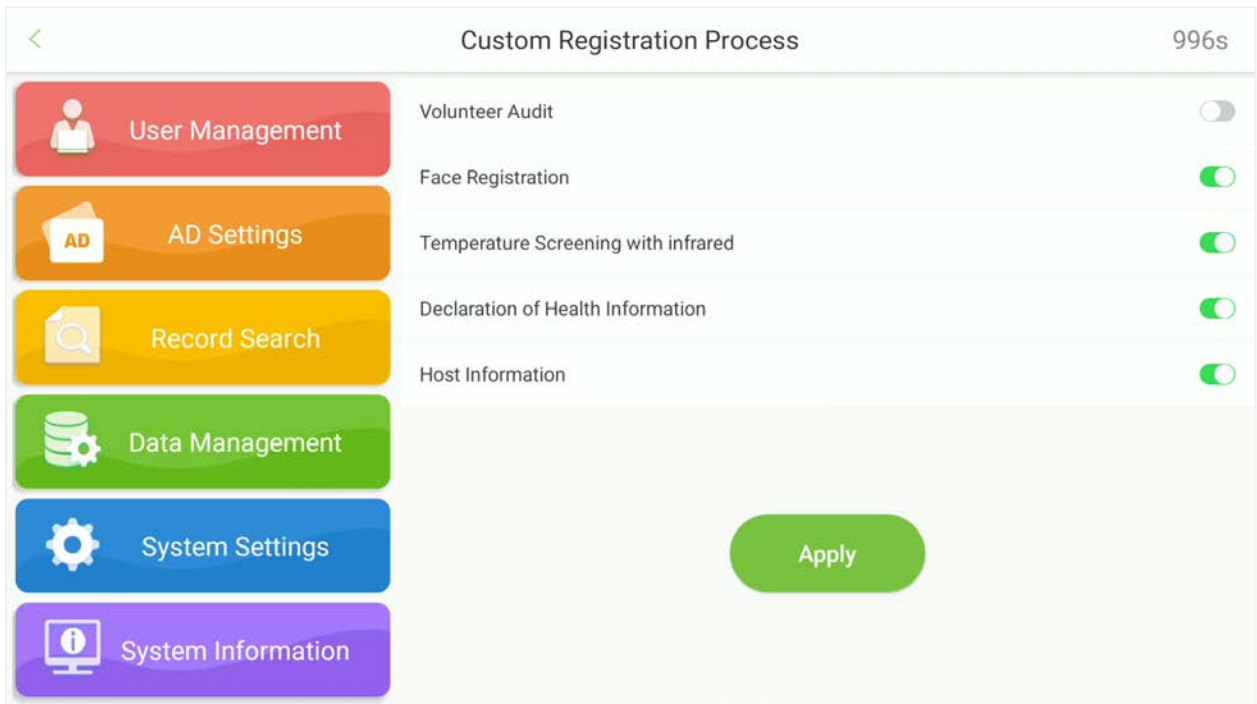
Common registration mode:



Overall registration mode:

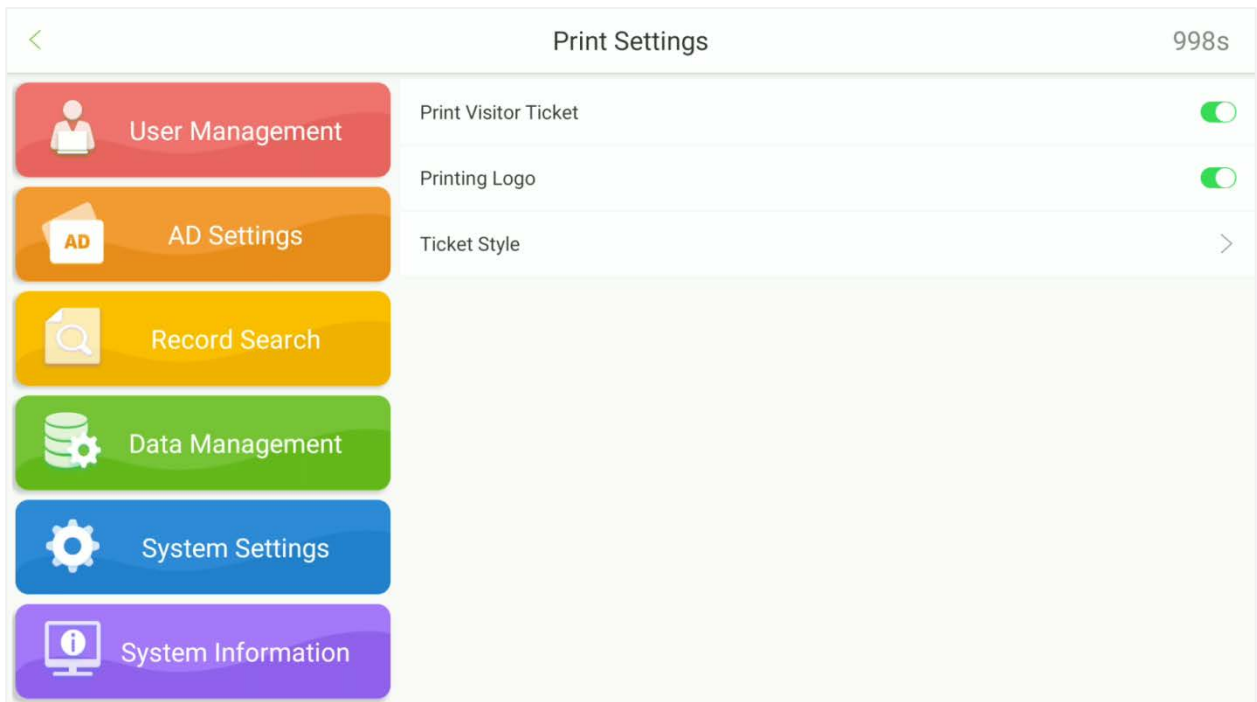


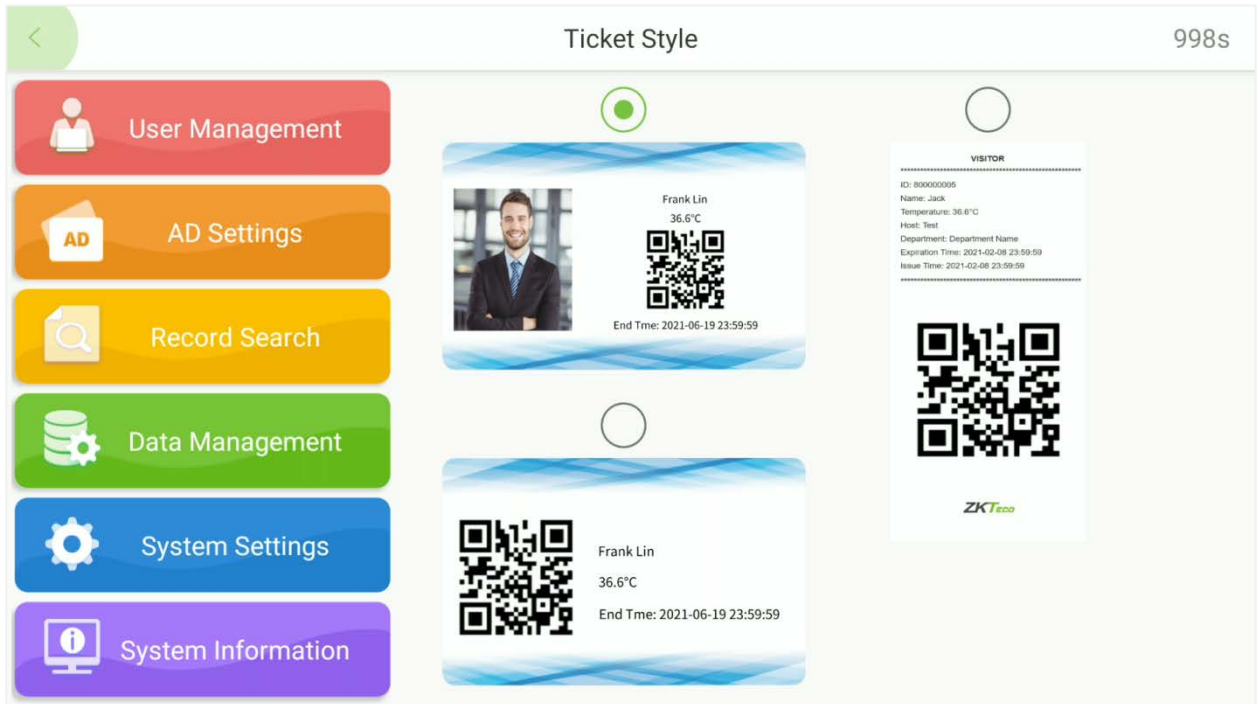
Custom registration Process:



9.6.4 Print Settings

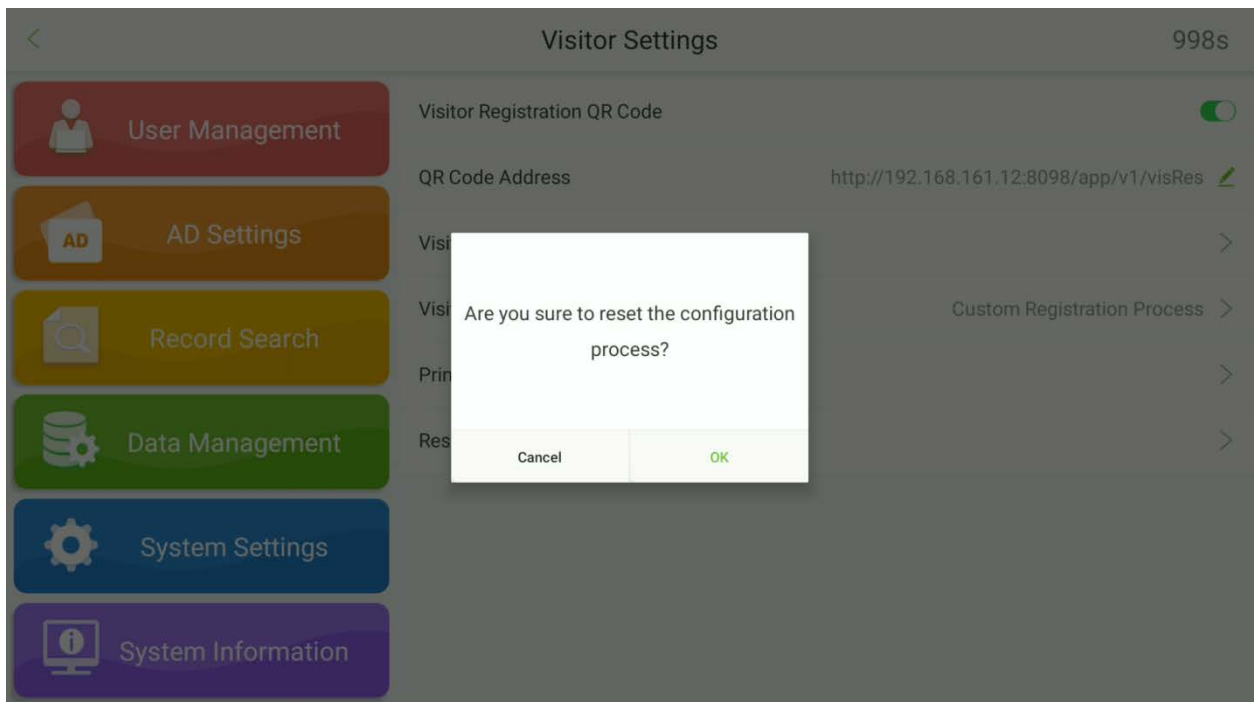
Open **System Settings**→**Visitor Settings**→ **Print Settings**.





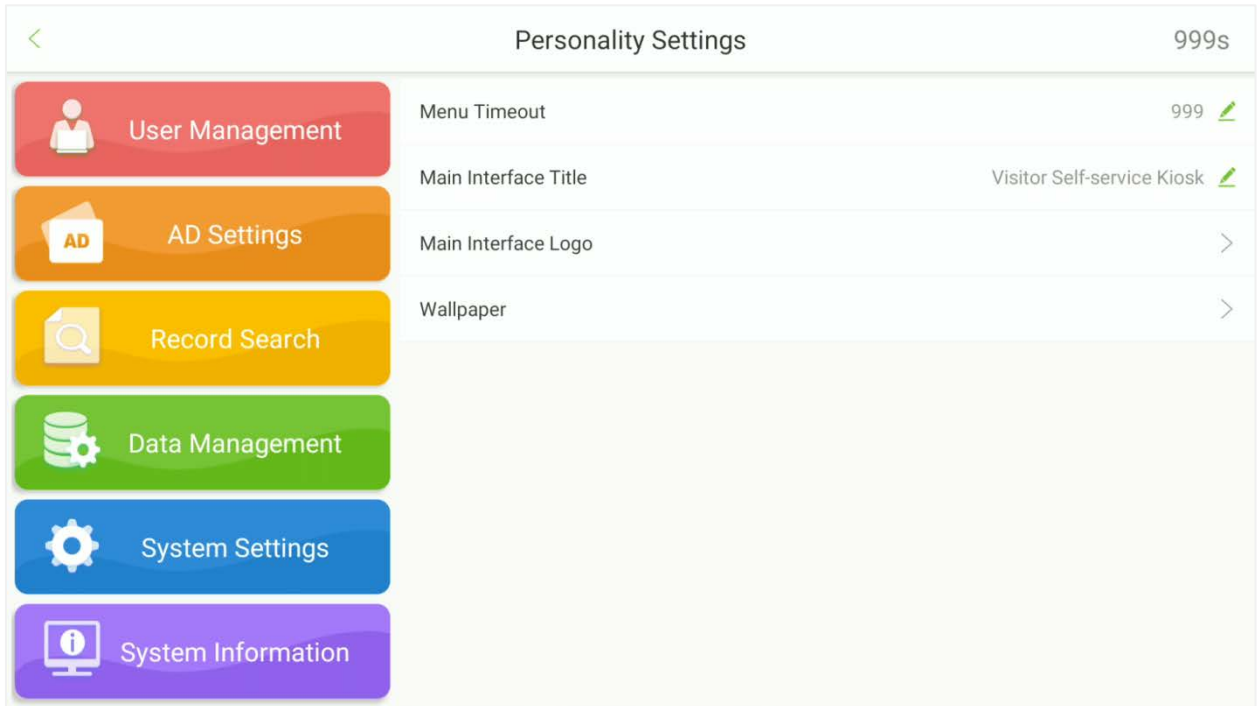
9.6.5 Reset the Configuration Process

Open **System Settings**→**Visitor Settings**→ **Reset the Configuration Process** to reset the configuration.



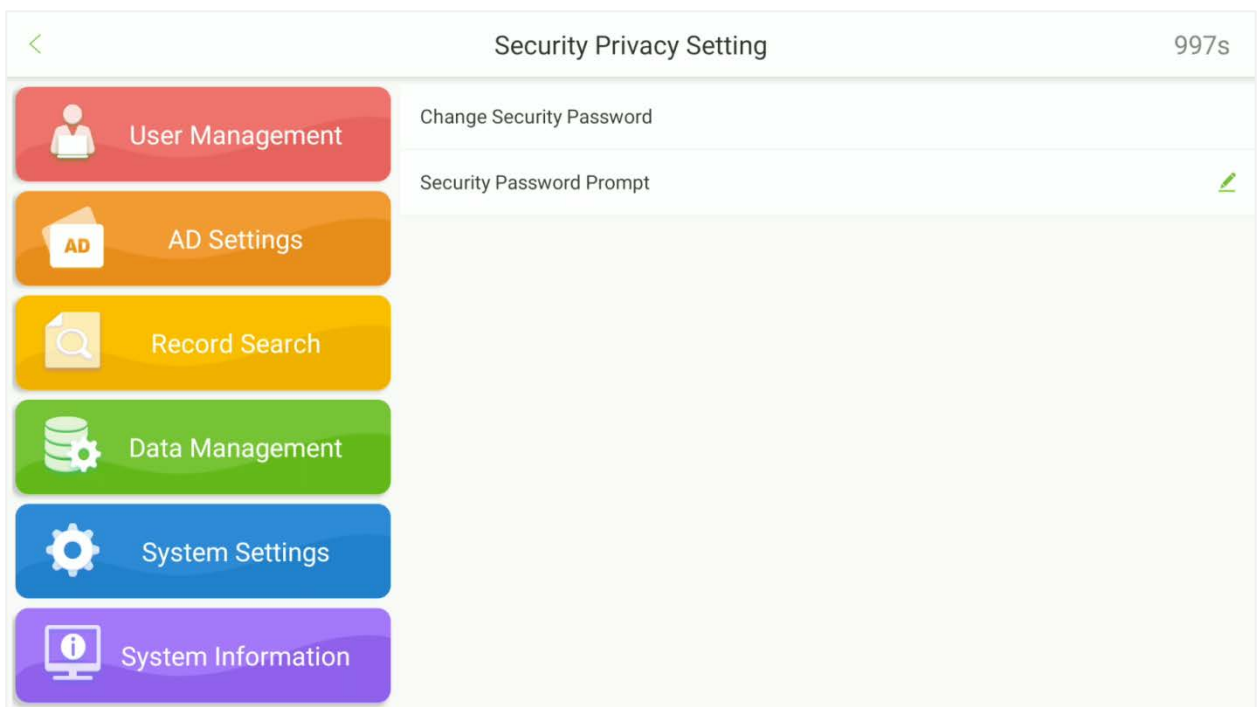
9.7 Personality Settings

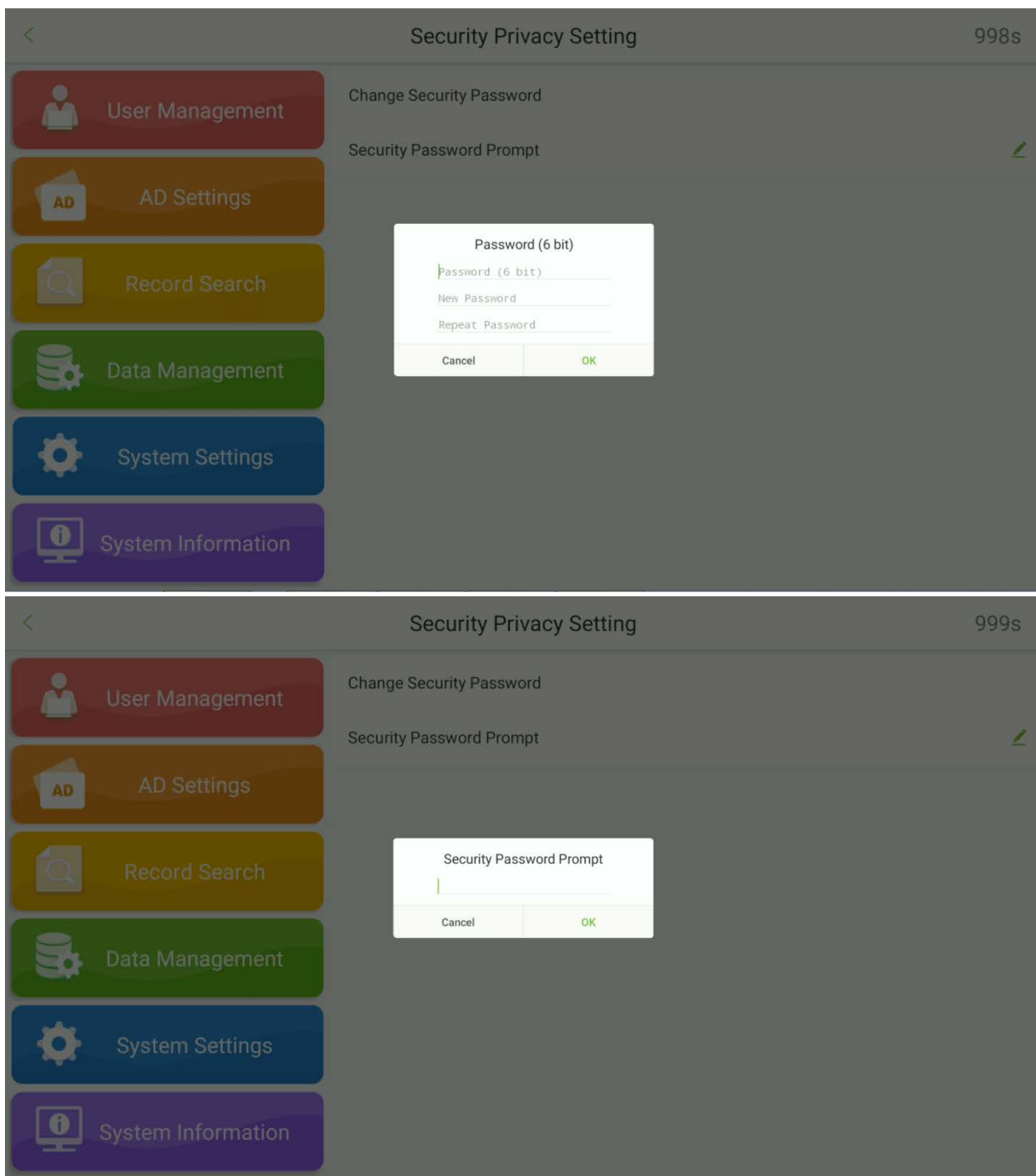
Tap **Personality Settings** on the System Settings interface to set the personality.



9.8 Security Privacy Settings

Tap **Security Privacy Settings** on the System Settings interface to set the personality.





10 System Information

Open the main menu and select **System Information** to view Data Capacity and Device and Firmware information of the current device.

The screenshot shows the 'System Information' menu with a sidebar on the left containing icons for User Management, AD Settings, Record Search, Data Management, System Settings, and System Information. The main content area displays capacity usage for several components:

Component	Used	Total
User Capacity	Used 0	Total 500
Admin User Capacity	Used 0	Total 20
Visitor Record Capacity	Used 2	Total 90000
Operation Record Capacity	Used 17	Total 10000
Fingerprint Capacity	Used 0	Total 5000
Visitor Capacity	Used 7	Total 9500
Card Capacity	Used 0	Total 500

The screenshot shows the 'System Information' menu with the same sidebar as above. The main content area displays device and firmware information:

Card Capacity	Used 0	Total 500
Device Name	FaceKiosk-H13A	
Firmware Version	3.5.32	
Push Version	2.0.38	
Face Algorithm Version	5.6.2	
Fingerprint Algorithm Version	10.0	
Platform Information	ZIM200	
Serial Number	7575215100002	
Privacy Protection Policy	>	

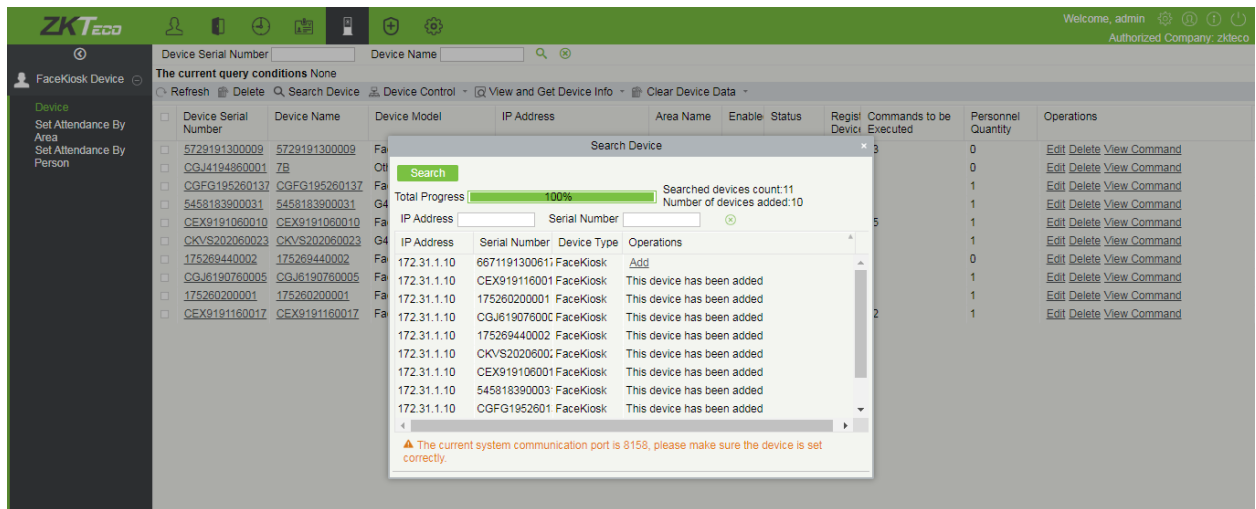
11 ZKBiosecurity Connection

The device is designed to connect with the FaceKiosk module of the **ZKBioSecurity Software**.

11.1 Adding a Device

Perform the following steps to add the device to ZKBioSecurity software.

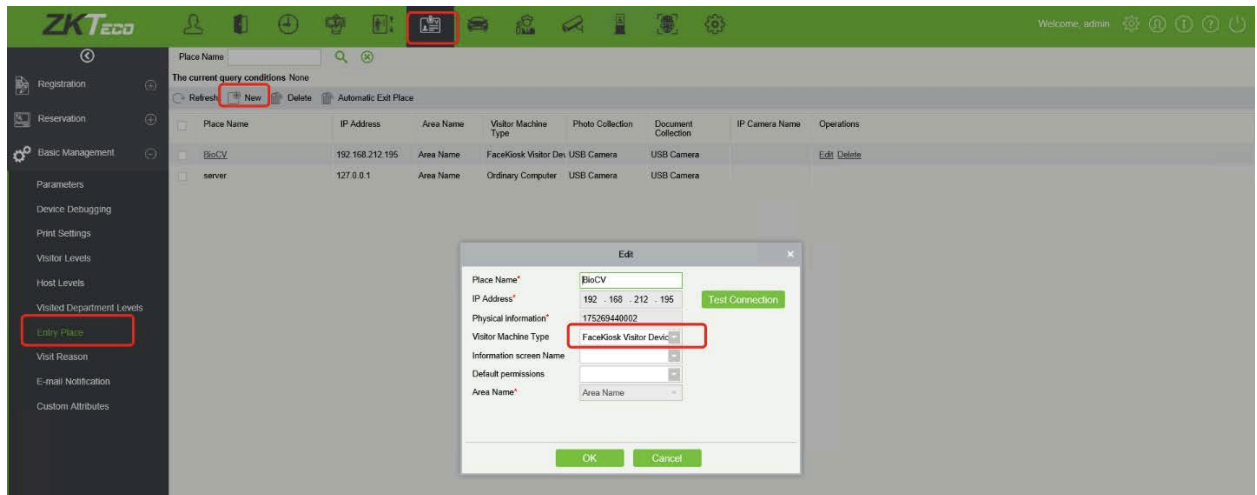
1. Open the ZKBioSecurity software then select FaceKiosk → **Device** → **Search Device** → **Add**.



11.2 Visitor Management

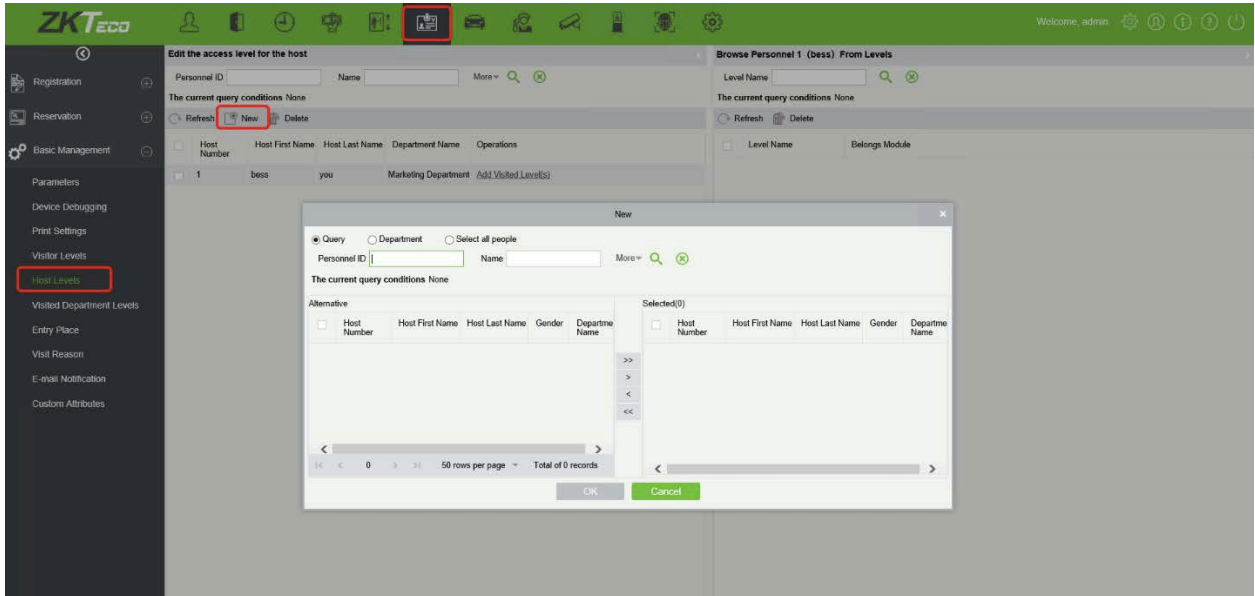
11.2.1 Set the FaceKiosk as an Entry Point

In the Visitor module, select the FaceKiosk device that has been added in the FaceKiosk module as an entry place.



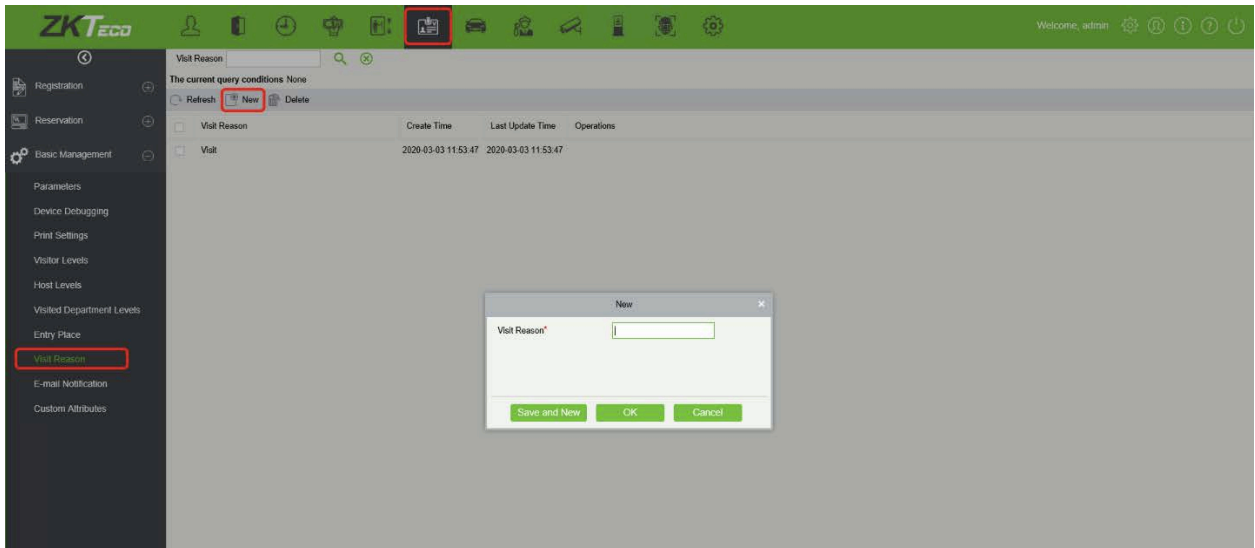
11.2.2 Host Settings

Add the person in the Personnel module, and then select the person who needs to be set as the host in the **[Visitor Module]** → **[Host Level]**.



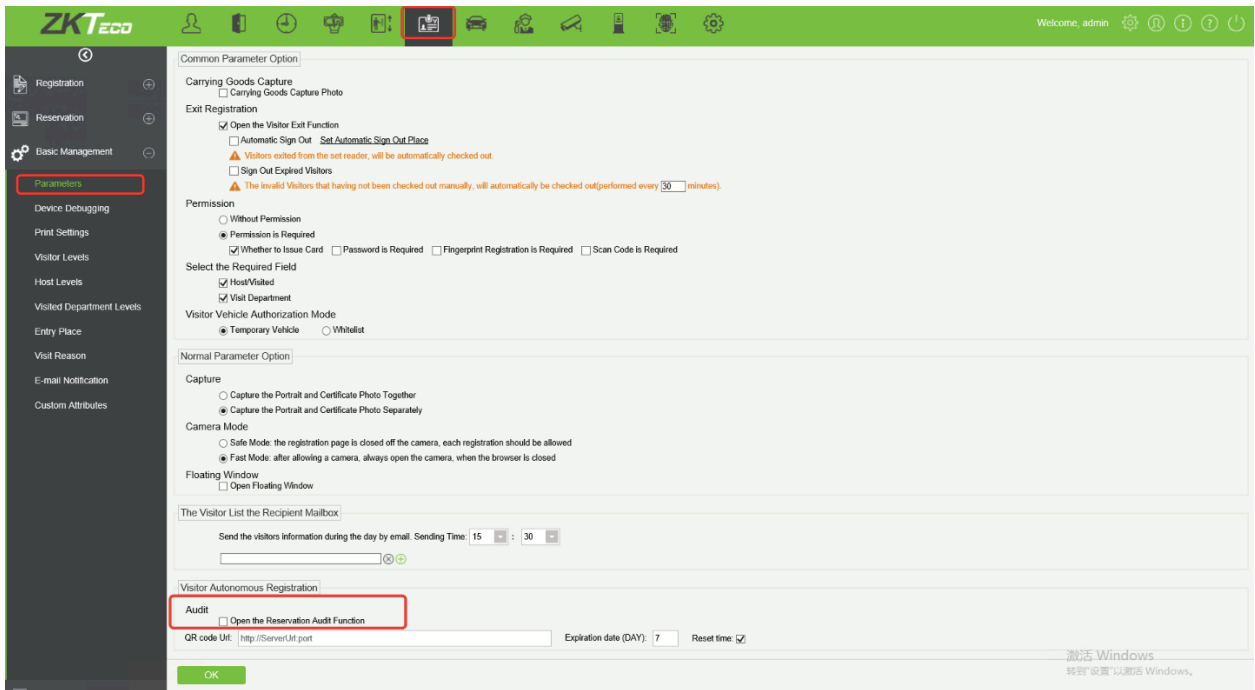
11.2.3 Visit Reason Settings

Add the purpose of visit in **[Visitor Module]** → **[Visit Reason]**. It will synchronize to the device automatically.



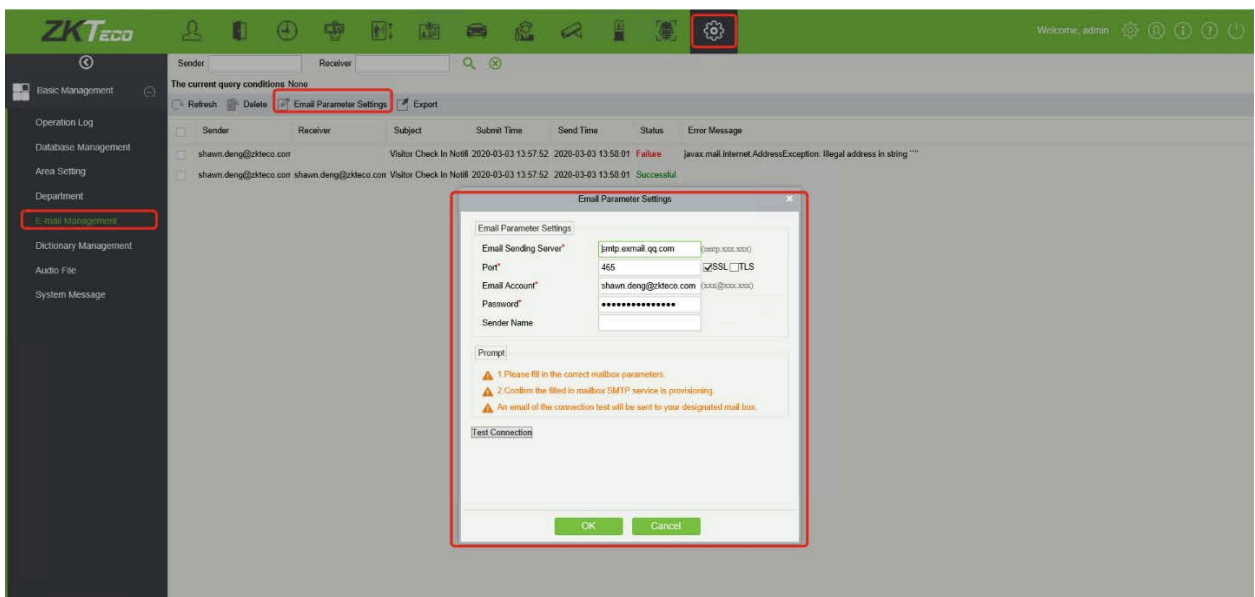
11.2.4 Reservation Audit Settings

Turn on the audit function in **[Visitor Module]→[Basic Management]→[Parameters]**. The visitor reservation will need to be approved before check-in & check-out. If this feature is turned off, the visitor will be able to check-in directly after completing registration on the FaceKiosk self-service device.

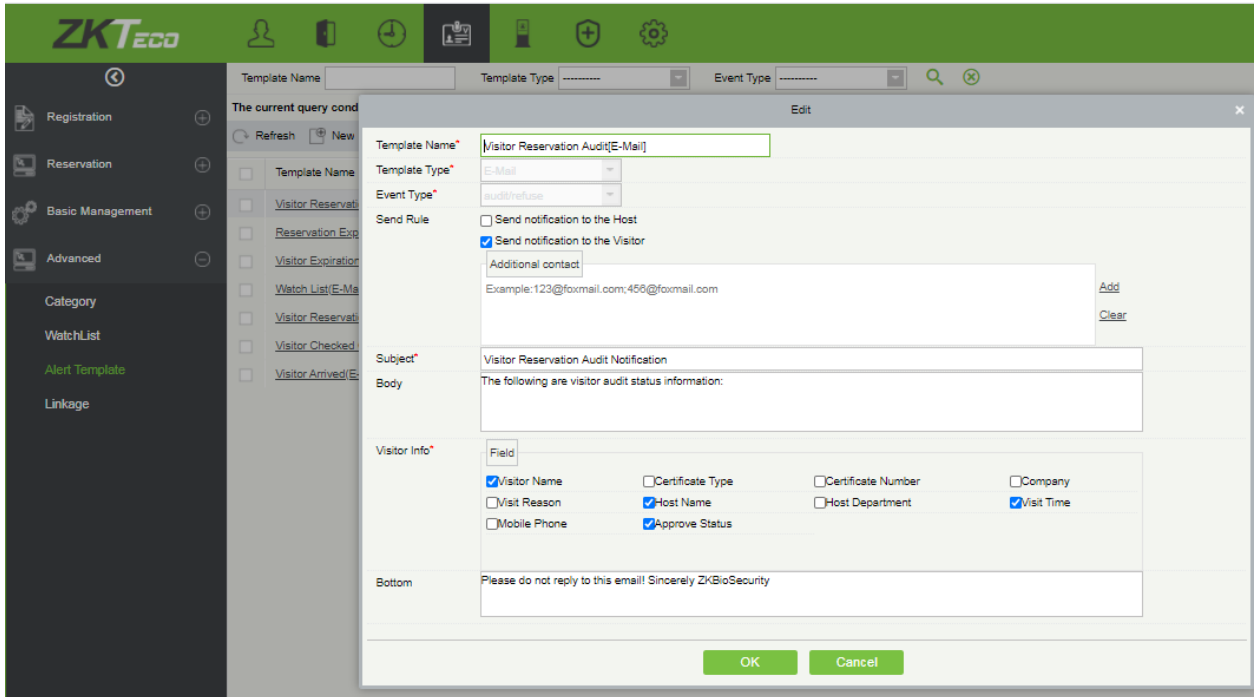


11.2.5 Email Notification Settings

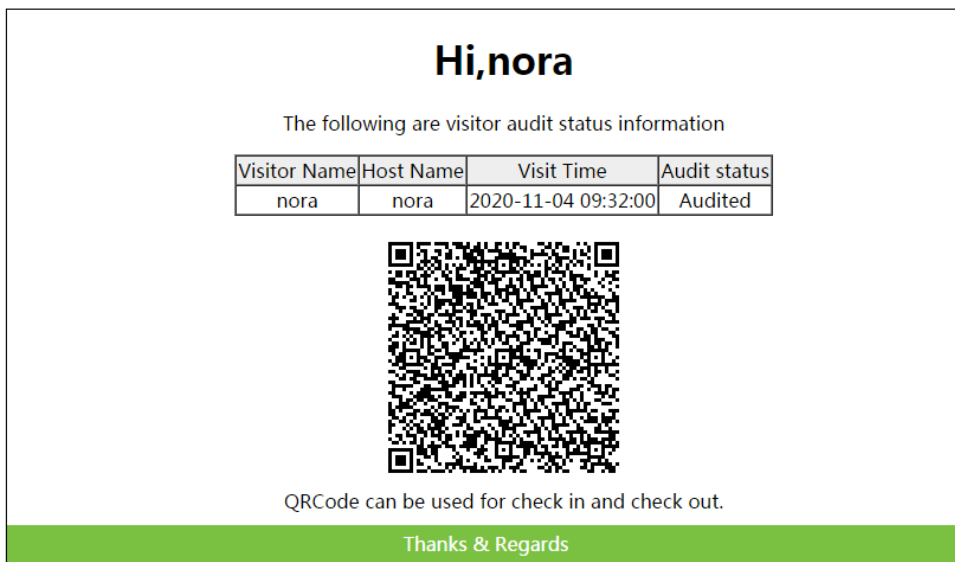
Before using the visitor Email notification function, the user needs to configure the Email Parameter settings in the System settings module of the software.



The user can also edit the Email notification template in **[Visitor Module]→[Advanced]→[Alert Template]**.

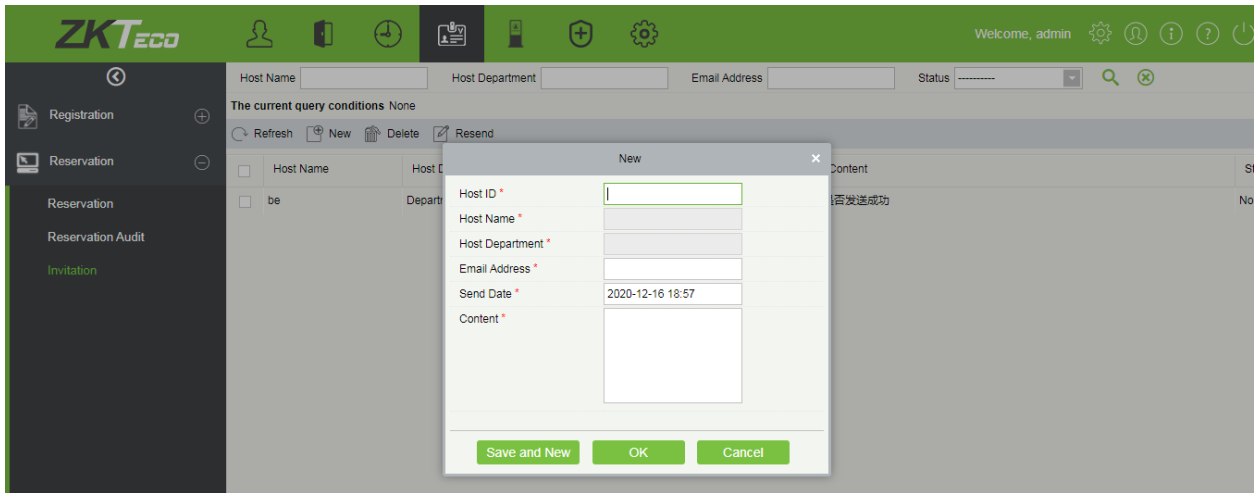


The visitor will receive an email with a QR code after the reservation is approved, which can be used for check-in and check-out on the FaceKiosk self-service visitor device.



11.2.6 Invitation

The user can send the invitation Email through **[Visitor Module]→[Reservation]→[Invitation]**.



Description of fields:

Host ID: Enter the Host ID.

Host Name: Automatically fills the name of the host.

Host Department: Automatically fills the host's department.

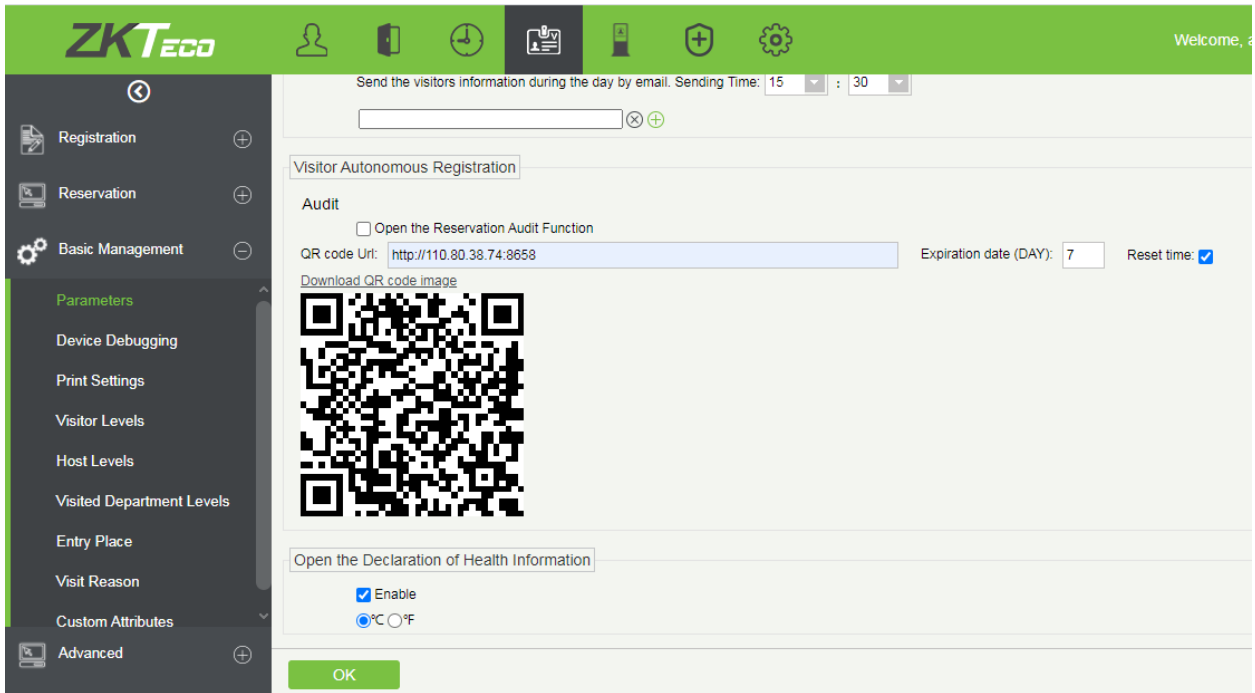
Email Address: Enter the Email address of the guest who needs to be invited.

Send Date: Select the date and time to send the Email.

Content: Enter the invitation content.

11.2.7 Visitor Registration QR Code Settings

In **[Visitor Module]→[Basic Management]→[Parameters]**, enter the Server Address and Port number to generate the reservation QR code, and set the validity time of the QR code.



Scan the QR code to open the mobile registration interface. Fill in the required information to complete the registration process as below.

A screenshot of a mobile registration form titled 'Entry Registration'. At the top, there is a camera icon for scanning. Below it, the form contains several input fields: 'First Name*', 'Last Name', 'Mobile Phone', 'Email', 'Gender', 'Host/Visited*', 'Host Number*', 'Visit Department', 'Certificate Type*', 'Certificate No.*', 'Visit Reason*', 'Start Time*', and 'End Time*'. The 'Start Time' and 'End Time' fields are pre-filled with '2021-02-07 11:29' and '2021-02-07 23:59' respectively. At the bottom of the form, there is a green 'Complete' button.

11.2.8 Declaration of Health Information

Open **[Visitor Module]**→**[Basic Management]**→**[Parameters]** to enable the health information declaration function, to register the epidemic prevention information, and enter the temperature of visitors in the mobile visitor registration interface.

Health Declaration

Any symptoms in the last 14 days*

<input checked="" type="radio"/>	None
<input type="radio"/>	Cough
<input type="radio"/>	Fever
<input type="radio"/>	Respiratory Issues

Any exposure to suspected cases*

Yes

No ✔

City visited in past 14 days*

Body Temperature(°C/°F)

Remarks on health

I have agreed with people who do not fill out the information as required will not be allowed to access, and visitors who failed to report it truthfully cannot continue their visiting and need to bear corresponding legal responsibilities.

Next Step

ZKTeco Industrial Park, No. 32, Industrial Road,

Tangxia Town, Dongguan, China.

Phone : +86 769 - 82109991

Fax : +86 755 - 89602394

www.zkteco.com

